



Employee Physical Therapy Benefit

Background

Alliance Physical Therapy Partners believes that it should encourage employees to have physical therapy visits within the organization. To that end, Alliance is providing a less expensive, more convenient way to participate in physical therapy treatment sessions for its employees.

Policy

Effective February 1, 2019, the following will apply for all Alliance Physical Therapy employees:

- Any employee who would normally receive physical therapy will get that therapy for a \$20.00 cash flat rate per visit.
- The insurance company will not be billed for these services.
- Payment of the flat rate must be made at time of service.
- If the employee participates in Medicare, then Medicare will be billed.
- This does not apply to relatives of employees, only the actual employee.

Procedure

- The Front Office Coordinator will perform the following actions:
 - Create a documentation case per the usual patient intake process.
 - Assign "Alliance Physical Therapy Partners" as the employer within the patient tab.
 - Assign 'patient pay' as the coverage within the insurance tab
 - Schedule the employee on the location schedule
- When the employee comes into the office for their visit, the Front Office Coordinator will collect the \$20 flat rate fee.
- After the daily note is completed by the appointment clinician, the Front Office Coordinator will submit a ticket to AgileRPM Support with the following information:
 - SUBJECT: Employee Discount – Case #
 - BODY: Please adjust <Date of Service> for an employee discount on Case #