



Personal Development Plan

Types of goals	What are your specific career goals?	What are the key skills needed for each one of your goals?	What skills do you need to work on?	What actions are you going to take?	When are you going to complete your training by?
Short term goal	To experience coastal train experience	<ul style="list-style-type: none"> • Knowledge of train operations and safety protocols • Strong problem-solving and decision-making • Excellent communication and teamwork • Attention to detail and time management 	<ul style="list-style-type: none"> • Technical skills: Gain basic mechanical and troubleshooting abilities for train systems. • Communication: Improve clarity and teamwork for coordination with crew and passengers. 	<ul style="list-style-type: none"> • Enroll in relevant training programs or courses on train operations and safety. • Obtain necessary certifications such as track safety • Gain hands-on experience through internships, 	3 to 6 Months

Long term goal	To become a civil servant	<ul style="list-style-type: none"> • Strong leadership and management abilities to inspire teams and make impactful decisions. • Excellent communication and interpersonal skills for effective public interaction and coordination. 	<ul style="list-style-type: none"> • Knowledge of law, governance, and public policies • Emotional intelligence and empathy • Research and analytical skills • Adaptability and resilience 	<ul style="list-style-type: none"> • Prepare thoroughly for the civil services exam (like UPSC or relevant exams) by studying the syllabus and exam pattern. • Develop a strong foundation in current affairs, general knowledge, and your chosen optional subjects. 	2 to 5 years
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