|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Ayaz N. Alkhasov** | | | |  | | --- | |  | |  |
|  |  |  |  |  |
| **Personal information:** | |  |  |  |
|  |  |  |  |  |
| **Date of birth:** | 21.07.1989 |  |  |  |
| **Home address:** | Sumgayıt city H.Z.Tagıyev set., Fatali Khan street 3/3. | | |  |
| **Marital status:** | Single. |  |  |  |
| **Military status:** | Completed (01.07.2011 – 01.07.2012 ) | |  |  |
|  |  |  |  |  |
| **Contacts:** |  |  |  |  |
|  |  |  |  |  |
| **Mobile Number**: | (+994) 050 503 79 50 |  |  |  |
| **Home Phone Number:** | (018) 643 08 86 |  |  |  |
| **Email Address:** | alkhasovayaz@gmail.com |  |  |  |
|  |  |  |  |  |
| **Work experience:** |  |  |  |  |
|  |  |  |  |  |
| **Employer** | **Job Title** | **Start Date** | **End Date** | |
| Nurgun Group | Purchasing Manager | August. 2013 | Current Position | |
|  |  |  |  |  |
| **Job description:** |  |  |  |  |
|  |  |  |  |  |
| **- Tracing intracompany transactions and preparing monthly excel reports for intracompany balances.** | | | | |
| **- Preparation of intracompany account reconciliations.** | | |  |  |
| **- Accounting of the fnancial results of three retail outlets, includig preparation of monthly reports.** | | | | |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Education:** |  |  |  |  |
|  |  |  |  |  |
| **Educational Institution** | **Major** | **Educational Level** | **Start Date** | **Graduation** |
| ASEU | Business Administration | Bachelor | Sep. 2007 | Jun. 2011 |
|  |  |  |  |  |
| **Accounting qualifications:** | |  |  |  |
|  |  |  |  |  |
| **Qualifications** | | **Results** | | |
| F1 Accountant in Business | | Exemption | | |
| F3 Financial Accounting | | 77% | | |
|  |  |  |  |  |
| **Computer Skills:** |  |  |  |  |
|  |  |  |  |  |
| **Program** | | **The level of knowledge** | | |
| MS Word, MS Excel | | Good | | |
| NETSİS | | Good | | |
| 1С 7.7 | | Normal | | |
|  |  |  |  |  |
| **Language skills:** |  |  |  |  |
|  |  |  |  |  |
| **Language** | **Speaking** | | **Writing** | |
| **Azerbaijan** | Good | | Good | |
| **English** | Good | | Good | |
| **Russian** | Satisfactory | | Satisfactory | |