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| PERSONAL INFORMATION | Orkhan Aghayev |
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|  | (Azerbaijan) |
| orkhanaghayev@gmail.com |
| Sex Male | Date of birth 12 Nov 1989 | Nationality Azerbaijani |

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| WORK EXPERIENCE |  |

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| 15 Sep 2014–15 Apr 2015 | Accountant |
| Caspian Accounting and Consulting Services, Baku (Azerbaijan) |
| Worked on a temporary contract at Nokia Azerbaijan office as internal Accountant/ Assistant Financial Manager   * Responsible person for intercompany AR/AP accounts for Nokia Azerbaijan and Nokia Georgia branches. * Supplementary help in internal and external audit processes. * Daily contacts with accountants in Nokia worldwide team in order to apply the financial duties of services contracts. |
| Business or sector Telecommunication |

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| EDUCATION AND TRAINING |  |

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| 1 Jan 2009–6 Jun 2014 | Bachelor degree of Science | University studies (Bachelor) |
| Northeastern University 360 Huntington Avenue, 02115 Boston (United States) | |
| Finance and Accounting Management | |

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| 15 Sep 2007–13 Jul 2013 | Bachelor degree | University studies (Bachelor) |
| Azerbaijan State Economics University, Baku (Azerbaijan) | |
| International Trade | |

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| 15 Sep 2001–31 May 2007 | High School diploma | Upper secondary education |
| Qafqaz Azerbaijan- Turkey Private Gymnasium, Baku (Azerbaijan) | |

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| PERSONAL SKILLS |  |

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| Mother tongue(s) | Azerbaijani | | | | |
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| Other language(s) | UNDERSTANDING | | SPEAKING | | WRITING |
| Listening | Reading | Spoken interaction | Spoken production |  |
| English | C2 | C2 | C2 | C2 | C2 |
| Turkish | C2 | C2 | C2 | C2 | C2 |
|  | Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user | | | | |

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| Other skills | Financial analysis, Company valuation, Financing, Facilities management, Issuing of financial instruments, Corporate finance, SAP ERP, MS Office, Credit rating, Consolidated financial statement, Financial services, Economic control, Internet Explorer, Money market, Stock and share dealing, Staff accounting, Project and internal reporting, Financial planning, Book-keeping, MS OneNote, Negotiating experience, MS Outlook, Financial reporting, Asset management, MS Outlook, Bill-posting, Risk management, Accounting responsibility, Firefox, Property valuation, Economic analysis, Accounting / auditing, Preparation of annual accounts, Taxes and tariffs, Staff social issues accounting, VAT reporting, Ledger keeping, Foreign trade, MS Word, MS Excel. |

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| Driving license | B, B1 |