

How to Use Forum

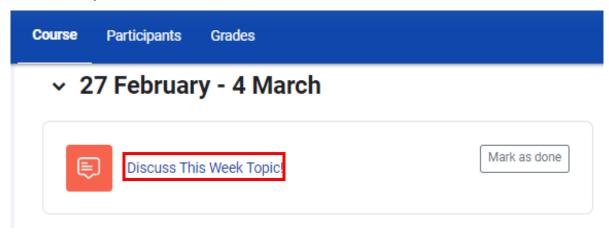
A forum is a way to have online discussions or share information between lecturer and student.

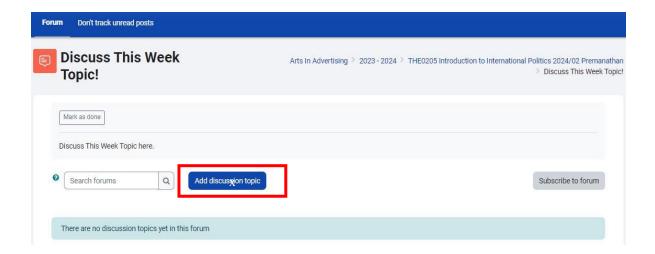
NOTE: Some forum types allow only the lecturer to start a new topic, and other forum types allow students to start new topics depending on forum setup by lecturer.

i. For Forum type can add a new discussion topic by student

Posting a new topic to a forum:

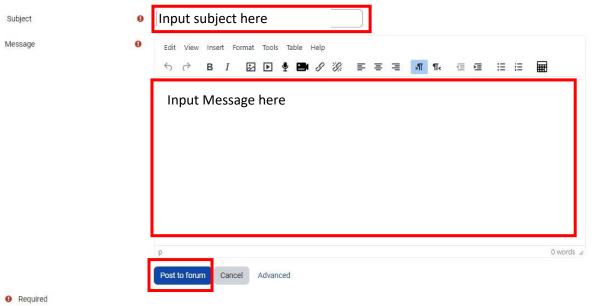
- 1. **Go to the course** that has the forum you wish to access.
- 2. Select the Forum that you wish to add a discussion to then scroll down to **Add a new discussion topic** at the bottom of the forum.







- 3. Enter all the details.
 - Give the topic a name in the **Subject** field.
 - Type your post in the Message section.
 - Click the **Post to Forum**.





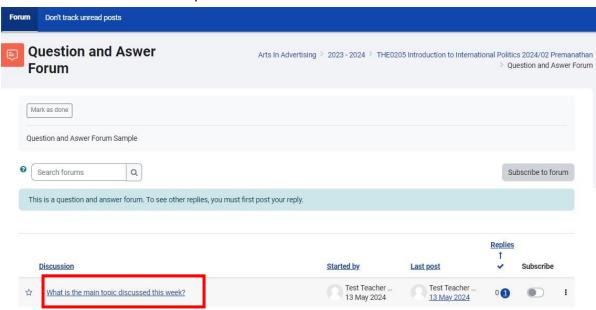
ii. For Forum types that allow only the lecturer to start a new topic

- 1. Go to the course that has the forum you wish to access.
- 2. Click at the Forum that you wish to add a discussion.

NOTE: Some forum types allow only the lecturer to start a new topic, and other forum types allow students to start new topics depending on forum setup by lecturer.



3. Click at the Discussion's topic.





4. Click Reply. Enter your reply and click Post to forum.

