

TRANSMITTAL OF GOVERNMENT RECORDS

ACCESSION NO.

RECORD GROUP NO.

60-A1354
330

INSTRUCTIONS.—Submit this form to your area GSA regional office. When submitting to GSA region 3 office, Washington, D. C., submit an original and two copies. When submitting to other GSA regional offices, submit an original and one copy only.

1. FROM (Name and address of agency transferring the records)

2. AGENCY WHICH CREATED RECORDS (If different than transferring agency)

OFFICE OF GENERAL COUNSEL
(Richard A Buddeke, Spec Asst to GenCoun)

OFFICE OF THE SECRETARY OF DEFENSE

3. AGENCY OFFICIAL AUTHORIZING TRANSFER (Signature)

TITLE

DATE

J. W. TWITCHELL

Records Administrator, OSD

4. CUSTOMER OF RECORDS IN TRANSFERRING AGENCY (Name, address, and telephone number)

M Sgt John W Friga, CCS, OSD, Code 11 Ext 79285

RM 3A948

5. DESCRIPTION OF RECORDS (With inclusive dates. Use reverse if additional space is required)

Unclassified chronological files from Jan 56 to Mar 57

NOTE: To be incorporated in Job order # A 57-135

6. RESTRICTIONS ON USE OF RECORDS (If no restrictions, write "none")

None

7. ARE THESE RECORDS COVERED BY AN AUTHORIZED DISPOSAL SCHEDULE?

☒ YES (If "yes," identify schedule) Administrative
Instruction 15/5 01-17

8. CUBIC FEET OF RECORDS TRANSFERRED

2

9. CUBIC FEET OF RECORDS DISPOSED OF IN AGENCY

10. SQUARE FEET OF SPACE RELEASED

Office

Storage

LOCATION

Room 3 A 948, The Pentagon

11. FILING EQUIPMENT (Enter, where applicable, quantity of each type):

	FILING CABINETS		TRANSFER CASES		OTHER (Specify)
	STEEL	WOOD	STEEL	WOOD	
EMPTIED AND RETAINED AT AGENCY	1 drawer				
RECORDS SHIPPED IN		2 F/13	Boxes		
TO BE RETURNED					
CUBIC FEET OF SHELVING EMPTIED AT AGENCY					

DO NOT WRITE BELOW THIS LINE

THE ABOVE-DESCRIBED RECORDS WERE RECEIVED
SHORTAGES, DAMAGED CONTAINERS, ETC.

April 14 1960

FOR HOWARD H. BRYCE

DEPARTMENTAL SEC.

SIGNATURE

TITLE

FEDERAL RECORDS CENTER ADDRESS