

STANDARD FORM 135  
JULY 1961 EDITION  
GENERAL SERVICES ADMIN.  
REG. 3-IV-302.00

# RECORDS TRANSMITTAL AND RECEIPT

## TO BE COMPLETED AT FEDERAL RECORDS CENTER

ACCESSION NO.

71-A-5077

RECORD GROUP NO.

330

SIGNATURE

DATE RECORDS RECEIVED

MAY 3 1971

TITLE

Chief, Accession & Disposal Branch *PCF*

### INSTRUCTIONS

Send original and two copies to appropriate

Federal Records Center.

EXCEPTION—Send original and three copies to the  
Alexandria, Virginia, Center

FROM: (Name and address of Agency transferring records)

Office of Organizational and Management  
Planning, OASD(Administration), Rm 3C920  
Pentagon, Washington, D. C. 20301

TO: ~~XXXXXXXXXXXXXXX~~  
Federal Records Center, GSA

Washington National Records Center  
Washington, D. C. 20409

1. CITE SECURITY CLASSIFICATION AND/OR RESTRICTION ON USE OF RECORDS, IF ANY

**SECRET - Access required by those authorized by OSD(Administration) Only**

2. SQUARE FEET OF SPACE CLEARED

A. OFFICE

7

B. STORAGE

3.

FILING EQUIPMENT EMPTIED

A. FILE CABINETS (No.)

1

B. TRANS. FILES (No.)

C. SHELVING (Lin. Ft.)

4. CUBIC FEET OF RECORDS

TRANSFERRED

7

5. NAME OF AGENCY CUSTOMER'S RECORDS

6. BUILDING AND ROOM NO.

7. TELEPHONE NO.

K. L. LATTIMER, TSGT, USAF, Admin NCO Pentagon, 3C920

OX 54278

8. MAY THE RECORDS BE DESTROYED WITHOUT FURTHER AGENCY CONCURRENCE? ☐ YES ☐ NO

9. AGENCY OFFICIAL (Signature)

James E. Nash

OSD Records Administrator

11. DATE

1 Mar 71

12.

BOX NUMBERS

FRC ONLY

AGENCY

13.

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

(Show organizational component creating records)

14. DISPOSAL AUTHORITY

(Schedule and Item No.)

Organizational &amp; Management Planning Project Files

Box  
#1Management of Publications and Printing in DoD  
(Reference File)Management of Publications and Printing in DoD  
(Project File - Volume # 1)Management of Publications and Printing in DoD  
(Project File - Volume # II)Management of Publications and Printin in DoD  
(Project File - Volume # III)Management of Publications and Printing in DoD  
(Project File - Volume # IV) & Volume V

GAO - Printing of Technical Manuals

Proposed Changes to JCP Regulations

TASK FORCE TOPSY

Defense Agency Correspondence - 1964 - 1967

POOR PEOPLES MARCH - 1968

Box #2

Saturday Evening Post Article, "Our Own Worst  
Enemy". - 1968OSD Admin Inst  
15/5

04b-1

PERMANENT

RECORDS

**RECORDS TRANSMITTAL  
AND RECEIPT  
(CONTINUATION)**

AGENCY

OASD(A) OMP

PAGE 1  
DATE

1 Mar 71

BOX NUMBERS

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

FRC ONLY

AGENCY

ADP Management Responsibilities

Release and Distribution of DoD Publications and Information

ASD(A), OMP Misc Correspondence - 1967 - 1968

Civil Disorders - 1967

OASD(A) - OMP - General Correspondence Files  
1965 - 1966 and 1967

DIA/FAA/IGIA - 1960 - 1966

Revised DoD Directive 4630.1, "Processing of Major Telecommunications Requirements"

Hearings -- Special Subcommittee on National Defense Posture Committee on Armed Services

U. S. Mission to the North Atlantic Treaty Organization

Joint Chiefs of Staff - Volume II - 1964 - 1968

DUCC Project File - 1964 - 1968

Officer Education Study, Volume I - Summary, Conclusions and Recommendations, - 1966

Officer Education Study, Volume II - Description, Discussion and Fundings, - 1966

Officer Education Study, Volume III, Appendix and Bibliography, - 1966

Box 3 OSD Functional Review - I&L

OSD Functional Review - Legislative Affairs & (C)

OSD Functional Review - General Counsel, Public Affairs(PA) and General

OSD Functional Review - DDR&E

OSD Functional Review - ASD(A)

STANDARD FORM 135-A JULY 1961 EDITION GENERAL SERVICES ADMIN. FPMR (41 CFR) 101-11.4		RECORDS TRANSMITTAL AND RECEIPT (CONTINUATION)		AGENCY OASD(A) OMP	DATE 1 Mar 71
BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES			DISPOSAL AUTHORITY
FRC ONLY	AGENCY				
		OSD Functional Review - International Security Affairs			
		OSD Functional Review - Systems Analysis (SA), ASD(Atomic Energy) and Military Liaison Committee			
		OSD Functional Review - Manpower and Reserve Affairs (M&RA)			
		Petroleum Management Study - Basic Report (3 Vols)			
	Box 4	DoD Petroleum Management Study - General			
		Missile Fuels Management Briefing			
		Staff Study - Ocean Transportation			
		Defense Fuel Supply Center - Volume I			
		Defense Fuel Supply Center - Volume II			
		Army Petroleum Center			
		Local Washington D. C. Briefings			
		Local Washington D. C. Briefings - Volume II			
		Naval Fuel Supply Office			
	Box 5	Air Force Aerospace Fuels Field Offices			
		Air Force Aerospace Fuels Petroleum Supply			
		Texas Briefings - Volume I			
		Texas Briefings - Volume II			
		Europe Briefings - 10-17 Aug 68			
		Pacific Briefings - Volume I, 21-29 Aug 68			
		Pacific Briefings - Volume II, 21-29 Aug 68			
		DoD Integrated Management of Common Supply Activities, Report of the Study Committee - 11 Jul 61 (Project 100)			

RECORDS TRANSMITTAL  
AND RECEIPT  
(CONTINUATION)

AGENCY  
OASD(A) OMP

PAGE  
DATE  
1 Mar 71

BOX NUMBERS		DESCRIPTION OF RECORDS WITH INCLUSIVE DATES	DISPOSAL AUTHORITY
FRC ONLY	AGENCY		
		Assistant Secretary of Defense (Health Affairs) Project File	
		Congressional Actions - 1969	
		Defense Supply Agency Publications - DoD Directive 5025.7	
		NWC Course "Management of Defense Resources"	
		Studies on Inter-Agency Relations	
Box 6		Defense Management Education and Training Program Volume I	
		Defense Management Education and Training Program Volume II	
		Joint Military Terminology - 1969	
		Management of Publications and Printing in the DoD (Black Binder), 4 May 1964	
		DoD Issues for National Governors' Conference (18 - 24 October 1967)	
		Studies and Analyses - 2 Volumes	
		DASD(Security Policy) (Review of Functions and Operations) (Black Binder) 20 Apr 66	
		Study of Administrative Services Activities and Operations within the Office of the Secretary of Defense - January 13, 1965	
		Position Paper of Defense Contract Administration Services on Logistics Management Institute Report - "The Contract Audit/Contract Administration Interface", LMI Task 68-17 March 1969	
Box 7		DoD Skill Data Bank Study - December 1968	
		Study Group Report of Audio Visual Activities February 1967	

RECORDS TRANSMITTAL  
AND RECEIPT  
(CONTINUATION)

AGENCY

OASD(A) OMP

PAGE 5

DATE

1 Mar 71

BOX NUMBERS

FRC ONLY

AGENCY

DESCRIPTION OF RECORDS WITH INCLUSIVE DATES

DISPOSAL AUTHORITY

Project 60 - Alternatives for National Level  
Management of Consolidated Contract  
Administration Services - Advantages and  
Disadvantages

Postal Service Studies and Reports  
Review of Defense Postal Policies and Handling  
of Military Mail - September 1960  
Report of a Study Made on the Army and Air  
Force Postal Service Headquarters-23 Sep 66  
Army and Air Force Postal Service Hq - Joint  
Management - Manpower Study-Feb-Mar 67  
A Study of the Air Force Postal and Courier  
Worldwide Network (Final Phase) 14 Mar 66  
Joint Postal Service - Related Papers

Indirect Support Requirements - Benelux  
MJCS 52-67, 16 Feb 67, SDCCN X-1030,  
OMP # 362-67

Relocation of Headquarters, USEUCOM and Merger  
of USAREUR and Seventh Army Headquarters  
JCSM-440-66, 30 Jun 66, SDCCN X-4157  
OMP # 1435-66

A Study to Improve U.S. International Balance of  
Payments Position - A&AFEX, Case & Co Inc

Reduction of Overseas Personnel - Vol I

Reduction of Overseas Personnel - Vol II

Reduction of Overseas Personnel - Vol III

Reduction of Overseas Personnel (Originating  
Documents)

~~Review of Office of the Deputy Assistant Secretary  
of Defense (Security Policy) - 20 Apr 1966  
(Black Binder) Removed - RII~~