**CDS Task Force Call Summary for Jan. 6, 2012**

**Participants:**

Tim Calhoon, CCC Technology Center

Joseph Giroux, CCC Technology Center

Nick Nelson, University of Phoenix

Kyle Jacobsen, Pearson

**Review Fee Structure Use Cases**

We reviewed UC-1b (no fee dependencies) and UC-2 (fee dependencies with pre-existing vendor relationships). The discussion quickly focused on the need to accommodate cases where fee payments are required but there are not pre-existing vendor relationships that supports later invoicing and payment. In these cases a micro-transaction payment system might be appropriate assuming it allows an institution to pre-approve transactions costs below a customizable amount.1 There are unknown overhead costs and system complexities associated with micro-payment services.

*1 For example, our institution accepts up to $1.00 for vendor portion of the fee and up to $10.00 for college portion of the fee.)*

**Meeting Announcements and Venue**

There was a conflict with another meeting attempting to use the same timeslot on the PESC call conferencing system. Also, some members where not clear on whether a meeting was scheduled. We decided to use the CCCConfer web-conferencing system for future meetings. CCCConfer supports both telephone and web conferencing so that we can visually share documents while we’re conversing. Joseph will schedule the conference and send an email reminder a few days before each scheduled meeting.

**Action items**

* Bob Hewitt will look into how the ATM network works in comparison to the approach we’ve sketched out. (carried over)
* Everyone will take a deeper look at the functional concepts expressed in the Fee Structure Discussion Notes and the Use Cases to assure that these support their own business model. *These can be downloaded from the project website ->* [*https://sites.google.com/site/pescedexchange/home*](https://sites.google.com/site/pescedexchange/home)
* Joseph will investigate process flow and options for a micro-transaction payment model.

**Next Meeting**

The next meeting will be **Fri, Jan 20th, 4:00 pm Eastern/1:00 pm Pacific via CCCConfer**

URL [http://www.cccconfer.org](http://www.cccconfer.org/MyConfer/MeetingSchedule.aspx?ShowType=Meet%20Confer)

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