

Minutes of Meeting Form

Team #: 4

Date: 21.04.16

	Student Name (Initials)	Present?	Late > 5 mins?	Informed about absence?	Scribe?
1	Erbol	16:00	No	No	
2	Beknur	16:00	No	No	
3	Symbat	16:00	No	No	
4	Bekbol	16:00	No	No	

	Student Name (Initials)	Old Action Item	Status
1	Erbol	Last parsing of a project of each of the own part	Done
2	Beknur	Server of a parsing of the internet	Done
3	Symbat	Parsing of the entertainment and design of the project	Done
4	Bekbol	Parsing health and server of the data	Done

Agenda / Discussion Summary

We got together and discussed what can still add to a project or change to each told their opinions and so that we can all together to correct some errors and add something new. We also once again vstretil with the customer and the project showed that it gave us an estimate and told to error if there is discussed again on the scent design project

	Student Name (Initials)	New Action Item	Due Date
1	Erbol	Opinion about what went wrong	27.04.16

		and right,lessons learnt	
2	Beknur	Own opinion what went right and wrong	27.04.16
3	Symbat	Work with document and own	27.04.16
		opinion what went wrong and right lessons learnt	
4	Bekbol	Also opinion about project what went	27.04.16
		wrong and right	