**Curriculum Vitae**

**Personal Information**

**Name/Surname/father’s name:** Elmira Eynullayeva Ibadat

**Country of origin:**Azerbaijani

**Address:** Flat:3, street: Azerbaijan, city: Sumqayit, AZ5000, Azerbaijan

**e-mail:** eynullayeva@gmail.com

**Phone:** +994502330531

**Education**

1. Lyceum “Tafakkur”, Sumqayit city.

Year started: 2000

Year ended: 2011

1. Khazar University, Accounting and Audit

Year started: 2011

Currently 4th grade student

**Work Experience**

**Intern at Baker Tilly Azerbaijan**

1. July 2013 - August 2013 (2 months)
2. August 2012 - September 2012 (2 months)

**Responsibilities:** My responsibilities in this job were, being ethical and behave professionally during the projects, being good with numbers, productive during team work, being able to work under pressure of settled deadlines , and adapt for modified type of atmosphere, as teams were not fixed.

**Volunteering**

Coordinator of Chinese delegation at The Republic of Azerbaijan ministry of Communications and High Technologies (November 2013 for 2 weeks)

**Skills and Expertise**

**Courses taken at Khazar University:** Financial Accounting, Social Skills, International Business Law, Microeconomics, Macroeconomics, International Business, Marketing, Teamwork, Leadership, Management, English, Financial Reporting, Microsoft Office, Corporate Finance, Internal Controls, Banking, Accounting, Auditing

**Computer Science:** Microsoft Excel, Microsoft Word, PowerPoint

**Language Skills**

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|  | Azerbaijani | Native or bilingual proficiency |
|  | English | Professional working proficiency |
|  | Russian | Native or bilingual proficiency |
|  | Chinese | Elementary proficiency |
|  | Arabic | Elementary proficiency |
|  | Turkish | Professional working proficiency |