

RECORDS TRANSMITTAL AND RECEIPT

Complete and send original and two copies of this form to the appropriate Federal Records Center for approval prior to shipment of records. Specific instructions on reverse.

PAGE 1 3

1. TO (Complete the address for the appropriate records center serving your area)

Federal Archives and Records Center
General Services Administration

As shown in
FPMR 101-11.410-1

Washington National Records Center
Washington, D.C. 20409

2. AGENCY TRANSFER AUTHORIZATION

TRANSFERRING AGENCY OFFICIAL (Signature and title)

E. G. Lowry
OSD Records Administrator

DATE

3. AGENCY CONTACT

TRANSFERRING AGENCY LIAISON OFFICIAL (Name, office and telephone No.)

697-6760

G. A. Cratch, Dir of Budget & Finance, DoD/WHS

4. RECORDS RECEIVED BY (Signature and title)

DATE

Chief Accession & Disposal Branch

1981 5 11

5. FROM (Enter the name and complete mailing address of the agency retaining the records. The original receipt copy of this form will be sent to this address)

Department of Defense
Washington Headquarters Services
Room 5C315, The Pentagon
Washington, D.C. 20301

330-31-0470

Fold line

RECORDS DATA

ACCESSION NUMBER			VOLUME (cu. ft.)	AGENCY BOX NUMBERS	SERIES DESCRIPTION (With inclusive dates of records)	RESTRIC TION	DISPOSAL AUTHORITY (Schedule and item number)	DISPOSAL DATE	COMPLETED BY RECORDS CENTER			
RG	FY	NUMBER							LOCATION	SUB PLAN	CON TYPE	AUTO DISP.
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)
330	81	0470	6	1	DOD FINANCIAL REPORTS FILES (1972-78) Official Representation Funds, OSD/Defense Agencies 1 Jan - 31 Mar 1977 1 Apr - 30 Jun 1977	C	OSD AI #15 Para 206-06	PERM Avail to NARS when 20 yrs old				
				2	Official Representation Funds, OSD/Defense Agencies 1 Jul - 30 Sep 1977 1 Oct - 31 Dec 1977							
				3	Official Representation Funds, OSD/Defense Agencies 1 Jan - 31 Mar 1978 1 Apr - 30 Jun 1978							
				4	Official Representation Funds, OSD/Defense Agencies 1 Jul - 30 Sep 1978 1 Oct - 31 Dec 1978 (partial)							

Sample
By 1

LOCATION: 03/21/81-1-1 SA N
 VERIFIED: _____ SIGNATURE: _____ DATE: _____
 Schedule: Proctor 5/18/81
 Shelving: Proctor 7-14-81

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MAY 15 1981

RECORDS TRANSMITTAL AND RECEIPT (Continuation)				This form is to continue listing of Records Data when space on SF 135 is not adequate. Instruc- tions for completion of SF 135 apply.		TRANSFER G AGENCY'S NAME Department of Defense, Washing- ton Headquarters Services, 5C315, Pent., Wash DC 20301		DATE	PAGE 2	PAGES 3		
ACCESSION NUMBER			VOLUME (cu. ft.)	AGENCY BOX NUMBERS	SERIES DESCRIPTION (With inclusive dates of records)	RESTRICTION	DISPOSAL AUTHORITY (Schedule and item number)	DISPOSAL DATE	COMPLETED BY RECORDS CENTER			
RG	FY	NUMBER							LOCATION	SHLF PLAN	CONT. TYPE	AUTO. DISP.
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)
330	81	0470		5	<u>DOD FINANCIAL REPORTS FILES</u> Official Representation Funds OSD/Defense Agencies 1 Oct - 31 Dec 1978 (partial) Disbursing Agents' files: Anderson, Dwayne 1974-77 (6 folders) Andres, Dudley M., Major 1974 Andricos, George M. 1975 Benter, Harry W., Cdr 1978 Bird, Lewis L., LTC 1975 Cantus, H. Hollister 1974 Carr, Kenneth, RADM 1975 Carter, Gerald, Capt USN 1976 Clarke, Richard A. 1975-77 (2 folders) Cook, Wm. J. 1978 Coyle, Harold, LTC 1976 Cross, Ernest E., Col 1978							
				6	Disbursing Agents' files: FitzGerald, Charles G. 1977-78 (2 folders) Floyd, Donald S. 1975 Gaspard, G. P., LTC 1976 Hamner, Stephen R., LTC 1974-75 (2 folders) Hitz, Frederick P. 1975 Hyman, Paul J. 1978 James, Lynn M., LTC 1978 Jones, John G., BG 1972 Jones, Charles F., LTC 1977 Kaulbach, Robert H., LTC 1977 Kowalewski, C. L., LTC 1976-77 (2 folders) Krall, John J., LCDR 1976 Lindauer, Jerry D., LTC 1976 (CONT'D)							

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					Department of Defense, Washington Headquarters Services, 5C315, Pent., Wash DC 20301		3	3				
ACCESSION NUMBER			VOLUME (cu. ft.)	AGENCY BOX NUMBERS	SERIES DESCRIPTION (1974 include date of records)	RETENTION	DISPOSAL AUTHORITY (Schedule and class number)	DISPOSAL DATE	COMPLETED BY RECORDS CENTER			
RG	FY	NUMBER							LOCATION	INITIALS	DATE	AUTO. DIS.
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)
330	SI	0470		6 (cont'd)	<u>DOD FINANCIAL REPORTS FILES</u> Disbursing Agents' files: Lins, Dorothy, Cdr 1976 Loranger, Donald E., Maj 1977 Lyons, Charles H., LTC 1977 McLaren, A.J., LTC 1978 Melanson, Edw. J., Cdr 1978 (2 folders) Mullins, Robert W., LTC 1976 Nevins, Arthur, Maj 1978 Norton, Douglas, Cdr 1978 Peay, Binford J., LTC 1978 Seymour, George H. 1974-76 (2 folders) Sheridan, Michael K., LTC 1974 Steshko, Wm. N., Lt USN 1976 Sperlich, Florence 1977 Smith, Douglass W., LTC 1975 Stewart, Geo. D., Major 1976 Stripling, Wm. D., Maj 1978 Taylor, R.K., LTC 1978 (2 folders) Thaanum, Thos. R., LTC 1978 Toehlke, Walter A., Cdr 1977 Van Horn, George R., LTC 1978 Vater, Margaret A. 1975-77 (4 folders) Westerfield, Lois L., LTC 1977 Wiegand, Karl L., Col 1978 Wolthius, Robt. K., 1975 Wood, Douglass G., LTC 1976-78 (2 folders) Zaice, Joseph E. 1969-72							

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