

PERSONAL INFORMATION

Amin Mammadli



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Sex Male | Date of birth 04/07/1990 | Nationality Azerbaijani

JOB APPLIED FOR

WORK EXPERIENCE

01/10/2013–05/10/2014

Sales representative

"Logistics Marketing Group", Tallinn (Estonia)

Key responsibilities:

1. *Identifying customer needs within their allotted sales territory.*
2. *Maintaining good after-sales relationships.*
3. *Keeping records of customer appointments and completed sales.*
4. *Providing detailed information on the products they are selling.*
5. *Regularly update product knowledge for costumers.*

12/06/2013–01/08/2013

Legislator

"Fanat-2007 Investments Company" (Student Internship), Baku (Azerbaijan)

Key responsibilities:

1. *Research, related to business or judicial decisions.*
2. *Legal memos: The document from previous cases and how to apply it to the current case.*
3. *Some simple administrative tasks: Copying files, filling documents, providing lawyers with relevant documents.*
4. *Responding e-mails related to legal information.*

EDUCATION AND TRAINING

01/09/2011–Present

Bachelor Degree

Tallinn Law School, Tallinn (Estonia)

"European Union and International Law"

During Past 3 years i have completed all required courses:

Degree will be completed in January after defense of Bachelor thesis.

01/09/2007–01/05/2011

Uncompleted Bachelor (College degree equivalence)

Qafqaz University, Baku (Azerbaijan)

Translation from Azeri into English and vice-versa:

PERSONAL SKILLS

Mother tongue(s) Azerbaijani

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C2	C2	C2	C2
Russian	C2	B2	B2	B2	B2

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user
[Common European Framework of Reference for Languages](http://europa.eu/rapid/press-release_IP-13-1224_en.htm)

Communication skills -Good communication skills through my experience as sales representative

Organisational / managerial skills

Job-related skills

Computer skills Good command of office suite, word processor, presentation software.Browsing skills.