

**RECORDS TRANSMITTAL  
AND RECEIPT**

TO BE COMPLETED AT FEDERAL RECORDS CENTER

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ACCESSION NO.

71A2421

RECORD GROUP NO.

330

SIGNATURE

DATE RECORDS RECEIVED  
OCT 14 1970

TITLE

Chief, Accession & Disposal Branch

TO: Federal Records Center, GSA

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Office of Utilization & Management

Techniques, OASD (M&R) 3 D 973

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

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2. SQUARE FEET OF SPACE CLEARED

3.

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A. OFFICE

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B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

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5. NAME OF AGENCY CUSTODIAN OF RECORDS

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8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE?

☐ YES

☒ NO

9. AGENCY OFFICIAL (Signature)

10. TITLE

James S. Nash

11. DATE

22 SEP 1970

12. BOX NUMBERS

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES  
(Show organizational component creating records)

14. DISPOSAL AUTHORITY  
(Schedule and Item No.)

FRC ONLY

AGENCY

Box

1

Organizational & Equipment Authorization Tables  
Personnel, D/A 16 June 64.  
How & Where to Use Work Measurement in the Army  
D/A 29 Jan 65.  
Broad Staffing Ratios for Table of Distribution Units,  
D/A Aug. 60.  
Criteria and Standards, D/AF 12 Oct 65.  
Progress in Measuring Work, BOB, Aug. 62.  
Staffing Guide for Army Area Medical Laboratories  
D/A 6 April 59.  
Repairs and Utilities - Work Sampling, D/A 31 Oct 63.  
Repairs & Utilities-Work Performance Standards for  
Post Engineering, D/A 19 Mar. 64.  
Repairs & Utilities - Work Management D/A 14 Aug 63.  
Staffing Guide for Combined Guided Missile Field  
Maintenance Shops, D/A 20 Aug 59.  
Management Engineering Symposium, BuNav Weapons  
28 Jan 66.  
Warehousing Manpower Measurement Criteria in Depots  
of the DoD, A. T. Kearney & Co. 8 Aug 63.  
Personnel Requirements Criteris Manual, D/N 21 Mar 63.  
Manpower Yardsticks for Automotive Maintenance D/N  
May 59.  
Report of the Long Range Logistics Manpower Policy  
Bd., DoD Feb. 1969.  
Project Staff Report, DoD 31 Mar 65.  
Project Dimes Defense Integrated Management Engin-  
eering Systems, DoD - undated.  
Program for Improving Civ. Manpower Controls & Util.  
DoD, Jan 63.

03b-2c

OSD Admin. Inst.  
15/5

71A2421

RECORDS TRANSMITTAL  
AND RECEIPT  
(CONTINUATION)

AGENCY

DATE

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BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY	AGENCY		
Box 1		<p>Strategic Air Command Management Engineering Program, Strategic Air Command, 4 Jan 66.</p> <p>Management Engineering Study, Records Data Develop. Div., 21 Oct 64.</p> <p>U. S. Army Material Command Work Management Conference, Management Science Off. AMC Hq. Feb 64.</p> <p>Memo. Report on converting Army Garrison Staffing Guides for Navy Use, HOPPER, Walter F., Jr. May 65.</p> <p>Work Sampling Studies Chapter 19, D/A, undated.</p> <p>TOE Manpower Authorization Criteria Program, D/A March 59.</p> <p>Staffing Guide for U.S. Disciplinary Barracks, D/A 8 Jan 59.</p> <p>Staffing Guide for U.S. Army Training Centers, D/A 18 Aug. 61.</p> <p>Yardstick for U.S. Army Terminals &amp; Terminal Commands D/A, 25 Jun 62.</p> <p>Staffing Guide for U.S. Army Tech. Serv. Schools, D/A 22 Mar 62.</p> <p>Staffing Guide for U.S. Army Garrisons</p> <p>Staffing Guide for U.S. Army Garrisons, D/A 27 Oct 59.</p> <p>Staffing Guide for U.S. Army Depots, D/A, 17 Feb 65.</p> <p>Staffing Guide for U.S. Army Corps D/A 9 Jan 61.</p> <p>Staffing Guide for U.S. Army Combat Arms Service Schools, D/A, 17 Mar 59.</p> <p>Staffing Guide for U.S. Army Central Film &amp; Equipment Exchanges, D/A 27 Feb 59.</p> <p>Staffing Guide for Hq. Zone Int. Armies, DA, 6 Nov 61.</p> <p>US Navy Manpower Validation Handbook for Activities Ashore, DN, 3 May 65</p> <p>Tri-Service Conference on Staffing Standards, DN-19-20 April 60</p> <p>Staffing Criteria Manual for Activities Afloat, DN, 30 Apr 65.</p> <p>Staffing Criteria Manual for Activities Ashore, D/N 14 April 66.</p>	<p>03b-2c</p> <p>OSD Admin. Inst. 15/5</p>
Box 2		OSD/Services College Graduate's Utilization FY68-69 (backup File box).	
Box 3		Backup materials on Research Pilots as a National Resource including copies of Feeder Studies from Logistic Management Institute & U.S. Dept. of Labor	