

ALJIE M. HECHANOVA

S T U D E N T



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Bacolod City, Negros Occidental

PROFILE

I am a College-Level Student studying Information Technology. I have various work experience in different field which enhance my adaptability in any type of work.

SKILLS

- Have good communication skills both written and oral English.
- Can work efficiently, adaptable, goal oriented and hard working.
- Computer literate and can easily learn new computer software programs.
- Eager to learn and apply all acquired skills applicable to any task given
- Flexible and can work under pressure.

EDUCATION

ELEMENTARY - HIGH SCHOOL

Bacolod Tay Tung High School

2006 - 2018

SENIOR HIGH SCHOOL

University of Negros Occidental – Recoletos

2018 - 2020

COLLEGE - BACHELOR OF INFORMATION TECHNOLOGY

University of Negros Occidental – Recoletos

2020 - Present

EXPERIENCE

STAFF - PART-TIME

Lizzy's Cheesecake

2020

- Chef
- Cashier
- Crew

DATA ENTRY - PART-TIME

Northspyre

2022 - Present

- Data management of information
- Excel Recording
- Analyze data