

TRANSMITTAL OF GOVERNMENT RECORDS

COPY made by jvp 20 Oct 58

ACCESSION NO.

59-A920

RECORD GROUP NO.

17413 RG-6-441 330

INSTRUCTIONS.—Submit this form to your area GSA regional office. When submitting to GSA region 3 office, Washington, D. C., submit an original and two copies. When submitting to other GSA regional offices, submit an original and one copy only.

1. FROM (Name and address of agency transferring the records)
Correspondence Control Section
Office of the Administrative Secretary
Office of the Secretary of Defense

2. AGENCY WHICH CREATED RECORDS (If different than transferring agency)
Office of the Secretary of Defense

3. AGENCY OFFICIAL AUTHORIZING TRANSFER (Signature)

TITLE

DATE

/s/ J. S. TWITCHELL

Records Administrator

24 September 1958

4. CUSTODIAN OF RECORDS IN TRANSFERRING AGENCY (Name, address, and telephone number)

JOHN W. FRIGA, Correspondence Control Section, Code 11, Extension 79285

5. DESCRIPTION OF RECORDS (With inclusive dates. Use reverse if additional space is required)

DOD Directives which have been superseded or cancelled during 1956-1957-1958 (thru August). These directives are filed chronologically by number of the directive. Future obsolete directives will have to be incorporated into this Directive File which has a permanent policy value. (Unclassified) 9 Cubic Feet.

LOCATION: R3, Alexandria, Va.

Room 101, 214 N. Lee St.

Boxes 1 thru 9/11

SEE: 59-A792 MRB RG 001 for Classified Files - 2 Cubic Feet. (10-11/11)

6. RESTRICTIONS ON USE OF RECORDS (If no restrictions, write "none")

None

7. ARE THESE RECORDS COVERED BY AN AUTHORIZED DISPOSAL SCHEDULE?

☒ YES (If "yes," identify schedule) OSD Admin Instruction 15/5

☐ NO

8. CUBIC FEET OF RECORDS TRANSFERRED

6 1/9 Cubic Feet

9. CUBIC FEET OF RECORDS DISPOSED OF IN AGENCY

10. SQUARE FEET OF SPACE RELEASED

Office

Storage

LOCATION

5 Square Feet

Room 3A948, The Pentagon

11. FILING EQUIPMENT (Enter, where applicable, quantity of each type):

	FILING CABINETS		TRANSFER CASES		OTHER (Specify)
	STEEL	WOOD	STEEL	WOOD	
EMPTYED AND RETAINED AT AGENCY	1 Cab				
RECORDS SHIPPED IN	FRC Containers - 9 Fiberboard Boxes				
IF RETURNED					
IF NOT OF SHEDDING EMPTYED AT AGENCY					

DO NOT WRITE BELOW THIS LINE

IF ABOVE-DESCRIBED RECORDS WERE RECEIVED

IN DAMAGED CONTAINERS, ETC.

9 October 1958

12. SIGNATURE

EDWIN R. FLATEQUAL

TITLE

Ch. Acc. and
Disposal Branch

FEDERAL RECORDS CENTER ADDRESS

R3, Alexandria, Va.