

CHAMBLEE CHARTER HIGH SCHOOL ("CCHS")

Parent Teacher Student Association ("PTSA")

Dear Parents of CCHS Students,

Attached is the application form for parents who are interested in being on the CCHS Governance Council ("GC"). The GC is the governing body responsible for carrying out the terms of the charter. Functioning as a sort of "board of directors" for the school, the GC addresses a broad range of issues including curriculum, instruction, discipline, community service and human relations. The GC works closely with the CCHS principal who, as chief administrator, oversees day-to-day operations of the school. The charter itself can be found online on the DeKalb County School System website (www.dekalb.k12.ga.us) Click on "schools and centers, then high schools, then Chamblee High School and then the school website link. To print out a copy of the charter, click on About CCHS and select Charter School. For an Governance Council application, click on to Clubs/ Organizations and click on Governance Council". There is a link to print out a copy of the application or you may pick up a hard copy in the school's front office.

The GC meets regularly, once a month, at the school, from 7:00 to 8:00 a.m. Previous meetings have been on the first Friday of the month. Parents **must attend** these meetings to be on the GC.

The GC has eight standing committees and creates ad hoc committees and task forces as necessary. These committees and task forces have their own individual meeting schedules. All GC members will serve on one of the GC committees.

GC members are selected by the PTSA. The criteria considered in selecting members include:

1. Membership in PTSA
2. Degree of volunteer work at CHS
3. Functional expertise
4. Degree of volunteer work for children's extracurricular activities (outside of CHS)
5. Reason given for wanting to be on GC
6. Geographical distribution

If you have any questions, please contact the co-presidents of the PTSA or the chair of the GC. Their contact information is listed on the CCHS website.

Please refer to the current Chamblee Charter High School Calendar of Events for meeting dates and application deadline.

Please return the completed application to the PTSA by dropping it off at the school's front office. Thank you for your interest.

(Please TYPE or PRINT very neatly in INK)

2. _____

3. _____
4. _____
5. _____
6. _____

Two School Officials who could give you a recommendation:

- | | Name of Official | School and Position | Phone Number |
|----|------------------|---------------------|--------------|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |

Reasons why you would like to be on the GC: _____

List ALL your children (ages 0-18) by name, grade and school (begin list with child(ren) at CCHS):

- | | Name | Grade | School (or, if child is too young for school, give child's age) |
|----|-------|-------|---|
| 1. | _____ | _____ | _____ |
| 2. | _____ | _____ | _____ |
| 3. | _____ | _____ | _____ |
| 4. | _____ | _____ | _____ |
| 5. | _____ | _____ | _____ |

Phone number(s) and time(s) at which you can be reached:

Phone number _____	Best time to call _____
Phone number _____	Best time to call _____
Phone number _____	Best time to call _____

Date: _____

Signature

Print Your Name