

Minutes of Meeting Form

Team #: 4

Date: 19.01.16

| | Student Name (Initials) | Present? | Late > 5 mins? | Informed about absence? | Scribe? |
|---|-------------------------|----------|----------------|-------------------------|---------|
| 1 | Erbol | 17:00 | No | No | |
| 2 | Beknur | 17:00 | No | No | |
| 3 | Symbat | 17:00 | No | No | |
| 4 | Bekbol | 17:00 | No | No | |
| | | | | | |

| | Student Name (Initials) | Old Action Item | Status |
|---|-------------------------|--|--------|
| 1 | Erbol | Server, Database information | Done |
| | | | |
| 2 | Beknur | Use cases analyse with customer | Done |
| | | | |
| 3 | Symbat | Screenshot design with analyse what should be done | Done |
| | | | |
| 4 | Bekbol | Screenshot design with analyse | Done |
| | | | |

Agenda / Discussion Summary

We discussed our project again and share what everyone will do that all it was convenient. First of all we have done together in the lab session use case for our project. Sequence diagram everyone did their individually and collectively is discussed to analyze use case, term and etc.....

| | Student Name (Initials) | New Action Item | Due Date |
|---|-------------------------|---|----------|
| 1 | Erbol | Sequence diagram use case analyse continue | 26.01.16 |
| | | | |
| 2 | Beknur | Screenshot design analyse use cases | 26.01.16 |
| | | | |
| 3 | Symbat | Sequence diagram work with document use cases analyse | 26.01.16 |
| | | | |
| 4 | Bekbol | Sequence diagram analyse use cases, design | 26.01.16 |
| | | | |