

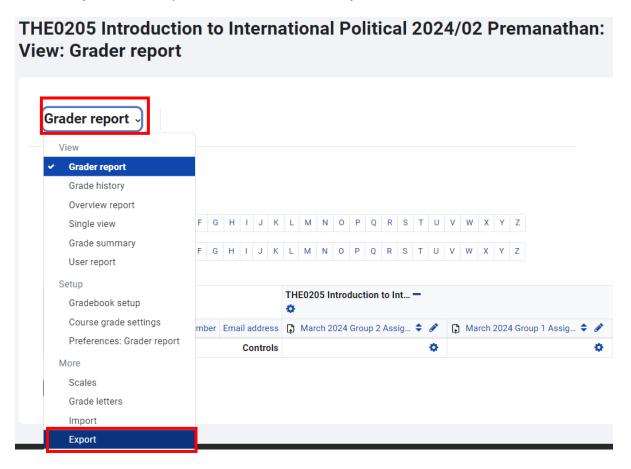
How to Export Gradebook Data from Moodle

Moodle allows you to export data from your gradebook to your own computer so you can modify values or input them into your own grading system.

1. Click on **Grades** at Course menu.



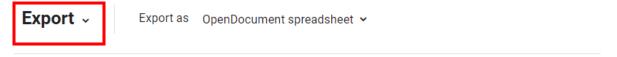
2. Select Export from drop-down menu at Grader Report:





3. Under **Grade items** to be included, select the check boxes for the columns to download.

Note: By default, every column in your gradebook will be included. At the top or bottom of the list, you can click Select all/none to make selecting columns more efficient.



Export to OpenDocument spreadsheet

Expand all

- Grade items to be included
 - March 2024 Group 2 Assignment
 March 2024 Group 1 Assignment
 March 2024 Group 2 Quiz
 March 2024 Group 1 Quiz
 Course total

Select all/none

- 4. Click **Download**.
 - > Export format options

