

# CHAMBLEE CHARTER HIGH SCHOOL (“CCHS”)

## Parent Teacher Student Association (“PTSA”)

Dear Parents of CCHS Students,

Attached is the application form for parents who are interested in being on the CCHS Governance Council (“GC”). The GC is the governing body responsible for carrying out the terms of the charter. Functioning as a sort of “board of directors” for the school, the GC addresses a broad range of issues including curriculum, instruction, discipline, community service and human relations. The GC works closely with the CCHS principal who, as chief administrator, oversees day-to-day operations of the school. The charter itself can be found online on the PTSA website ([www.chambleehigh.com](http://www.chambleehigh.com) – click on “Governance/PTSA”, then click on “CCHS charter document”) or in hard copy in the school’s front office.

**The GC meets regularly, once a month, at the school, from 7:00 to 8:00 a.m.** Parents **must attend** these meetings to be on the GC.

The GC has eight standing committees and creates ad hoc committees and task forces as necessary. These committees and task forces have their own individual meeting schedules.

GC members are selected by the PTSA. The criteria considered in selecting members include:

1. Membership in PTSA
2. Degree of volunteer work at CHS
3. Functional expertise
4. Degree of volunteer work for children’s extracurricular activities (outside of CHS)
5. Reason given for wanting to be on GC
6. Geographical distribution

If you have any questions, please contact the co-presidents of the PTSA or the chair of the GC. Their contact information is:

PTSA: Michelle Gray = 404-234-3612 or [mgray3@bellsouth.net](mailto:mgray3@bellsouth.net)  
PTSA: Dydra Virgil = 404-218-7584 or [dhvirgil@mindspring.com](mailto:dhvirgil@mindspring.com)  
GC: Pam Buncum = 404-869-9019 or [pbokbun@aol.com](mailto:pbokbun@aol.com)

**Application deadline is March 31, 2006.**

Please return the completed application to the PTSA by dropping it off at the school’s front office.

Many thanks,

Michelle Gray and Dydra Virgil  
PTSA Co-Presidents

(Please **TYPE** or **PRINT** very neatly in **INK**)

List volunteer work at Chamblee Charter High School (use separate sheet if necessary):

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3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Two School Officials who could give you a recommendation:

- |    | Name of Official | School and Position | Phone Number |
|----|------------------|---------------------|--------------|
| 1. | _____            | _____               | _____        |
| 2. | _____            | _____               | _____        |

Reasons why you would like to be on the GC: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List ALL your children (ages 0-18) by name, grade and school (begin list with child(ren) at CCHS):

- |    | Name  | Grade | School (or, if child is too young for school, give child's age) |
|----|-------|-------|---|
| 1. | _____ | _____ | _____   |
| 2. | _____ | _____ | _____   |
| 3. | _____ | _____ | _____   |
| 4. | _____ | _____ | _____   |
| 5. | _____ | _____ | _____   |

Phone number(s) and time(s) at which you can be reached:

- |                    |                         |
|--------------------|-------------------------|
| Phone number _____ | Best time to call _____ |
| Phone number _____ | Best time to call _____ |
| Phone number _____ | Best time to call _____ |

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Your Name