

CPAC

Construction Project Advisory Committee

Record of Meeting

Date of Meeting: May 7, 2012

Time of Meeting: 7:15 a.m.

Meeting Purpose: **Chamblee Charter High School Replacement Construction Meeting**

Attending: Dr Rochelle Lowery CCHS
Tim Ralston DCSD
William (Bill) F. Beausoleil DCSD
Keith Werre TCC
Dale Wright TCC
David W. Tench CPAC

From: David W. Tench

Document Path: Project Records_Correspondence\2.0 Records of Meetings
Date of Memorandum: May 11, 2012

These notes summarize the above referenced meeting and are not necessarily listed in order of discussion. Should corrections or additions be required, please direct them to the author in writing within 5 business days from date of Memorandum.

Line	Date	Project Description	Responsibility	Due Date
		To up-date the status of the Chamblee Charter High School Replacement		2013-14
		New Business		
1	05.07.12	Bill noted that the apartment playground equipment that was to be relocated to Huntley Hills was in progress.		

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Line#	Date	Project Description	Responsibility	Due Date
2	05.07.12	<i>The large oak tree removal along Chamblee Dunwoody Road would commence sometime in the next week or so. It was noted that the oak trees that will remain are surrounded by the orange tree fence fabric and along the construction trailer at the corner of Mendenhall Road.</i>		
3	05.07.12	<i>Dale noted that the remaining bricks that have the donor names imprinted in them were left behind because they were cast in concrete. Principal Lowery requested that the names be documented and photographed if they could not be isolated from the concrete.</i>		
4	05.07.12	<i>Dale was going to work closely with Principal Lowery to find a temporary home for the metal Chamblee dog that is presently in an area to be demolished.</i>		
5	05.07.12	<i>DCSD has contracted with Comcast and expect Comcast to start soon in the rerouting of their cable off of Mendenhall road so the overhead cable over Stadium Drive can be removed.</i>		
6	05.07.12	<i>David requested the construction team review for next school year, the possibility of either regarding the gravel area in the temporary educational trailer village or ideally provide a paved 6'-0" (or so) sidewalk between the trailers, as the existing condition gravel walkway holds water and is hard for the students to transverse.</i>		
7	05.07.12	<i>All agreed that further investigation needed to be held with the City of Chamblee, City of Chamblee Police, DeKalb County, and DCSD Transportation for the drop off and turn around at the North DeKalb Stadium before football season kicks off next year. Because of the demolition of the school and the apartments, the closing of Stadium Drive and the dead ending of Pierce Drive a traffic jam is anticipated. Principal Lowery believes that her staff works with the stadium and would be willing to open and close the temporary bus loop that extends behind the school for athletic bus use. But this too needs to be coordinated with the various schools and their organizations by DCSD. The other issue involved is if this temporary bus loop behind the school is open for "buses only" there will have to be a resource officer manning both ends to make sure automobile traffic does not try and access the route. That being said it is our objective to free Principal Lowery from any additional work in having to coordinate these issues with the other schools because of the relationship of the stadium to the work and by the inconvenience of the construction process.</i>		
8	05.07.12	<i>All agreed that further investigation needed to be held with the City of Chamblee, City of Chamblee Police, DeKalb County, and DCSD Transportation in regard to the final traffic pattern of the parent drop off and pick-up along Mendenhall Street before school returns in January 2014. It is our understanding that that though the entire building will not be open at this time the final traffic pattern (ie bus drop, parent drop and parking) will be complete. And under the Sue Mann era it was our understanding that the traffic was going to be one way coming down Spring Street and up Mendenhall Street exiting onto Chamblee-Dunwoody Road. If this is route is still the case some of the roads may need new signage as well as possibly some infrastructure improvements?</i>		
11	05.07.12	<i>Our next scheduled meeting will be Monday 05/28/12 at 8:00 AM.</i>		