**Team Charter**

**T16 - Lofilan Project**

Purpose Statement and Team Objectives

This team has been formed to complete Capstone Project as part of COMP3059. Our overall objectives are to master the course material related to this project and to demonstrate that mastery through our final report and presentation. We are also committed to working effectively as a team, by monitoring our process effectiveness, focusing on self improvement and helping each other learn.

Analysis of Strengths and Developmental Needs

Establishing a accepted Team objective, we have also concluded on a set of skills that speaks for all team members in relation to the work we have to complete. We pointed out our common knowledge and background experience as well as our Weakness in being a small team.

**Strengths:**

*Knowledge and Skills*

Our team is very diverse in both culture and programming backgrounds. We can focus on front end and both back end and simultaneously interchange on who works on what. This could help our flexibility when the time comes for development of the project.

*Background and Experience*

Programming and System analysis skills have greatly improved during our three years at George brown college. We have both tampered with Web development and Software Development and are ready to hit the mobile application world by storm.

*Soft Skills*

We are both creative and organized, we will focus on dividing our work evenly and never leaving a task unfinished until the date line nears, we are not perfectionist but will guarantee our task is up too standards.

**Weakness**:

*Small team*

Due to our circumstances we have resolved to being a three-man team. This can greatly affect our speed of completion for our tasks and other resources. We have less creative input on the way things could be handled.

Members of the Team

**CEO**: Alisher Urazbayev

**CTO**: Yevhenii Zalizniak

**Lead Developer:** Emmanuel Sogelola

Expectations

We will always have some form of communication with one another, whether it be WhatsApp or Discord. Team members are always required to state whether they are unavailable for a team meeting, so we have prior knowledge to rebook.

*Attendance at meeting*

Attendance is important for every meeting, as a 3-man team we need to discuss things before moving forwards. Reduces confusion and overworking.

*Participation*

Full participation is expected of our team members. When one team member voices and opinion on a matter we must come to a consensus on that opinion and whether it can change what happens to our development/task process.

Assessment of Team Effectiveness

After every sprint, we will talk about the tasks we have completed and review each others’ tasks. Discuss things we need to improve on and whether we have met our set standards for our tasks. We will also make sure to voice any opinions we have about one and another and whether everyone is pulling their weight. Utilizing and making great use of the Team Feedback survey to express our opinions.