

Court File Number

(Name of Court)

at

Court office address

**Form 23: Summons
to Witness**

Applicant(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

TO: (full legal name of witness) _____

of (address: street & number, municipality, postal code) _____

YOU MUST:

(1) come to (address: street & number, municipality) _____

on (date) _____, at _____ a.m./p.m.

(2) give evidence in the case or examination before (court or other person) _____

(3) bring with you the documents and things listed on the back of this summons; and

(4) remain there until this case or examination is finished or until the person conducting it says otherwise.

With this summons, you should get a fee that is calculated for _____ day(s) of attendance as follows:

Appearance allowance of \$ _____ daily	\$ _____
Travel allowance of \$ _____ each way	\$ _____
Overnight hotel and meal allowance	\$ _____
TOTAL	\$ _____

If the case or examination takes up more of your time, you will be entitled to an additional fee.

Date of issue

**IF YOU DO NOT COME AND REMAIN AS REQUIRED BY
THIS SUMMONS, A WARRANT MAY BE ISSUED FOR
YOUR ARREST.**

(Give the date of every document that the witness must bring and give enough of a description to identify each document or thing that the witness must bring.)

Draw a line through any blank space left on this page. If you need more space, you can add pages and number them.

*Name, address, telephone
& fax numbers and e-mail
address (if any) of person
or lawyer who prepared this
summons.*