ALTHAF MUHAMMAD

MSc. Business Management | CS Engineer

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OBJECTIVES

An enthusiastic business management graduate with a computer science and engineering background and a stalwart volunteer with a sincere and positive commitment to every task. A highly organised and hard-working individual looking for a responsible position to gain practical experience. An effective team player with the ability to lead and collaborate toward business needs.

EDUCATION —

MSc. Business Management   *Sep 2021 – Sep 2022*

Cardiff University, United Kingdom
- Completed a Consultancy Project

B.Tech Computer Science and Engineering   *Aug 2016 – Sep 2020*

APJ Abdul Kalam Technological University, India
CGPA: 7.09/10
- Final year project on Emotion Recognition using Artificial Intelligence.

Class 12 (Equiv. A-Levels)   *2014 – 2016*

Mar Dionysius School, India
Percentage: 81.6%

Class 10 (Equiv. GCSE)   *2013 – 2014*

Mar Dionysius School, India
CGPA: 10.0/10.0

EXPERIENCE

Recruitment Advisor   *Sep 2022 - Present*

NHS Wales Shared Services Partnership
- Administration of the recruitment process for medical and non-medical areas of NHS Wales

Crew Member – Part-Time   *Oct 2021 – Jul 2022*

McDonald's, Cardiff, UK
- Working in a fast moving, high energy environment providing the best customer experience.

System Engineer - Infosys, India   *Mar 2021 – Jul 2021*
- One of the largest Indian multinational IT Firm
- Training for Java Angular Full Stack Web Development

Intern - Accubits Technologies, Trivandrum, India   *Jul 2018*
- Web Development Internship

Intern - Audrey Technologies, Kochi, India   *Jul 2017*
- Java Internship

AWARDS AND CERTIFICATIONS

- Google Fundamentals of Digital Marketing Certified (2020).
- Best Volunteer Award, IEEE Computer Society, Kerala Chapter (2018).
- Certificate of Appreciation, IEEE CS President for the excellent contribution offered as Editor-in-Chief towards IEEE CS India Newsletter Compute Edition 8 (2020).

SOFT SKILLS

Communication & Networking: Interacted with many students and professionals face to face and digitally while organising and volunteering at various events.

Management & Leadership: Volunteered and organised various events and initiatives while volunteering with organisations such as IEEE.

Customer Service: Working Part-Time in McDonald's and interacting with customers and enhancing their experience.

Public Speaking: Delivered around 18 webinars for almost 1500+ students capturing audience attention both face to face and online.

Marketing: Publicity and Marketing Lead for various events and initiatives.

Interpersonal Skills: Worked effectively in various teams of varied sizes and diversities.

TECHNICAL SKILLS

Languages and Database:

C Programming | Python Programming | Java | MySQL | C++ Programming | HTML, CSS

Tools and Technologies:

Git | Microsoft Office | Adobe Photoshop | Eclipse | VS Code | Google Docs, Slides, Sheets

VOLUNTEER ROLES AND RESPONSIBILITIES

Founder and Lead Volunteer, IEEE KYP Global Outreach Initiative   Apr 2021 – Dec 2021

A pilot global initiative for students and professionals to showcase cultural and professional diversities on a virtual global platform. Won the best event award in the year 2021 from IEEE Kerala Section.

Public Relations Coordinator, IEEE Kerala Young Professionals Team   Feb 2021 – Dec 2021

Coordinates public relations initiatives and marketing of events and activities for students and young professionals.

Editor in Chief, IEEE CS Compute   Dec 2019 – Nov 2020

Lead a team of 35 active volunteers from all over India. Coordinated activities from planning to publishing the official newsletter of the IEEE Computer Society India.

Initiative Lead, Scholarship Outreach Initiative   Apr 2020 – Jun 2020

Create awareness of prestigious scholarships offered by the IEEE Computer Society and assisted with scholarship applications. Elevated the initiative to a global level and lead a team of 20 volunteers across the globe to coordinate activities.

Chairman, IEEE Computer Society Chapter, College of Engineering Munnar   Jan 2019 – Feb 2020

Organised events including keynote speakers, workshops, and conferences for the students at the college resulting in 100+ attendees.

Program Committee Chair, Kaizen, The National Level Technical Symposium   Nov 2019 – Feb 2020

Organised and coordinated the national-level technical symposium by IEEE SB CEM, which had more than 250 participants across different parts of the country.

Kerala Section Lead, IEEEXtreme 13.0   Jul 2019 – Jan 2020

Coordinated student ambassadors from Kerala Section to promote the IEEEXtreme Programming Competition. Arranged the venue, provided refreshments and coordinated the events.

Duty Head, Training and Placement Cell College of Engineering Munnar   Jan 2019 – May 2019

Organised careers and placement drives, facilitating interactions between employees and students to increase positive destinates of students securing graduate jobs.

ADDITIONAL INFORMATION

- Full UK Manual Driving Licence

REFERENCES

[Available upon request.]