

TRANSMITTAL OF GOVERNMENT RECORDS

ACCESSION NO.

62-A1440

RECORD GROUP NO.

330

INSTRUCTIONS.—Submit this form to your area GSA regional office. When submitting to GSA region 3 office, Washington, D. C., submit an original and two copies. When submitting to other GSA regional offices, submit an original and one copy only.

1. FROM (Name and address of agency transferring the records)

2. AGENCY WHICH CREATED RECORDS (If different than transferring agency)

Advanced Research Projects Agency
Office of the Secretary of Defense

Advanced Research Projects Agency

Washington 25, D. C.

3. AGENCY OFFICIAL AUTHORIZING TRANSFER (Signature)

TITLE: W. W. Bolton, Jr.

DATE

Signed: W. W. Bolton, Jr.

Director, Program Mgmt.

18 October 1961

4. CUSTODIAN OF RECORDS IN TRANSFERRING AGENCY (Name, address, and telephone number)

Ruth C. Hudgins

3E172, Pentagon - Washington 25, D. C.

5. DESCRIPTION OF RECORDS (With inclusive dates. Use reverse if additional space is required)

- Chron File - 1958 (Deputy Director, ARPA)
- Chron File - 1959 (Deputy Director, ARPA)
- Chron File - Apr-August 1958 (Director, Prog Control & Admin)
- Chron File - Sept - Dec 1958 (Director, Prog Control & Admin)
- Chron File - Jan - April 1959 (Director, Prog Control & Admin)
- Chron File - May - Dec 1959 (Asst Dir, Admin)

Secret

6. RESTRICTIONS ON USE OF RECORDS (If no restrictions, write "none")

~~XXXX~~ Restricted to need to know

7. ARE THESE RECORDS COVERED BY AN AUTHORIZED DISPOSAL SCHEDULE?

☒ YES (If "yes," identify schedule)
☐ NO

15/5 CI-17

8. CUBIC FEET OF RECORDS TRANSFERRED

1

9. CUBIC FEET OF RECORDS DISPOSED OF IN AGENCY

1

10. SQUARE FEET OF SPACE RELEASED

Office

Storage

LOCATION

11. FILING EQUIPMENT (Enter, where applicable, quantity of each type):

| | FILING CABINETS | | TRANSFER CASES | | OTHER (Specify) |
|--|-----------------|------|----------------|------|-----------------|
| | STEEL | WOOD | STEEL | WOOD | |
| EMPTIED AND RETAINED AT AGENCY | | | | | |
| RECORDS SHIPPED IN | | | | | |
| TO BE RETURNED | | | | | |
| CUBIC FEET OF SHELVING EMPTIED AT AGENCY | | | | | |

DO NOT WRITE BELOW THIS LINE

THE ABOVE-DESCRIBED RECORDS WERE RECEIVED
IN DAMAGED CONTAINERS, ETC.

HOWARD V. BAUTE
CHIEF, ACC & DISPOSAL SEC.

MAIL REC. BR., FRC
GSA REGION 3

FEDERAL RECORDS CENTER ADDRESS

SIGNATURE
Howard V. Baute

FOUNTAIN & UNION STS. ALBANY
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