

# ALBERT OSEI FRIMPONG

## Quantity Surveyor/ Project Manager

### EXECUTIVE SUMMARY

A results-oriented, self-motivated, and resourceful quantity surveyor who appreciates working as part of a team and effectively managing all costs relating to building and civil engineering projects. A quick learner who is open to new ideas and methods that align with both business objectives and professionalism. Currently looking for an opportunity to join a dynamic, ambitious and growing company to forge a career as a first class quantity surveyor.

### REFERENCES

Mr. Eric Aben  
Building and Road Research Institute - Kumasi  
Phone: 0244797409

Mrs. Susan Dzifa Djokoto  
Kumasi Technical University (Building Technology Dept.)  
Phone: 0244708078

### CONTACT

Address: AK-041-9592, Kumasi  
Phone: 0243001351  
Email: alotab@yahoo.com

### POSITIONS HELD

#### Axle Weight/Load Attendant

*Ghana Highways Authority- Kumasi | Dec 2018- Feb 2020*

- Weighing of heavy duty trucks using BILANCAI and CAPTELS software to ensure that the life span of our roads are met and safety of transportation of goods.

- Liaising with other stakeholders eg. (Ghana Harbour Authority, Customs Exercise and Preventive Services, Police) in ensuring the legalities of transportation of goods are met.

#### Internship (Quantity Surveyor's Dept.)

*Ghana Highways Authority - Kumasi | Feb 2016 - Dec 2018*

- Measurement of Culvert, U-Drain, Road & Bridge
- Valuation of Contractor's works
- Preparation of contractor's certificates under supervision
- Evaluation of Tenders
- Preparation of Tender documents under supervision
- Used the opportunity to study the structure and content of construction contracts and other relevant documents. i.e. minutes of site meetings

### EDUCATION & TRAINING

#### Kumasi Technical University

*Btech Building Technology | Sept 2011- Nov 2016*

- Second Class Upper
- GPA 3.33

#### Kumasi Technical University

*HND Building Technology | Sept 2010- Aug 2013*

- Second Class Upper
- GPA 3.00

#### Koforidua Secondary Technical School

*Building Construction*

*WASSCE | April 2004 - May 2007*

### KEY SKILLS AND COMPETENCIES

- Effective interpersonal, communication, and teamwork skills
- Can establish good working relationships with supervisors and co-workers
- Proficient knowledge of measurement and valuation
- Reads and interprets drawings and specifications
- Proficient in reading drawings, specifications and knowledge of construction process
- Develops cash flow schedule and estimate