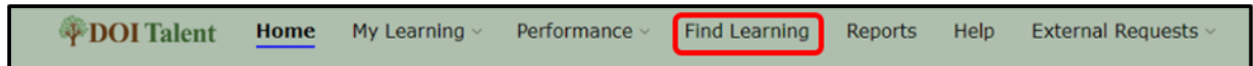


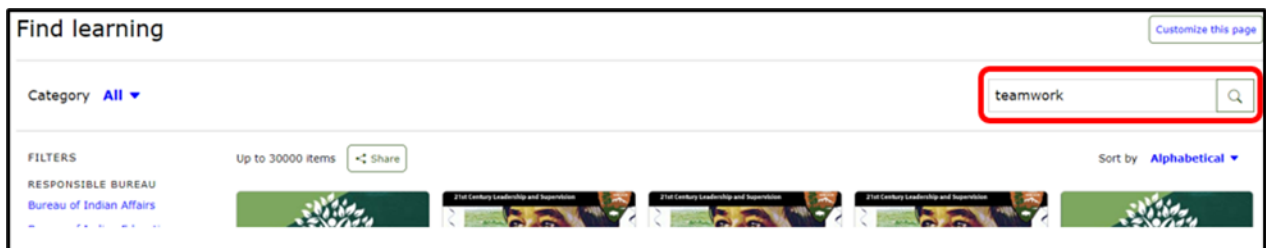
## How to Search for Competencies in DOI Talent

A search in DOI Talent can help to locate training that can assist with building specific competencies. To find those, follow these steps.

1. Log in to DOI Talent.
2. Click on “Find Learning” in your navigation bar.



3. Type the competency into the search field and click the magnifying glass.



4. You can narrow your search by:
  - a. “Responsible Bureau.”



## b. Courses with “Active (A) Status”

ACTIVE (A) OR INACTIVE (I)  
STATUS

**A**

I

## c. “Course Type”

**COURSE TYPE**

Blended

E-learning

Seminar

5. Courses with searched parameters will appear. Note that this search will produce any course with that word in the course description field.

Category **All** ▼

teamwork

FILTERS (1) Clear all

17 Items

Sort by **Relevance** ▼

RESPONSIBLE BUREAU	Course Title	Course Type	U.S. Fish and Wildlife Service	Short name	Category
Bureau of Indian Affairs	USFWS Foundations: Discover Your Service!	Seminar	U.S. Fish and Wildlife Service	FWS-LED5240	Orientation
Bureau of Indian Education	Fisheries Academy	Seminar	U.S. Fish and Wildlife Service	FWS-CSP0100	Natural Resource Manage...
Bureau of Land Management	Wage Grade Academy	Seminar	U.S. Fish and Wildlife Service	FWS-CLH5100	Natural Resource Manage...

6. The National Conservation Training Center (NCTC) has designated competencies and proficiencies for many of their courses. Click on course; if competencies are assigned, they will appear below “Summary and Objectives.”

**Target Audience:** All permanent employees hired into two-grade interval positions must complete this course during their first year on the job (preferably after being in the Service for at least three months).

**Summary and Objectives:** The main focus of this course is to provide skills for working with others to accomplish the mission of the Service. The course provides an introduction to public service and the FWS organization, an overview of FWS related legislated mandates, FWS and conservation history, foundations in communication, and conflict resolution and group dynamics.

Upon completion of this course, participants will be able to:

- Apply the skills for working successfully with others, inside or outside the organization, to accomplish the FWS mission.

**Competency Addressed:** Organizational Awareness - Awareness, Continual Learning - Awareness, **Teamwork** - Awareness, Professionalism - Awareness, Self Awareness - Awareness, Interpersonal Skills - Awareness