




# ALMEIDA GONÇALVES BARRETO

 Rua Delta IV, Comoro Díli Timor-Leste

 almeidabarreto0505@gmail.com

 +670 76483231/74345622

 Timorese

With the aim to assist and use my ability and my past experiences to apply in the field thus to contribute to the country's development in the year coming.

## FORMAL EDUCATION

**2020-2023**

DILI INSTITUTE OF TECHNOLOGY ( DIT )

- Bachelor of Computer Science

**2016-2018**

ESKOLA TEKNIKA INFORMÁTIKA DE DILI ( ETI-DILI ).

- Programming Language Department ( *Software* ).

**2023-2015**

JUNIOR HIGH SCHOOL SANDÂLO

- (*Diploma*).

**2007-2012**

PRIMARY SCHOOL DATO-TOLU

## NON-FORMAL EDUCATION

**February 2023**

- Participated in Intensive English at Dili Institute of Technology (DIT).

**28<sup>th</sup> February 2021**

- Participated in workshop on the topic “*A profesional Website with Wordpress*”, at Farol.

**30<sup>th</sup> July 2021**

- Participated in workshop on the topic “*Free Blogging Blogspot* ”, at Farol.

**13<sup>th</sup> November 2021**

- Participated in workshop on the topic “*Graphic Design with Adobe Application ( Photoshop, InDesign and Illustrator )* ”, at Timor Plaza IT ZONE.

**19<sup>th</sup> December 2021**

- Participated in workshop on the topic “*Graphic Design with Corel Draw X7* ”, at Timor Plaza IT ZONE.

**1<sup>st</sup> February 2019-2020**

- Participated course in Intensive English, at Grace for Development.

**30<sup>th</sup> May – 7<sup>th</sup> 2019**

- Participated Course in Database Traning, at Cannox for onne week for one week.

## WORK EXPERIENCE

**2<sup>nd</sup> February 2024 – 10 July 2024**

- Worked as a IT Officer at Blue Stone Company

**2<sup>nd</sup> december 2023**

- Voluntary at Fundasaun Hadomi Timor, worked as Logistic, and Services Computer.

**25<sup>th</sup> Nov 2023**

- Worked as a Marketing Researcher at **Pertamina International Timor, SA.**

**20<sup>th</sup> February - 17<sup>th</sup> April 2023**

- Worked as a IT Officer at Tribunal Eclesiastica Metropolitana de Dili.

**2<sup>nd</sup> August - September 2023**

- Facilitator on Workshop and Exposition ICT-CAMP at **CENTRO FOINSA'E MANATUTO.**

**30<sup>th</sup> May – 7<sup>th</sup> 2019**

- Participated Course in Microsoft Excel Advance Training, at Cannox for one week.

**30<sup>th</sup> May – 7<sup>th</sup> 2019**

- Participated Course in Database Training, at Cannox.

**9<sup>th</sup> February – 28<sup>th</sup> March 2017**

- Participated Course in Database Training, at SITECH CENTER.

## SKILLS

### Programming

- Php, MySql

### Microsoft Office

- Word, Excel, Power Point, Access, Publisher.

### Graphic Design

- Corel Draw X7

### Computer

- Services Computer and Installation

## ABILITIES

- Honest
- Great Communication
- Team Work
- Leadership

## LANGUAGES

Languages	Writing	Reading	Speaking
Tetum	Good	Good	Good
English	Good	Good	Good
Portuguese	Good	Good	Good
Indonesian	Good	Good	Good

## REFERENCES


**Mariazinha Gonçalves Barreto**

Phone Number : 77337652

Signature : 

**Faustino dos Santos Pereira**

Phone Number : 75978885

Signature : 

## **COVER LETTER**

August 28, 2024

TELEMOR

Dear hiring Manager I am writing to express my strong interest in the opening for IT OFFICER position at TELEMOR.

From my previous experience and skills as an Assitant IT, at Fundasaun Hadomi Timor during 6 months, I have organized event as workshop, trainer, and services computer. After that I worked at Blue Stone Company as an IT OFFICER, the task such as monitoring the network, and services all computers in the office. I am adept to monitoring the lokal network. Due to the opportunity to contribute my skills and expertise to a dynamic company like TELEMOR is truly exciting to me.

I have a commitment that with my ability and experience, I can become a good employee in your team. I am waiting to hear more information in the short term. I believe that with my experience and skills I can contribute even more to the success of your company.

Thank you for considering my application. I am excited about the opportunity to join TELEMOR and contribute to its ongoing success. I would welcome the chance to discuss how my skills and experience align with your needs in more detail. Please find my attached resume for your review.

Sincerely,

**Almeida Gonçalves Barreto**





Serial No. : 4477

# DILI INSTITUTE OF TECHNOLOGY

Bazeia ba Diploma Ministerial No. 18/GM-MEC/VI/2018, Primeira Alteração ao Diploma Ministerial no. 25/GM-ME/IV/2017, nebee konsede akreditasaun instituisional ba Dili Institute of Technology.

## DIPLOMA LISENSIATURA

Reitor Dili Institute of Technology rekoñese katak

**Almeida Gonçalves Barreto**

Moris iha Dato-Tolu, 05 Maiu 1999

Numeru Estudante 2001020110005

Liu ezame monografia iha loron 14 Outubru 2023

kumpri ona rekezitu tomak kursu nian, nunee konfere

**LISENSIATURA IHA CIÊNCIAS DOS COMPUTADORES**

ho klasifikasaun **Excelente** husi Eskola Superior **Engenharia e Ciências**,  
ho direitu, privilejiu no responsabilidade tomak nebee pertense ba grau nee.

Dili, loron 29 Novembru 2023



Dr. Salustiano dos Reis Piedade, ST., M.Sc.  
Reitor







REPÚBLICA DEMOCRÁTICA DE TIMOR LESTE

SECRETARIADO TÉCNICO DA  
ADMINISTRAÇÃO ELEITORAL  
**CARTÃO DE ELEITOR**



UNIDADE GEOGRÁFICA DE RECENSEAMENTO

Município	Posto Adm.	Suco	Aldeia
COVALIMA	FOHORÉM	DATO TOLU	FATUC CABUAR CRAIC



Nú Cartão    Nú Do Documento  
**000788918    CN-RDTL. 36/2010/51**  
Nome / Naran  
**ALMEIDA GONÇALVES BARRETO**  
Data de Nascimento / Loron Moris  
**05/05/1999**  
Naturalidade / Moris Fatin  
COVALIMA / FOHORÉM / DATO TOLU



CONSERVE ESTE CARTÃO / RAI DIDIAK KARTAUN NE'E



# CERTIFICATE OF ACHIEVEMENT IN ENGLISH

This is to certify that

**Almeida Gonçalves Barreto**

has completed a year-long intensive English course

at Dili Institute of Technology

achieving a level of

**Elementary High**

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**Dr Salustiano dos Reis Piedade**  
Rector

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**Dr Catharina Williams-van Klinken**  
Director of Center for Language Studies

February 2023





# REPÚBLICA DEMOCRÁTICA DE TIMOR-LESTE

Secretária de Estado da Juventude e do Desporto (SEJD)

## SERTIFIKADU APRESIASAUN



*Hato'o ba*

**ALMEIDA GONÇALVES BARRETO**

Nu'udar Fasilitador ba Workshop no Expozisaun  
ICT-CAMP 2022

Apoio husi :

Secretária de Estado da Juventude e do Desporto (SEJD)

31/08 too 02/09 2022  
CENTRO FOINSA'E MANATUTO

**Cesarino da Silva**

Director Nasional Kreatividade Juventude



**Jorge Gerónimo Soares**

Director Ezekutivu Centro Foinasa'e Manatuto

**Cesarino Ijak Rosa**

Prezidente Fundasaun Dezenvolvimento Software Livre





# FUNDASAUN HADOMI TIMOR

## Promove Teknolojia Informasaun no Komunikasaun

Certificate Number : FHT/WW-016/2021

### Certificate of Appreciation

*This Certificate is Proudly Presented to :*

**Almeida Gonçalves Barreto**

*has Successfully attended Workshop "A Professional Website with WordPress"*

*held On February 28, 2021 taking place in HADOMI TIMOR TRAINING CENTER,*

*Farol, Dili Timor-Leste.*

**Abrão Monteirol** *Nicho Linux*

*Web Community Hadomi Timor - WCHT*

Director of Hadomi Timor Foundation

Facilitator





## SERTIFIKADU APRESIASAUN

Cannox Training Center fó sertifikadu ba,

**ALMEIDA GONÇALVES BARRETO**

ne'ebé ramata ona treinamentu iha área

**"MICROSOFT EXCEL ADVANCE TRAINING"**

ho durasaun loron ualu nia laran, hahú 30 Maiu to'o 07 Jullu 2019 ho total oras  
hamutuk 16.

**Filipe Marques**  
Dir. Cannox Training Center

Dili, 07 Jullu 2019

**Jerónimo Fernandes, B.Eng (Hon)**  
Fasilitador