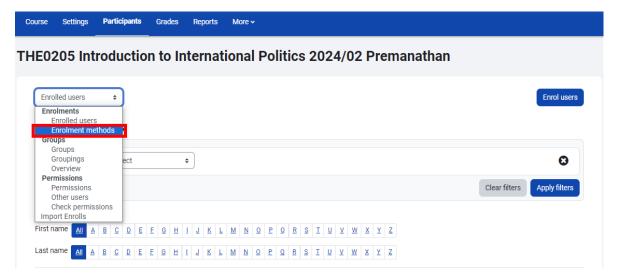


## How to add other lecturer to your Moodle course

1. Go to the Course that you want to add other lecturer and click on the **Participants** at the Course menu for manual enrolment of another lecturer to the course.



2. Click on the **Enrolment Methods** from drop down list.





3. Select Enrol User icon from Manual enrolments.

Enrolment methods \$

## **Enrolment methods**



4. Search for lecturer to be added to the course by entering the teacher's **campus email** address or name at **Search** option. Select the teacher's name matched and click **Add** to enrol the teacher into your course as **Teacher**.

## Manage manual enrolments

