**Project Plan**

**Lofilan Project**

**Created by DFL**

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| --- | --- |
| Functional Lead | Yevhenii Zalizniak |
| Project Manager | Alisher Urazbayev |
| Business Analyst | Emmanuel Sogelola |

Document Revision History

|  |  |
| --- | --- |
| Revision # | Date |
| 1 | 12 Oct |
| 2 | 15 Oct |
| 3 | 18 Oct |

**1. Executive Summary**

The following describes the project to be executed.

|  |  |
| --- | --- |
| Objective | Creating a convenient application that will help to communicate with strangers and find people who are with the user on the same area. |
| Corporate Goals Addressed | * Create an interesting idea of the app on the social networking market * Prepare real estate documentation for this project * Describe business opportunity and potential risks * Form the main concept and the main points of Lofilan. |
| Planned Start Date | 05 of October, 2020 |
| Planned End Date | 02 of April, 20202 |

**2. Project Approvers, Reviews and Distribution List**

Approvers, reviewers and distribution list

|  |  |  |  |
| --- | --- | --- | --- |
| Project Role | Name | E-mail | Date |
| Functional Lead | Yevhenii Zalizniak | yevhenii.zalizniak@georgebrown.ca | 12 Oct |
| Project Manager | Alisher Urazbayev | alisher.urazbayev@georgebrown.ca | 14 Oct |
| Business Analyst | Emmanuel Sogelola | emmanuel.sogelola@georgebrown.ca | 16 Oct |

**3. Scope**

Define the sum total of all of its products and their requirements or features.

|  |  |
| --- | --- |
| In Scope | Out of Scope |
| Android and iOs devices | Devices that does not have access to geolocation. |
| PCs and laptops, that support geolocation. | Global online messaging between people |
| Fast communication with users on the same area. |  |
| News and user stories that are available to people who are near them |  |

**4. Deliverables**

This project will deliver the following.

|  |  |
| --- | --- |
| Deliverable | Description |
| **Communicating with people on the same area** | This is the main feature of this application, which should help people to communicate with strangers, get acquainted with neighbors and coworkers using one application |
| **Find out the news and events taking place nearby** | This feature will allow people to share news and own stories with the people next to them, such as a meeting of the tenants of the house, or to tell about the loss of their belongings like "lost and found" feature, a possible request for help from people next to them. |
| **Safe usage of the app** | Users should not worry about their privacy and should not be afraid to write to strangers or publish news. |
| **Opportunity to creatively design your profile** | The user should be able to create a profile as he wants and depending on the desire to have a page in the application which will not require constant updating and publication of new posts. |

**5. Assumptions**

* Users can dynamically see other users in their logs and write to them without reloading the page
* Users will be able to create groups of residents of the building, neighbors in the area, coworkers safely and efficiently
* Companies and public places can tell about themselves without intrusive advertising to users
* Users can easily restrict access to people they do not trust or feel threatened by them

**6. Dependencies**

* Users should provide access to the application about their location
* Users must register using a phone number and email for security inside the application

**7. Risk Management**

|  |  |  |  |
| --- | --- | --- | --- |
| Potential Risk | Severity (H/M/L) | Likelihood (H/M/L) | Management Strategy |
| **Unpopularity of the application** | This problem will not allow the project to grow and users who use it will not be satisfied, because they will not be able to find people nearby with whom they could communicate. | As well as other projects that were dying in the early stages because of their unpopularity. | The solution will be to correctly advertise the project, attract potential users and give bonuses to users who attract new clients. |
| **The application is not safe to use** | This could be a big problem since potential users will not be using the application | As an application Tinder, this application has been accused of having a lot of perverts on their platform and their reputation has been ruined. | First, it is necessary to ensure strict moderation, confidentiality for all users and ban in case of violation of the rules of use. |

**8. Communication**

**Reporting**

The following reports will be produced;

|  |  |  |
| --- | --- | --- |
| Report | Audience | Frequency |
| Project Information | Project Team / Project Sponsor | When needed |
| Progress Report | All stakeholders | Monthly |
| Weekly Project Status | Project Team/ Project Sponsor | Weekly |
| Project Review | Project Team | At milestones |
| Final Project Review | Project Team | End of Project |
| Project Risks | Stakeholder / Project Team | When needed |

**Meetings**

The following meetings/communication will be established;

|  |  |  |  |
| --- | --- | --- | --- |
| Meeting | Purpose | Attendees | Frequency |
| Project Status Report | Review the project status and discuss potential errors. | Project Team  Project Sponsor | Weekly |
| Project Review | Discuss project deliverables, feedback and next steps | Project Team | Milestones |
| Project Information | Discuss potential changes to the project overall | Project Team  Project Sponsor | When needed |
| Weekly Project Status | Discuss current project status | Project Team | Weekly |
| Project Risks | Discuss current major project risks | Project Team / Project Sponsor | When needed |
| Final Project Review | Discuss what has been works and what does not work and how it actionable takeaways | Project Team | End of Project |

**9. Task Listing (WBS- Work Breakdown Structure)**

The following resource proposal template summarizes the resource hours committed to this project, upon final approval of this document.

***Check attached PDF***

**10. Gantt Chart**

Create a detailed Gantt Chart from your Task Listing(Use any software tool and paste the image or upload as a separate file that can be opened as pdf/doc/xls)

***Check attached PDF***

**11. Milestones**

|  |  |  |
| --- | --- | --- |
| Major Activity or Milestone | Estimated Milestone Target date | Owner/Reviewer Team Members |
| Approve Project Summary | 20-09-24 | Alisher, Emmanuel, Yevhenii |
| User Stories Written | 20-10-05 | Alisher, Emmanuel, Yevhenii |
| Approve Project Plan | 20-10-12 | Alisher, Emmanuel, Yevhenii |
| Sprint 1 Completed | 20-10-06 | Alisher, Emmanuel, Yevhenii |
| Sprint 2 Completed | 20-10-27 | Alisher, Emmanuel, Yevhenii |
| Built Front End Code | 21-01-19 | Alisher, Emmanuel, Yevhenii |
| Built Backend Code | 21-03-16 | Alisher, Emmanuel, Yevhenii |
| Sprint 3 Completed | 21-03-26 | Alisher, Emmanuel, Yevhenii |
| Deployed System | 21-04-02 | Alisher, Emmanuel, Yevhenii |

**12. RAM – Responsibility Assignment Matrix**

Create a RAM from your Task Listing. A sample is shown below:

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | Alisher | Emmanuel, | Yevhenii |
| **Project Summary** | **P** | **S** | **S** |
| **Project Vision** | **P** | **S** | **S** |
| **Prep High Level Req.** | **P** |  |  |
| **User Stories / Personas** | **S** | **P** | **P** |
| **Project Plan** |  | **S** | **P** |
| **Team Charter** |  |  |  |
| **Minutes of Meeting** | **S** | **S** | **P** |
| **Product Backlog** | **S** | **S** | **P** |
| **Spring Backlog** | **S** | **S** | **P** |
| **Plan Intergration** | **P** | **P** | **P** |
| **Module Design** | **P** | **P** | **P** |
| **Walk-through** | **P** | **P** | **P** |
| **Plan Module Testing** | **S** | **P** | **S** |
| **Code Front End** | **P** | **P** | **P** |
| **Code Backend** | **S** | **P** | **P** |
| **Module Testing** | **P** | **S** | **S** |
| **User Documenetation** | **P** | **S** | **S** |
| **Deploy System** | **P** | **P** | **P** |
| **Maintain System** | **P** | **P** | **P** |
| **Final Adjustments** | **P** | **P** | **P** |

**13. Approval**

|  |  |  |  |
| --- | --- | --- | --- |
| Project Role | Name | Signature | Date |
| Functional Lead | Yevhenii Zalizniak | Y. Z. | 18 Oct |
| Project Manager | Alisher Urazbayev | A. U. | 18 Oct |
| Business Analyst | Emmanuel Sogelola | E. S. | 18 Oct |
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