



CONTACTS



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Köln, Germany

SOFT SKILLS

Non-conflict, positive, punctual, responsible, initiative, learn quickly. A good organizer with a systematic analytical mindset and high motivation to achieve results. Sociable, easy enter a new team.



LANGUAGES

English B1

German B1

Russian Native speaker

REASON FOR APPLYING FOR A JOB

Currently, I'm focused on extending my Functional testing skills and I'm interested in learning and implementation Automated Testing Skills. My priority goal is to obtain a position in a company that offers a variety of challenging projects with growth potential in terms of individual and professional development. I believe my relevant work experience provide me quality assurance and quality control skills

Portfolio example:
[link github](#)

ALINA ZUBOVA

JUNIOR MANUAL QA

HARD SKILLS

Tools:

Jira, Redmine, TestRail, Testlink, Confluence, Devtools, Postman, Visual Studio Code, IntelliJ IDEA, Mind map, Pict.

- Knowledge of types of software testing, levels, test design techniques;
- Performing Requirements Analysis and Documentation Testing;
- Creation and execution of test cases, checklists, bug reports;
- Understanding the basics of web technologies: HTTP/HTTPS, HTML/CSS, client-server architecture, etc; [link github](#)
- Understanding how Web services work, API testing;
- Database: SQL (select, join)
- OS: Windows, Android

WORK EXPERIENCE

2021 Practical work on a course project

Projects description: Testing of Web Application, API testing ([FOLKS](#), [USERS](#)). Functional, black box, smoke, ad hoc, research testing, GUI.

Creation of: Bug report, checklists, test cases.

Using Test Design Techniques (Equivalent partition, border Values)

Test Analysis Techniques (Decision Table, State & Transition Testing)

Used tools: Jira, TestRail, Testlink, Confluence, Devtools, Redmine, IntelliJ IDEA, Mind map, Pict

Auditor

2008 – 2019 • LLC "Consulting agency "Territory leasing" • St. Petersburg, Russia
Participation in audits of companies of different forms of ownership and fields of activity. Audit of financial statements prepared in accordance with RAS. Writing reports and opinions on the results of inspections. Consulting on accounting and tax accounting issues.

Head Accountant

2003-2008 • CJSC "NEVOTREID" • St. Petersburg, Russia
Preparation of financial reports for subsequent submission to inspections and funds. Payroll, insurance premiums, preparation, and submission of reports to the Funds. Compilation and verification of primary accounting documentation.

Accountant

2002-2003 • CJSC "FC" Baltinvest " • St. Petersburg, Russia
Compilation and accounting of primary accounting documentation. Working with bank accounts of the organization. Preparation of accounting reports, accounting references. Registration of acts of reconciliation with debtors and creditors of the company. Registration and accounting of insurance contracts.

EDUCATION

1996–2002

Economist-manager • St. Petersburg Academy of Engineering and Economics, St. Petersburg, Russia

ADDITIONAL EDUCATION

2021

- Course • School for beginner testers • <https://software-testing.ru/>
- YouTube Course • [Course: Tester From Scratch](#)

2009 • Auditor • Saint Petersburg Trade and Economic Institute, Russia