**CEBU ROOSEVELT MEMORIAL COLLEGES**  
San Vicente St., Bogo City, Cebu

**COLLEGE OF COMPUTER STUDIES**

**COVER LETTER**

Dear Ma'am/sir,

As part of our requirements in our degree, we, as the researchers of Cebu Roosevelt Memorial Colleges taking up the Bachelor of Science in Information Technology have the system entitled "**4K’s Pension House Reservation System**" that has the approval of our advisor Ms. Marjorie Reso and Dr. Jonel Rhey Gelig, our dean of College of computer Studies.

We as the researchers would like to conduct a survey from you, about your experience in doing the manual procedure in taking information from a patient . In these connections, we have constructed a questionnaire to gather information for our study. This study is essential to the staff. In fact, we are conducting this study to help the staff of Medellin RHU health center to have less time in taking information of a patient and to secure information in every patient. Your participation in the study by answering the question in the questionnaire is significant. Without your participation our study will not be completed as it should be. Kindly answer the question in the questionnaire and it will take approximately 5-10 minutes.

We assure you that the information that you have shared to us will be safe and protective. In order to do that we make sure that the information will be treated strictly and confidentiality.

Thank you very much for your time and positive response to our request and if you are interested in the result of our study, we will provide you with a copy of the result of our study.

Very sincerely yours,

Researchers