

Aydan Hasanova

Sakit Qocayev street 29 C, 175
Baku, Azerbaijan AZ1035
+99450 723-00-26
ahuseynova@email.wm.edu

EDUCATION

College of William and Mary, Williamsburg, VA, USA
BBA in Finance, August 2009-December 2012

Wakefield High School, Arlington, VA, USA
Advanced Studies Diploma, November 2005-June 2009

**NOYABR 2005-İYUN 2009-CU ILLƏR ƏRZİNDƏ, ATAMIN AR-İN VAŞINQTONDAKİ
SƏFİRLİYİNDƏ İŞLƏMƏSİ İLƏ ƏLAQƏDƏR, ORTA MƏKTƏB TƏHSİLİMİ ABŞ-DA BITİRMİŞƏM.**

SKILLS

- Fluent in English, German, Turkish and Azerbaijani. Proficient in Excel, Word and PowerPoint.
- Software knowledge: STATA, Project Information Management System (PIMS), Project Management Control Systems (PMCS), MAXIMO, Business Objects. Excellent communication and presentation skills.
- Additional Skills: Strategic Management, Project Management, Risk Assessment/Management, Reporting/Analysis, Financial Analysis, Valuation

WORK EXPERIENCE

British Petroleum (BP), Baku, Azerbaijan

Project Performance Analyst, Cat B Projects, September 2013 – December 2014

- Act as the Cat B Risk Champion, which includes, management of Cat B Risk Register, support leadership team with risk assessment, identify new risks and mitigation plans, coordinate monthly risk review meetings with project leaders, prepare and distribute Monthly Risk Status Reports.
- Responsible for coordinating and preparing the GPO Cat B Team project performance reports.
- Reporting and analysis of Project Management Control Systems (PMCS) tool for Action Tracking, Management of Change, and Risk Management Modules.

Azerbaijan Investment Company (AIC), Baku, Azerbaijan

Financial Analyst, Financial-Economic Analysis Department

July 2013- September 2013

- Responsible for conducting financial and economic analysis, valuation of financial risks and building financial projections.
- Collect financial, economic, legal and other relevant information for valuation of investment projects.
- Prepare reports as a result of financial-economic analysis of investment projects.

The Body Shop, Arlington, VA, USA

Customer Service, Seasonal

December 2011- February 2013

- Responsible for meeting sales goals using corporate guidelines
- Coordinate seasonal promotions, manage displays and assist with marketing strategies
- Ensure an excellent level of customer service and satisfaction is maintained

Central Bank of Azerbaijan (CBA), Baku, Azerbaijan

Internship Program

Summer 2010 and Summer 2012

- Worked closely with the management of the Monetary Policy, Statistics and Balance of Payments Department.
- Main responsibilities were to review and understand the strategic plan of the Central Bank, its role and responsibilities.
- Reviewed financial and economic trends. analyzed inflation rates and exchange rates.
- Developed exceptional skills in examining the financial responsibilities of the Central Bank, as well as commercial banks