

RECORDS TRANSMITTAL  
AND RECEIPT

TO BE COMPLETED AT FEDERAL RECORDS CENTER

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INSTRUCTIONS  
Send original and two copies to appropriate  
Federal Records Center.

ACCESSION NO.

71-A-4545

RECORD GROUP NO.

330

SIGNATURE

DATE RECORDS RECEIVED  
84 FEB 10/1

TITLE

Chief, Accession & Disposal Branch

FROM: (Name and address of Agency transferring records)  
Office of the Assistant Secretary of  
Defense (Installations & Logistics) WR  
Room 609 Lynn Bldg., Rosslyn, Va.

TO: Federal Records Center, GSA

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

14

B. STORAGE

3. FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

2

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

4. CUBIC FEET OF RECORDS  
TRANSFERRED

12 boxes

5. NAME OF AGENCY CUSTODIAN OF RECORDS

Capt. J.P. Carr, Jr., USNR, Dpty Dir.

6. BUILDING AND ROOM NO.

Rm 609 Lynn Bldg. (Rosslyn)

7. TELEPHONE NO.

OX-45385

8. MAY THE RECORDS BE DESTROYED AS SCHEDULED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☐ NO

9. AGENCY OFFICIAL (Signature)

James S. Nash

OSD Records Administrator

11. DATE

Jan 27, 1971

12. BOX NUMBERS

FRC ONLY

AGENCY

13. DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

(Show organizational component creating records)

14. DISPOSAL AUTHORITY

(Schedule and Item No.)

Box 1  
thru  
Box 12

General Management Records - Files of  
OASD(I&L)WR(George Franks-Deceased).

See attached list.

OSD Amin Instr.  
15/5

.01(Genl.  
Mgt. Records)