

RECORDS TRANSMITTAL
AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

RECORD GROUP NO.

SIGNATURE

DATE RECORDS RECEIVED

TITLE

HOWARD V. BAUTE

TO:

CHIEF, AGO & DISPOSAL SEC.
Federal Records Center, GSA
MIL REC BR., FRC, GSA, R3
ALEXANDRIA, VIRGINIA
FRANKLIN & UNION STS., APEX, VA.
22314

INSTRUCTIONS

Send original and two copies to appropriate
Federal Records Center.

EXCEPTION—Send original and three copies to the
Alexandria, Virginia, Center

FROM: (Name and address of Agency transferring records)

Directives Section

Office of the Correspondence & Directives Sec.
Office of the Secretary of Defense, DOD.

1. OF SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

Highest classification **SECRET** - Access limited to those authorized by/
OSD Records Admins.

2. SQUARE FEET OF SPACE CLEARED

3.

FILING EQUIPMENT EMPTIED

4. CUBIC FEET OF RECORDS
TRANSFERRED

A. OFFICE

B. STORAGE

A. FILE CABINETS (No.)

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

3

5. NAME OF AGENCY CUSTODIAN OF RECORDS

Mrs. Helen Rimmer, Chief, Directives Sec.

6. BUILDING AND ROOM NO.

Pentagon Rm. 3A-948

7. TELEPHONE NO.

79285

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☐ NO

9. AGENCY OFFICIAL (Signature)

JAMES S. TWITCHELL

10. TITLE

OSD Records Administrator

11. DATE

10 Feb. 65

12. BOX NUMBERS

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES
(Show organizational component creating records)

14. DISPOSAL AUTHORITY
(Schedule and Item No.)

FRC ONLY

- 1.
- 2.
- 3.

Nes. 1000.4 thru 4105.55
4140.9 thru 5160.14
5160.15 thru 7830.4
////////////////////

01-3
01-3
01-3

Permanent file copy of Dept. of Defense Directives,
Instructions and transmittals which were superseded
or cancelled.
(Filed numerically by directive number).
(Previous blocks of superseded and cancelled directives
may be located in Accession Nos. 59-A920, 59-A792
62A1810 and 64A-2155).

OSD Administrative
Instruction 15/5