



## We look forward to working with you. Welcome!

You will need to configure a few applications after your first login. Follow the steps below to get started quickly

Here at <company> we use Microsoft 365, which gives you access to your email and documents from any location.

## Let's get started



Below you will find the login details for your computer and Microsoft 365. You will need to set a new password after you logged in. This password must exists out of:

- Minimal 12 characters
- A mixture of both uppercase and lowercase letters, numbers and special characters
- Doesn't contain usernames, (part) of your name, or company name.

It's important that you don't use the password somewhere else.

There is a higher change that your password get's leaked when using company passwords on external websites

Username: firstnamelastname@lazyadmin.nl

Password: lazyPass123