

# Maureen Murphy

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## WORK EXPERIENCE

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### S&C Associates - Contract

May 2023 – December 2023

*Technical Writer*

*Sun Valley, ID*

- Wrote how-to guides for civil engineering CAD software (Bentley MicroStation) and company SOP manuals.
- Created new website using GitHub Pages and Jekyll to host firm's knowledge base articles.

### Apple Inc.

June 2015 – April 2022

*Technical Writer | June 2018 – April 2022*

*Cupertino, CA and Remote*

- Authored technical guidance and security articles for Apple's information security website.
- Partnered with engineers and subject matter experts to develop deployment guidelines and security guidance for third-party software.
- Produced onboarding documentation, FAQs, how-to guides, and release notes for internal security applications.
- Followed a Docs-as-Code workflow, using Markdown, HTML, and GitHub to produce and publish content.
- Wrote emergency communication packages for critical zero-day exploits, including company-wide email alerts and customized mitigation plans.

*Developer Communications Writer | November 2016 – June 2018*

- Wrote, edited, and maintained legal, technical, design, and concept-related developer communications for Apple's twenty million+ developer community.

*iOS App Reviewer | June 2015 – November 2016*

- Analyzed iOS apps for technical, content, and design compliance; provided written feedback to developers on how to resolve issues to launch their app on Apple's App Store.

### Freelance

March 2012 – April 2015

*Japanese Translator*

*Tokyo, Japan and Remote*

- Translated technical content for international legal cases; localized mobile apps for the US market.

## EDUCATION

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### Stanford University

September 2012

*M.A., East Asian Languages and Culture*

*Stanford, CA*

### Middlebury College

June 2007

*B.A., English Literature; B.A., Japanese*

*Middlebury, VT*

## CERTIFICATIONS, SKILLS, AND INTERESTS

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- **Certifications:**
  - Professional Writing Certificate | UC Berkeley Extension *Issued 2018*
  - Japanese Language Proficiency Test, N1 | The Japan Foundation *Issued 2013*
- **Skills:** Technical documentation; GitHub; Git; Docs-as-Code; Markdown; HTML; CLI; Confluence; Information Security; Release Notes; Internal Communication; Style Guides; Information Architecture
- **Interests:** Hobbyist Programming (Python); Mountain Biking; Snowboarding; Mushroom Foraging; Baking