**Team Contract**

Team Name: 5CS08\_B

Date: 19/01/2021

|  |
| --- |
| GOALS: What are our team goals for this project?  What do we want to accomplish? What skills do we want to develop or refine? |
| * **Team Goals:**   + Work on Team Collaboration and Communication   + Gain experience working with a team similar to a workplace scenario * **Skills to develop:**   + Improve knowledge on building testing methods and models, including uml diagrams, cast test plans, etc.   + Improve skills from Semester 1 on Object Oriented Programming and Database System. * **What to accomplish:**   + Finishing the coursework within the specified guidelines.   + Finishing the coursework well before the deadline. |
| EXPECTATIONS: What do we expect of one another in regard to attendance at meetings, participation, frequency of communication, the quality of work, etc.? |
| * **Attendance**:   + We expect from each other to be accessible throughout contact channels we have set up (Discord channel, Trello board), on a daily basis. * **Participation**:   + We expect every member of the group to make a fair contribution to their part. * **Communication**:   + We will communicate with each other in a respectful, non-offensive manner, letting everyone to share their opinions.   + We agree to communicate any issues as early as possible, so we can address it and resolve on time. * **Commitment**:   + We expect from each other to commit and meet deadlines of agreed tasks and milestones. |
| POLICIES & PROCEDURES: What rules can we agree on to help us meet our goals and expectations? |
| * **Policies:**   + We will treat each other with respect.   + We are going to try to avoid the in-group conflict at any time.   + We are expected to have frequent, effective communication.   + We will not jump into conclusions but rather ask for clarification. * **Procedures:**   + We have to contribute equally for the project.   + We help each other whenever we stumble.   + The team members must have clearly defined roles.   + We will prioritize our efforts on the execution of our plan. |
| CONSEQUENCES: How will we address non-performance in regard to these goals, expectations, policies and procedures? |
| * **Performance Goals:**   + Create performance goals in order to ensure we are progressing at an optimal level. * **Contingency Plan:**   + Use the contingency plan to enable the project to stay on track, hence meeting the deadline. * **Meetings:**   + Conduct meetings that can be used to discuss issues that members may have. However, this can be done individually as well. * **Report:**   + Use a report to note issues that are unjustified and if the issue is not resolved, steps will be taken to take the issue to the tutor leader. |

We share these goals and expectations, and agree to these policies, procedures, and consequences.

Alireza Mohammadi

Team member name

Gervais Boadi Appiah

Team member name

Avinesh Nair

Team member name

Bartłomiej Sokołowski

Team member name

Piotr Stanny

Team member name