**Freelance Contract Template**

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**[Your Name/Business name] <> [Client Company]**

**Contractor Agreement**

***[Freelancer Name]*** (herein known as “Contractor”) will provide ***[Client/Brand Name]*** (herein known as “Client”) with [Insert an overview of work deliverables] as outlined in the specifications listed in the Terms and Conditions below.

**Description of the Services**

Freelancer will *[insert services provided]*

**Pricing/Rates**

*[Insert prices discussed – include rates for changes and revision work]*

**Payment Terms/Schedule**

*30% up front, the rest upon completion of the project.*

*Payable by check, bank transfer or PayPal.*

**Contract in effect beginning:** [Insert Start date]

**Terms and Conditions**

The following rates and terms apply:

Client will pay the sum of ***[$X,XXX – mention if it’s per hour, per month or for the entire contract]*** to Contractor via *[Payment method agreed upon]* as agreed to by both parties, no later than the *[insert final payment date]* of the agreed-upon payment schedule, for work delivered and accepted by the Client.

Contractor will provide the following as per deliverable dates mutually agreed upon:

* *[Insert Deliverable 1 - specifications, and due date]*
* *[Insert Deliverable 2 - specifications, and due date]*
* *[Insert Deliverable 3 - specifications, and due date]*
* *[Insert Deliverable 4 - specifications, and due date]*

**Scope of Project**

Contractor agrees to perform services until the engagement has ended on the agreed-upon.

**Legal**

Contractor declares that they cannot guarantee completed work will be completely error-free, as such they can’t be liable to the Client or any third-party for damages, including lost profits, lost savings or other incidental, consequential or special damages, even with prior advisory. If any provision of this contract shall be unlawful, void, or for any reason is unenforceable, then that provision shall be deemed severable from this contract and shall not affect the validity and enforceability of any remaining provisions.

**Copyright**

Client will own the copyright for all material created under this agreement, and contractor can showcase sample works from this project as portfolio pieces only with consent and approval from client.

**Termination**

This agreement may be terminated with *[XX days]* written notice by either party. Initial deposit of 30% is non-refundable.

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| --- | --- |
| ***Client agrees to terms and policies specified above:***    *Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  *Name & Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  *Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | ***Accepted by the Contractor:***  *[Signature Goes Here]*  *Your Name*  *Date* |