

Minutes of Meeting Form

Team #: 4

Date: 29.03.16

	Student Name (Initials)	Present?	Late > 5 mins?	Informed about absence?	Scribe?
1	Erbol	16:00	No	No	
2	Symbat	16:00	No	No	Yes
3	Bekbol	16:00	No	No	
4	Beknur	16:00	No	No	

	Student Name (Initials)	Old Action Item	Status
1	Erbol	Design Rationale 7.4; 7.4.1 Currency desc	Done
2	Symbat	Design Rationale 7.2, 7.2.1 Notification	Done
		description and work with document	
3	Bekbol	Design Rationale 7.3; 7.3.1 Internet user desk	Done
4	Beknur	Design Rationale 7.1,7.1.1 news description	Done

Agenda / Discussion Summary

We discussed and shared what we will do and analysed . Again we met with customer and discussing a project and analysis of what all of you done. Then we discussed design and prototype of project ant then we also work with Design Rationale of a assignment. All we wanted everything to be handed over on time and yet everyone did his share for the project and assignment.

	Student Name (Initials)	New Action Item	Due Date
1	Erbol	Currency	1.04.16
		7.4.2; 7.4.2.1; 7.4.2.2;7.4.3.1;7.4.3.1.1	
2	Symbat	Notification 7.2.2;7.2.2.1;7.2.3; 7.2.3.1	1.04.16
		7.2.3.1.1; 7.2.3.2; 7.2.3.2.1; 7.2.3.2.2. etc	
3	Bekbol	Internet user 7.3.2; 7.3.2.1; 7.3.2.2; 7.3.3.1	1.04.16
		7.3.3.1.1 etc	
4	Beknur	News 7.1.2.1; 7.1.2.1; 7.1.3; 7.1.3.1; 7.1.3.2 etc	1.04.16