

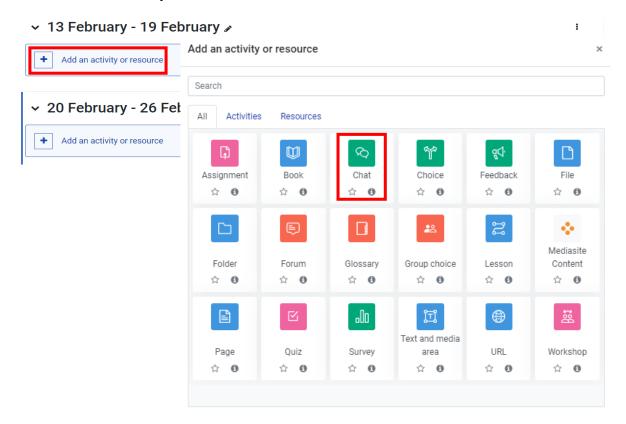
Chat Activity

The Chat activity is a text-based discussion session between teacher and student. Lecturer can use the Chat activity to have real-time, synchronous text-based discussion and brainstorming, group work and questioning with students in an online chat room.

1. At course page, enable Edit Mode.

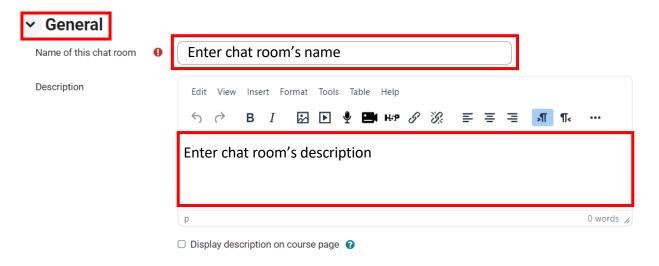


2. Click Add an activity or resource and select Chat.

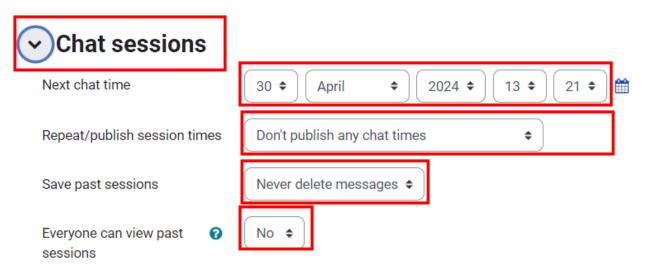




3. In the General section in Chat setting, enter the Name of this chat room and Description text.



- 4. In the **Chat sessions**, select the appropriate values for the fields.
 - Next chat time enter the day, month, year, hour and minute of the first chat session.
 - Repeat/publish session times select how you want the chat time(s) to display.
 - Select the period for which you want to **Save past sessions**.
 - Select whether Everyone can view past sessions.



5. Click Save and return to course.

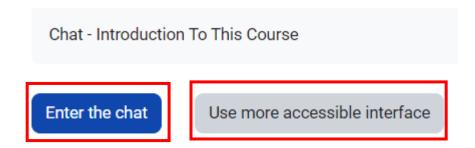




6. At course page, click **chat session link** to participate in a Chat session.



7. At Chat page, click either **Enter the chat** or **Use more accessible interface** to admit yourself to the chat room.



8. To post a message, **enter chat message** and click **Send**. Message entered will be displayed in the chat window.

