

STANDARD FORM 135 1951 EDITION GENERAL SERVICES ADMIN. (1 CFR) 101-11.4		RECORDS TRANSMITTAL AND RECEIPT		TO BE COMPLETED AT FEDERAL RECORDS CENTER	
		ACCESSION NO.	RECORD GROUP NO.		
		72A2212	330		
INSTRUCTIONS Send original and two copies to appropriate Federal Records Center.		SIGNATURE	DATE RECORDS RECEIVED		SEP 17 1961
		TITLE Chief, Accession & Disposal Branch		<i>W.M.W.</i>	
FROM: (Name and address of Agency transferring records) Office of the Assistant Secretary of Defense (Comptroller) Room 3A918, Pentagon		TO: Federal Records Center, GSA Washington National Records Center Washington, D. C. 20409			
1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY <u>Unclassified</u>					
2. SQUARE FEET OF SPACE CLEARED A. OFFICE <u>14</u>		3. FILING EQUIPMENT EMPTIED A. FILE CABINETS (No.) <u>2</u> B. TRANS. FILES (No.)			4. CUBIC FEET OF RECORDS TRANSFERRED <u>14</u> <u>24 Cu. Ft.</u>
5. NAME OF AGENCY CUSTODIAN OF RECORDS William B. Robertson, OASD(C) SP&I DCDA AP&S		6. BUILDING AND ROOM NO. Pentagon, 3A918			7. TELEPHONE NO. OX7-8630
8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
9. AGENCY OFFICIAL (Signature) <i>James H. Nash</i>		James H. Nash OSD Records Administrator			11. DATE <u>1 SEP 1961</u>
12. BOX NUMBERS FRC ONLY		13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES (Show organizational component creating records)			14. DISPOSAL AUTHORITY (Schedule and Item No.)
Box 1		<p>This group of records consists of correspondence, staffing papers, studies and related papers pertaining to the Defense Organizational Entity Study (DOES). The inclusive dates are: Sept 16, 1964 to Aug 22, 1969.</p> <p>Office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 34 files in this subject group.</p> <p>"<u>Defense Organizational Entity Standards (DOES) Program and Other Related Matters</u>"</p> <p>Contains 13 files, as follows:</p> <ol style="list-style-type: none"> 1. File number 001, "DoDI Draft", May 3, 1967/ July 11, 1968. 2. File number 001a, "OASD(C) Comments to March 19, 1968 memorandum regarding Draft DoDI on DOES", March 25, 1968/July 3, 1968. 3. File number 001b, "Comments and Concurrences on Draft DOES DoDI dated July 11, 1968, August 6, 1968/June 23, 1969. 4. File number 001c, "Comments to April 12, 1967 memo on Redraft of DOES DoDI", April 19, 1967/April 12, 1967. 5. File number 001d, "DoDAAD Test Statistics," Tab 26, A thru L, August 25, 1967. 			OSD Administrative Instruction 15/5, Paragraph 01-5, Permanent

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FRC ONLY	AGENCY					
Box 1		6. File number 001d, "DoDAAD Improvement," July 15, 1965/July 9, 1969. 7. File number 001e, "Component Suggestions/Disposition on DoDI April 12, 1967". Undated analysis sheets for comments. 8. File number 001f, "Component Comments on April 12, 1967 DoDI Sequence by DoDI Paragraph to V.D.4". Specific DoD Comments dated April and May 1967. 9. File number 001f(1), "Component Comments on April 12, 1967, DoDI Sequence by DoDI Paragraph-VE-Charter." April 12, 1967 and undated comments. 10. File number 001g, "Component Comments on April 12, 1967 DoDI Sequence by Comment within Component", Tabs A thru J.				
		Box 1 (Continued)				
		11. File number 004, "DSA/ASD (I&L) Correspondence on DOES", December 7, 1965-December 17, 1968. 12. File number 0010, "DoD Procurement Coding Manual (Volume II) of June 25, 1968--Back-up Papers", undated. 13. File number 0015, "DOES", July 17, 1965-May 12, 1967. Contains 13 files as follows:				
		1. File number 0015a, "Approval of Does Program by DSD (DoDD 5000.17)", January 9, 1969/August 22, 1969. 2. File number 0015b, "Milestones on DOES," February 4, 1969 - August 8, 1969. 3. File number 0015c, "DOES Federal Agency Codes," July 1965 - May 7, 1969. 4. File number 0016, "Sole Source Back-up for DMI File," June 20, 1967 - April 19, 1968. 5. File number 0016a, "Attempts to Obtain the DMI File," March 6, 1968 - June 12, 1968. 6. File number 0016b, "D&B Proposals DMI File," May 31, 1968 - July 2, 1969. 7. File number 0016c "DMI File Back-up," December 9, 1965 - April 7, 1969.				
		Box 2				

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BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY		
FRC ONLY	AGENCY					
Box 3		8. File number 0016d, "H-4 - Cataloging System Questionnaire, DBMR No. 1 (DMI File)," undated, Tab 23. 9. File number 0018, "Business Codes Task Force," January 13, 1969. 10. File number 0026, "USASI X3.8 Documents 'OE' Matters," March 27, 1968 - February 4, 1969. 11. File number 0028, "Congressional District Data" June 1968. 12. File number 0029, "DOES/ANDRES Status and Actions," March 21, 1968 - April 15, 1968. 13. File number 0030, "Cost Analysis (OE Catalogs)," June 24, 1965 - July 20, 1965.				
		Box 3 Contains 13 files as follows:				
		1. File number 0031, "Output Management System (OMS)" undated, Tab OM 2. File number 0032, "Government Agency Code (Draft)," May 19, 1966. 3. File number 0034, "Research and Development OEs" July 16, 1968 - July 29, 1969. 4. File number 0035, "MILSTAAD," September 16, 1964 - March 31, 1965. 5. File number 0036, "DOES CHRON FILE Apr 65 - June 67" April 7, 1965 - June 6, 1967. 6. File number 0037, "DOES Scope Study," March 1965 - May 26, 1969. 7. File number 0042, "Initial Implementation Procedures for DOES," March 17, 1969 - July 17, 69. 8. File number 0042(a), "DOES Implementing Directives," April 1969 - August 21, 1969.				
		<p>This group of records consists of correspondence and related papers pertaining to the DoD Manual for Standard Data Elements and the DoD Data Standardization Plan. The inclusive dates are: October 21, 1964 - October 2, 1969. Office creating records: OSD, ASD(C), Data Standardization Directorate.</p>				

STANDARD FORM 135-A JULY 1961 EDITION ENCL/PAL SERVICES ADMIN. F-302.00		RECORDS TRANSMITTAL AND RECEIPT (CONTINUATION)	AGENCY	DATE
BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY
FRC ONLY	AGENCY			
		<p>Contains 3 files as follows:</p> <p>9. File number 008, "Publication of Data Stand. Plan/Manual From Oct 1964 - Dec 1968," October 21, 1964 to December 23, 1968.</p> <p>10. File number 008(a), "Publication of Data Stand. Plan/Manual from Jan 1969 - , January 27, 1969 - October 2, 1969.</p> <p>11. File number 008(b), "<u>Proposed</u> DoD Data Standards Manual," September 29, 1967 - January 9, 1968.</p> <p>This group of records consists of correspondence and related papers pertaining to miscellaneous matters of the Data Base Management Review Group. The inclusive dates are June 1, 1967 - March 25, 1969. Office creating records: OSD, ASD(C), Data Standardization Directorate.</p> <p>Contains 2 files, as follows:</p> <p>12. File number 0011, "Data Base Managerial Functions" September 13, 1968 and subsidiary papers.</p> <p>13. File number 0019, "DoD In-Station Communications Study," June 1, 1967 - March 25, 1969.</p>		
		Box 4		
		<p>Contains 8 files as follows:</p> <p>This group of records consists of studies, correspondence, staffing papers and other papers related to the requirement for, establishment of, procedures and documentation of policies and responsibilities for the DoD Data Element and Data Code Standardization Program. The inclusive dates are: May 23, 1963 - December 14, 1970. The office creating records: OSD, ASD(C), Data Standardization Directorate.</p> <p>DoD Standardization Contacts and Program, File number P-1. Contains 6 files, as follows:</p> <ol style="list-style-type: none"> 1. File P-1, (Dec 64 to Dec 65), May 23, 1963 - December 23, 1965. 2. File P-1, (Jan 66 to July 66), December 20, 1965 - July 26, 1966. 3. File P-1, (Aug 66 to March 1967), July 19, 1966 - March 14, 1967. 4. File P-1, (April 1967 to Feb 1968), April 4, 1967 - Feb 26, 1968. 		

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FRC ONLY	AGENCY				
Box 5		<p>5. File P-1 (March 1968 to September 1968), March 7, 1968 - September 30, 1968.</p> <p>6. File P-1 (October 1968 to December 1970), October 24, 1968 - December 14, 1970.</p> <p>This group of records consists of the four DoD publications (DoD Directive 5000.11, DoD Instruction 5000.12, 5000.14, 5000.18) guiding the DoD Data Element and Data Code Standardization Program, correspondence thereon and staffing comments, analysis and resolution and components implementation. Also included are early Data Standardization Plans. The inclusive dates are: June 4, 1963 - March 18, 1971. The office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 14 files, as follows:</p> <p>7. File P-3, "Data Standards Directive 5000.11," June 4, 1963 to December 9, 1964.</p> <p>8. File P-4, "Data Standards Instruction 5000.12," March 12, 1965 to Sept 24, 1968.</p> <p>Box 5 Contains 11 files as follows:</p> <ol style="list-style-type: none"> 1. File P-5, "Implementation of Standardization (answers to Dir. & Instr.)," May 18, 1965 to January 29, 1971. 2. File P-8, "Standardization Plan - FY 1967, Copies of Plan Only," July 5, 1966 to Sept 19, 1967. 3. File P-8, "Standardization Plan - FY 1967 (Correspondence Only)," July 5, 1966 to July 26, 1967. 4. File P-8, "Standardization Plan - FY 68, Correspondence Only," January 4, 1968 to Nov 19, 1968. 5. File P-8, "Standardization Plan - FY 68, Copies of Plan Only," December 13, 1967 to November 5, 1968. 6. File P-8, "Standardization Plan - FY 1968 (Sept 1967 - Dec 1967)," Sept 14, 1967 to Dec 29, 1967. 7. File P-8, "Standardization Plan (Back-up) - FY 69, August 1968 - Feb 1969," Aug 1, 1968 to Feb 5, 1969. 			

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FRC ONLY	AGENCY			
Box 6		8. File P-8, "Standardization Plan (Backup), March 1969 - "		
		9. File P-8, "Standardization Plan - FY 69, Correspondence Only, Jan 27, 1969 to Oct 17, 1969. 10. File P-8, "Standardization Plan - FY 69, Copies of Plan Only" March 26, 1969 to Sept 16, 1969. 11. File P-15, "Data Standardization Plan Instruction" (DoDI 5000.14), August 10, 1965 to March 18, 1971.		
Contains 10 files as follows:				
1. File P-12, "Data Standards Instruction on 'Implementation'" November 10, 1966 to Aug 24, 1970. This group of records consists of correspondence and staffing papers relating to the DoD Manual for Standard Data Elements (5000.12M) and form DD Form 1625. Inclusive dates are December 19, 1964 to July 14, 1971. The office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 4 files, as follows:				
2. File P-13, "Standard Data Codes Manual, Dec 1964 - Sept 1969," December 19, 1964 to Sept 26, 1969. 3. File P-13, "Standard Data Code Manual, Oct 1969 -" October 2, 1969 to July 14, 1971. 4. File P-13-a, "Comments on DoD Data Element Manual," Oct 14, 1969 to Jan 7, 1970. 5. File P-16, "DD Form 1625 for Coordinating Recommended Standard Data Elements & Related Features," April 3, 1967 to March 9, 1970.				
This group of records consists of general correspondence on miscellaneous data element standardization matters. Inclusive dates are Dec 6, 1963 - June 16, 1970. The office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 3 files, as follows:				
6. File P-7, "General Correspondence (1963 to December 1966)," December 6, 1963 to December 22, 1966.				

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FRC ONLY	AGENCY			
Box 7		<p>7. File P-7, "General Correspondence (Jan 67 - Jun 70)" January 19, 1967 to June 16, 1970.</p> <p>8. File P-9, "Position Papers," October 1, 1965 to October 6, 1965.</p> <p>This group of records consists of technical correspondence related to BoB (now OMB) data standardization matters and projects. Inclusive dates are January 10, 1962 - April 10, 1970. Office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 13 files as follows:</p> <p>9. File S-1, "Bureau of the Budget (BoB) 1964 to August 30, 1968," October 23, 1964 to August 30, 1968.</p> <p>10. File S-1-a, "BoB Country Code Task Group (Jun 1965 - July 1966)," June 8, 1965 to July 21, 1966.</p> <p>Contains 10 files as follows:</p> <p>1. File S-1-a, "BoB Country Code Task Group (Aug 1966 to May 1968)," August 30, 1966 to May 8, 1968.</p> <p>2. File S-1-a, "BoB Country Code Task Group (June 1968 to ,)" June 7, 1968 to April 8, 1970.</p> <p>3. File S-1-a-(1), "Coordination of BoB Country Codes," December 20, 1967 to March 29, 1968.</p> <p>4. File S-1-b, "BoB State Code Task Group (Jan 1963 - December 1966)," January 17, 1963 to Dec 7, 1966.</p> <p>5. File S-1-b, "BoB State Code Task Group (Dec 1966 - Dec 1968)," December 28, 1966 to Dec 26, 1968.</p> <p>6. File S-1-b, "BoB State Code Task Group (Jan 1969 to ,)" Feb 24, 1969 to April 1, 1970.</p> <p>7. File S-1-c, "BoB Place Code Task Group," May 19, 1965 to October 27, 1969.</p> <p>8. File S-1-e, "BoB Date and Time Task Group," January 10, 1962 to April 10, 1970.</p> <p>9. File S-1-f, "Name Coding & Numerical Identifier Task Force," October 14, 1965 to August 2, 1966.</p> <p>10. File S-12, "Standard Metropolitan Areas (SMSA)," July 30, 1967 to January 15, 1968.</p>		

STANDARD FORM 135-A JULY 1961 EDITION G-3 AL SERVICES ADMIN. IV-302-00		RECORDS TRANSMITTAL AND RECEIPT (CONTINUATION)	AGENCY	DATE
BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		DISPOSAL AUTHORITY
FRC ONLY	AGENCY			
Box 8		<p>Contains 12 files as follows:</p> <ol style="list-style-type: none"> 1. File S-13, "FIPS-9, Congressional Districts," November 14, 1969 to Feb 9, 1970. <p>This group of records consists of correspondence and technical developmental work related to the NATO data standardization efforts and ADHWP on data element standardization. Inclusive dates are: July 30, 1965 - Sept 26, 1969. Office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 2 files as follows:</p> <ol style="list-style-type: none"> 2. File S-5, "NATO Military Standardization, July 1965 - Jun 1968," July 30, 1965 to Dec 24, 1968. 3. File S-5, "NATO Military Standardization, January 1969 - September 1969," Jan 13, 1969 to Sept 26, 1969. <p>This group of records consists of correspondence and technical developmental work related to other data element standardization efforts. Inclusive dates are: May 26, 1964 - September 29, 1970. Office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 3 files as follows:</p> <ol style="list-style-type: none"> 4. File S-8, "Martin/Marietta Co," March 3, 1965. 5. File S-9, "Joint NITL-NMFTA Committees (Westinghouse) (Transportation Codes)," May 26, 1964. 6. File S-11, "Canadian and British Embassy Correspondence," Feb 24, 1966 to Sept 29, 1970. <p>This group of records consists of correspondence and technical material relating to data element work groups other than ARAs. Inclusive dates are: April 12, 1965 to November 15, 1967. Office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 3 files as follows:</p> <ol style="list-style-type: none"> 7. File W-1, "Data Elements & Codes Work Group Assignments," April 12, 1965 to October 5, 1965. 8. File W-2, "Data Management Systems Task Group August 1967 - Mid-October 1967," Aug 9, 1967 to October 20, 1967. 9. File W-2, "Data Management Systems Task Group Mid-October 1967 - present," Oct 23, 1967 to November 15, 1967. 		

STANDARD FORM 135-A 561 EDITION L SERVICES ADMIN. -302-00		RECORDS TRANSMITTAL AND RECEIPT (CONTINUATION)	AGENCY	DATE
BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		
FRC ONLY	AGENCY	DISPOSAL AUTHORITY		
		<p>This group of records consists of correspondence and technical Material relating to data element work groups of the American National Standards Institute (ANSI). Inclusive dates are: December 20, 1962 to June 7, 1971. Office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 26 files as follows:</p> <p>7 files "W-3," on "USASI (Subcommittee X3.8)" as follows:</p> <ol style="list-style-type: none"> 10. "1962 to December 1965," December 20, 1962 to December 28, 1965. 11. "January 1966 - July 1967," January 10, 1966 to July 18, 1967. 12. "August 1967 - June 1968," August 8, 1967 to July 24, 1968. <p>Box 9 Contains 12 files as follows:</p> <ol style="list-style-type: none"> 1. "August 1968 - December 1968," August 1, 1968 to December 31, 1968. 2. "January 1969 - August 1969," January 7, 1969 to August 11, 1969. 3. "September 1969 - November 1969," Sept 3, 1969 to November 25, 1969. 4. "December 1969 - March 1970," December 1, 1969 to March 20, 1970. <p>6 files "W-3-a," on "USASI X3.8.1 Task Group" as follows:</p> <ol style="list-style-type: none"> 5. "1966 - July 1967," July 11, 1966 to July 24, 1967. 6. "September 1967 - December 1967," August 3, 1967 to November 27, 1967. 7. "January 1968 - June 1968," January 22, 1968 to June 19, 1968. 8. "June 1968 - December 1968," August 13, 1968 to December 23, 1968. 9. "January 1969 - June 1969," January 2, 1969 to June 19, 1969. 10. "July 1969 - ,," January 2, 1969 to February 25, 1971. 		

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FRC ONLY	AGENCY					
Box 10		<p>2 files on "W-3-b," on "USASI X3L8.2 Task Group" as follows:</p> <ol style="list-style-type: none"> 11. "December 1964 - July 1970," December 21, 1964 to July 16, 1970. 12. "August 1970 - ,," June 10, 1970 to April 6, 1971. <p>Contains 10 files as follows:</p> <p>4 files on "W-3-c" on "USASI X3L8.3 Task Group" as follows:</p> <ol style="list-style-type: none"> 1. "October 1966 - December 1968," October 10, 1966 to December 6, 1968. 2. "January 1969 - February 1970," February 7, 1969 to February 27, 1970. 3. "March 1970 - December 1970," March 3, 1970 to December 31, 1970. 4. "January 1971 - ,," January 4, 1971 to March 26, 1971. <p>4 files on "W-3-d" on "USASI X3L8.4 Task Group" as follows:</p> <ol style="list-style-type: none"> 5. "October 1966 - August 1969," October 7, 1966 to August 28, 1969. 6. "September 1969 - May 1970," September 5, 1969 to May 25, 1970. 7. "June 1970 - October 1970," June 18, 1970 to October 14, 1970. 8. "October 1970 - ,," November 4, 1970 to June 7, 1971. <p>9. File "W-3-e" on "USASI X3L8.5 Task Group," November 21, 1967 to May 20, 1969.</p> <p>10. File "W-3-f" on "USASI X3L8.6 Task Group," June 13, 1966 to May 6, 1971.</p>				
		Box 11		<p>Contains 14 files as follows:</p> <ol style="list-style-type: none"> 1. File "W-3-g," on "USASI X3.5 Committee," Janury 4, 1965. 		

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FRC ONLY	AGENCY	DISPOSAL AUTHORITY		
		<p>This group of records consists of correspondence and technical developmental work related to other data element standardization efforts. Inclusive dates are: April 17, 1961 - March 5, 1971. Office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 13 files as follows:</p> <ol style="list-style-type: none"> 2. File W-4, "Joint Command & Control Standards Committee," August 6, 1964 to March 15, 1967. 3. File W-5-a, "Interagency Committee on ADP (Minutes of Meetings)," March 29, 1963 to June 11, 1968. 4. File W-5-c, "Interagency Committee on ADP (Task Group & Special Reports)," April 17, 1961 to August 9, 1966. 5. File W-5-d, "Interagency Committee on ADP (Membership and Advisors)," March 21, 1963 to April 10, 1967. 6. File W-6, "Association for Computer Machinery," Undated. 7. File W-7, "Armed Services Procurement Regulations (ASPR) Committee," October 13, 1964 to October 28, 1964. 8. File W-8, "Air Standardization Coordinating Committee," April 16, 1964. 9. File W-9, "Study for Standardizing the Listing and Coding of all Military Activities, Locations and Related Addresses," March 29, 1965 to June 7, 1965. 10. File W-10, "Committee on Automation & Statistics for Personnel," May 19, 1965. 11. File W-11-a, "Counsel on Technical Data and Standardization Policy (Feb 66 - Dec 66)," Feb 4, 1966 to Dec 22, 1966. 12. File W-11-b, "Counsel on Technical Data and Standardization Policy (Jan 67 -)," Jan 6, 1967 to May 16, 1968. 		

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FRC ONLY	AGENCY			
		<p>13. File W-12, "DoD Computer Institute," Feb 27, 1964 to December 20, 1967.</p> <p>14. File W-13, "International Organization for Standardization (ISO)," Aug 29, 1967 to March 5, 1971.</p>		
Box 12		<p>This group of records consists of miscellaneous files relating to technical actions of the Data Standardization Directorate. Inclusive dates are March 1964 to April 27, 1971. The office creating records: OSD, ASD(C), Data Standardization Directorate. Contains 17 files, as follows:</p> <p>This group of records is called "Comments on Proposed DoD Publications," File "M-1." Consists of 15 files, as follows:</p>		
Box 12		<p>Contains 8 files, as follows:</p> <ol style="list-style-type: none"> 1. "March 1964 to June 1966," March 27, 1964 to June 15, 1966. 2. "June 1966 to December 1966," June 16, 1966 to December 21, 1966. 3. "January 1967 to Mid-March 1967," January 4, 1967 to March 21, 1967. 4. "Mid-March 1967 to Mid-June 1967," March 27, 1967 to June 7, 1967. 5. "Mid-June 1967 to September 1967," June 12, 1967 to September 27, 1967. 6. "Oct 1967 to Dec 1967," October 3, 1967 to Dec 29, 1967. 7. "Jan 1968 to Feb 1968," January 8, 1968 to Feb 14, 1968. 8. "Mid-Feb 1968 to Mid-April 1968," Feb 15, 1968 to April 18, 1968. 		
Box 13		<p>Contains 13 files, as follows:</p> <ol style="list-style-type: none"> 1. "April 1968 to July 1968," April 9, 1968 to July 26, 1968. 2. "August 1968 to February 1969," August 2, 1968 to February 7, 1969. 		

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		<p>3. "March 1969 - June 1969," March 24, 1969 to June 5, 1969.</p> <p>4. "July 1969 - Mid-May 1970," July 17, 1969 to May 15, 1970.</p> <p>5. "Mid-May 1970 to August 1970," May 19, 1970 to August 21, 1970.</p> <p>6. "September 1970 - , " September 22, 1970 to April 27, 1971.</p> <p>7. "Shortest Code Principles," file M-3, Sept. 17, 1965 to undated.</p> <p>This group of records consists of Administration Files of the Data Standardization Directorate. Inclusive dates are Feb 10, 1964 to April 16, 1971. The office creating the records: OSD, ASD(C), Data Standardization Directorate. Contains 9 files as follows:</p> <p>8. "Budget" file A-1, August 23, 1965 to Sept 1, 1969.</p> <p>9. "Travel (1964 to 1968)," file A-6, Sept 18, 1964 to November 14, 1968.</p> <p>10. "Office Services (supplies, furniture, etc.)," file A-5, Sept 28, 1964 to Dec 17, 1969.</p> <p>11. "Civilian Employee Form 57's," File A-4, December 7, 1967 to undated.</p> <p>12. "Job Descriptions" file A-3, October 3, 1963 to Feb 8, 1970.</p> <p>13. "Civilian Employee Administration (General)" file A-2, April 7, 1964 to April 16, 1971.</p>		
Box 14		<p>1. "Data Elements -- Organization" file A-1, February 10, 1964 to March 19, 1971.</p> <p>2. "Request for Contract Services (DMI)," file 0016e June 27, 1968 to July 1, 1969.</p> <p>3. "ADP Policy Committee Meeting," file R-8, February 17, 1970 to March 24, 1971.</p> <p>This group of records consists of files on reports. Inclusive dates are: September 27, 1963 to May 8, 1968. Office creating the records: OSD, ASD(C), Data Standardization Policy Directorate. Contains 8 files as follows:</p>		

STANDARD FORM 135-A JULY 1961 EDITION GSA GEN. REG. NO. 27 FEDERAL CIVILIAN PERSONNEL SERVICES ADMIN. 14-302-00		RECORDS TRANSMITTAL AND RECEIPT (CONTINUATION)	AGENCY	DATE
BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES		
FRC ONLY	AGENCY			
<p>4. "Miscellaneous Reports," file R-7, Feb 25, 1965 to August 4, 1966.</p> <p>5. "Defense Industry Bulletin," file R-6, Dec 7, 1964 to Feb 25, 1971.</p> <p>6. "Presentations & Briefings," file R-5, April 13, 1965 to September 10, 1970.</p> <p>7. "Weekly Report to the President," file R-4, Sept 27, 1965 to Feb 8, 1966.</p> <p>8. "Monthly Activity Report (Aug 1964 - Dec 1965)," file R-3, August 1964 to December 1965.</p> <p>9. "Monthly Activity Report (Jan 1966 - May 1968)," file R-3, January 10, 1966 to May 8, 1968.</p> <p>10. "Monthly Activity Report (June 1968 to)," file R-3, May 1968 to April 30, 1971.</p> <p>11. "Meetings, Conference, Field Trip Reports," file R-1, Sept 27, 1963 to June 3, 1965.</p>				
DISPOSAL AUTHORITY				