



Power Automate Program

Automate Everything. Boost Productivity. No Code Required.

Microsoft Power Automate helps individuals and organizations **automate repetitive tasks, streamline approvals, and connect multiple systems**—all without writing complex code. Whether you're automating email workflows, notifications, document processing, or approvals, Power Automate is your go-to tool for efficiency.





At **Certed Technologies**, our **Power Automate Program** is designed to help you become a **workflow automation expert** using Microsoft tools and real-world scenarios.



Why Power Automate? Why Now?

Modern work demands speed, accuracy, and integration. Power Automate is at the center of **digital workplace transformation**, enabling everyone—from HR to IT—to automate manual, repetitive, and time-consuming tasks.

Here's why Power Automate is essential today:

-  Saves hours of manual work through automated flows
 -  Businesses are rapidly adopting Microsoft 365 automation tools
 -  High demand for Power Platform specialists in enterprise IT
 -  No-code/low-code tools are now essential for agile teams
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Learn from Microsoft Power Platform Experts

Our expert trainers have delivered automation solutions across HR, Finance, Sales, and IT departments. You'll learn to build **flows, triggers, and connectors** that power real business outcomes—without coding.

Program Highlights

Feature	Details
Duration	1 Month / 40–50 Hours
Delivery Mode	Hybrid (Online + Offline)
Tools Covered	Power Automate, Microsoft 365, SharePoint, Excel, Outlook, Teams
Project Work	2+ Automated Workflow Projects + 1 Capstone Automation
Certifications	Certed Technologies Certificate + Power Automate Practitioner Badge
Career Support	Workflow Portfolio, Use Case Mentoring, Resume & LinkedIn Support

What You'll Learn

Module 1: Getting Started with Power Automate

- Introduction to Power Platform
- Types of Flows: Instant, Automated, Scheduled
- Navigating Power Automate Interface

Module 2: Building Your First Flows

- Creating Flows from Templates
- Using Triggers and Actions
- Flow Testing, Error Handling, and Troubleshooting

Module 3: Data Integration & Connectors

- Connecting Excel, Outlook, SharePoint, OneDrive
- Using Standard & Premium Connectors

- Dynamic Content and Expressions
- Managing Flow Inputs/Outputs

Module 4: Advanced Workflow Automation

- Approval Flows for HR/Finance
- Email & Notification Automation
- Conditional Logic, Loops, Switches
- Integrating with Teams, Forms, Planner

Module 5: Governance & Administration

- Flow Ownership & Permissions
- Environment Setup & Data Loss Prevention Policies
- Licensing and Scalability Considerations

Module 6: Capstone Project

- Build and Document an End-to-End Workflow
- Sample: Employee Onboarding Automation, Leave Approval, Invoice Routing
- Presentation & Live Demo

Who Should Enroll?

Ideal for:

- Final-year engineering/BCA/MCA students
- HR, Admin, Finance, and Operations professionals

- Microsoft 365 users seeking automation skills
 - Business analysts and citizen developers
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Career Outcomes

Post-training, you'll be ready for roles such as:

- Power Automate Specialist
- Microsoft 365 Workflow Developer
- Process Automation Analyst
- Citizen Developer (HR/Finance)
- IT Operations Automation Consultant

Industries Using Power Automate:

IT | BFSI | Manufacturing | Healthcare | Retail | Education | Consulting | Public Sector

Tools & Platforms Covered

Power Automate | SharePoint | Outlook | Excel | Teams | OneDrive | Forms | Planner | Dynamics 365 | Approval Flows | Connectors

Sample Project Ideas

- Leave Approval Automation
- Invoice Submission & Approval Flow
- Document Storage and Email Notification Flow

- Feedback Collection and Summary Distribution
 - Meeting Reminder and Summary Sender
 - HR Ticket Escalation Workflow
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Certification

Earn a **Joint Certificate from Certed Technologies + Industry Experts**, and a **Power Automate Practitioner Badge**, validating your ability to design scalable business workflows.

What Makes This Course Unique?

- ✓ Hands-on Workflow Building
 - ✓ Covers Microsoft 365 Ecosystem Integration
 - ✓ No Coding Required – Fully Low-Code
 - ✓ Real-World Automation Scenarios
 - ✓ Resume, Portfolio & Job Assistance Included
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Upcoming Batch

Batch Start Date	Mode	Status
15 July 2025	Online	Open
22 July 2025	Offline	Few Seats Left
05 August 2025	Hybrid	Open

Custom Power Automate Training for Colleges & Enterprises

Custom training options available for:


- Colleges (Final-Year Projects with Microsoft Workflows)
- HR, Finance, Admin teams in SMEs and Corporates
- Microsoft 365 Deployment + Automation Track
- Internal Ticketing, Approval, and Notification Automation
- L&D Programs for Citizen Developers

Custom Options Include:

- Power Automate + SharePoint
- Power Automate + Excel Workflow Suite
- Teams Integration + Approvals
- Flow Templates for HR, Sales, and Finance

Talk to an Advisor

 Email: support@certedtechnologies.com

 Call/WhatsApp: +91-8920158923 | +91-9009015026

Ready to Automate Your Workflows?

“Don’t repeat tasks. Automate them. With Power Automate, your productivity has no limits.”

Become the automation expert your team or company needs—with no code!

 [Enroll Now](#)  [Request a Callback](#)

Frequently Asked Questions (FAQs)

1. **Do I need programming knowledge to use Power Automate?**

No. It's built for users with no coding background, using visual flow builders.

2. **Is this course suitable for non-tech roles like HR or Admin?**

Yes! It's perfect for automating approval processes, email alerts, document workflows, and more.

3. **Will I build real automation projects?**

Yes. You'll complete 2 workflow projects and a final capstone project.

4. **Is Power Automate included in Microsoft 365?**

Yes, many features are included in M365 licenses. Premium features are discussed in class.

5. **Can this course help me as a freelancer or consultant?**

Absolutely. Businesses often need simple but powerful automations—you'll be equipped to deliver.
