

PERSONAL INFORMATION

Aytac Hüseynli



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PREFERRED JOB

Finance department

WORK EXPERIENCE

28/7/15–28/9/15

Internship

Atrabank ACS Nərimanov f., Baku (Azerbaijan)

EDUCATION AND TRAINING

3/10/11–24/7/16

EQF level 4

Hacettepe University-Finance Department, Ankara (Turkey)

General

-Finance,Econoy,Accounting,Math,Management,Law rights,History of economics,English,Turkish language,Tax laws

Vocational

-The policies implemented in the economy,macro-micro economics,policies,tax,auditing

27/9/10–20/7/14

Anadolu University AÖF-Business Department, Eskişehir (Turkey)

General

-Finance,Economy,Accounting,Math,Management,,history of economics,Tax laws,auditor

PERSONAL SKILLS

Mother tongue(s)

Azerbaijani

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C2	C1	C1	B1	B1
Turkish	C2	C2	C2	C2	C2
Russian	A2	B1	A1	A2	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

Good communication skills with the help of volunteer projects.

-Learn to be patients againts people.

- Find fast and suitable solutions in limited time.

Organisational / managerial skills

- leadership
- good organisational skills gained as secretary of the History Society,responsible for booking speakers and promoting events.organizational skills
- Tracking and managing intra-company funding
- Maintain good communication and working relationships with all hotel departments
- The fulfillment of the task

Job-related skills

- Good command of quality control processes
- Ability to work well
- To accomplish the task

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Proficient user	Independent user	Basic user

Digital competences - Self-assessment grid

good command of office suite(work processor,spread sheet,presentation software)
microsoft word,excel and power point,Windows 2000/XP/Win 7/Vista,progress