

About me

to prove my hardworking and passionate characteristics. towards my job. willing to serve with dedication to the assigned work, possess good work ethics, and are very flexible, and versatile to his work environment

Expertise Skill

- Flexible and Adaptable
- Dependable and Responsible
- Teamwork and Collaboration



Contact Me



🕜 aljayve.capara256@gmail.com

? Santol, Balagtas, Bulacan

Aljayve Capara

Web Developer

Education

- 2019 2021

 Bulacan State University

 Bachelor of Science in

 Mathematics with specialization
 in Computer Science
- 2021 2022Sti College BalagtasBachelor Of Science inInformation Technology
- 2012 2016Bunsuran National High SchoolSecondary School
- 2006 2007Marciano C. Rivera Elementary ScholPrimary School

Work Experience

Freelance

Executive Assistant

- Virtual Assistant (any related task)
- Graphic Design
- Video Editing
- Data Entry
- Lead Generation



Contact Me

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- aljayve.capara256@gmail.com
- 🙎 Santol, Balagtas, Bulacan

Dear Hiring Manager,

I am writing to express my interest in the Web Developer position that is currently available at your company. I am excited to apply my skills and experience in web development, as well as my background in freelance virtual assistance, graphic design, video editing, data entry, and lead generation, to contribute to your team.

As a freelance virtual assistant, I have gained a wide range of experience in various tasks such as data entry, lead generation, and project management. This experience has taught me how to work efficiently and effectively under tight deadlines, which I believe will be valuable in a web development role. I have also honed my skills in graphic design and video editing, which I believe will be an asset in creating visually appealing and engaging websites.

I am eager to learn and master new web development technologies and frameworks, and I am confident that my diverse background will make me a valuable asset to your team. I am excited about the opportunity to contribute to the development of high-quality websites that will help your clients achieve their goals.

Thank you for considering my application. I look forward to discussing my qualifications with you in more detail.

Sincerely, Aljayve Capara