ALTHAF MUHAMMAD

MSc. Business Management | CS Engineer

📍 80 North Road, Cardiff,
CF10 3DZ, United Kingdom

📱 +44 7825 126938

✉ althafmuhammad@ieee.org

🖥 althafmuhammad.github.io

OBJECTIVES

An enthusiastic business management student with an engineering background and a stalwart volunteer with a sincere and positive commitment to every task. A highly organised and hard-working individual looking for a responsible position to gain practical experience. An effective team player with the ability to lead and collaborate toward business needs.

EDUCATION —

Sep 2021 – Sep 2022	**MSc. Business Management** Cardiff University, United Kingdom
Aug 2016 – Sep 2020	**B.Tech Computer Science and Engineering** APJ Abdul Kalam Technological University, India CGPA: 7.09/10
2014 – 2016	**Class 12 (Equiv. A-Levels)** Mar Dionysius School, India Percentage: 81.6%
2013 – 2014	**Class 10 (Equiv. GCSE)** Mar Dionysius School, India CGPA: 10.0/10.0

EXPERIENCE

September 2022 - Present	**Recruitment Advisor** NHS Wales Shared Services Partnership
October 2021 - July 2022	**Crew Member – Part-Time** McDonald's, Cardiff, UK
March 2021 – July 2021	**System Engineer** Infosys, India Training for Java Angular Full Stack Web Development
July 2018	**Intern** Accubits Technologies, Trivandrum, India Web Development Internship
July 2017	**Intern** Audrey Technologies, Kochi, India Java Internship

AWARDS AND CERTIFICATIONS

- Google Fundamentals of Digital Marketing Certified (2020).
- Best Volunteer Award, IEEE Computer Society, Kerala Chapter (2018).
- Certificate of Appreciation, IEEE CS President for the excellent contribution offered as Editor-in-Chief towards IEEE CS India Newsletter Compute Edition 8 (2020).

SOFT SKILLS

Communication & Networking: Interacted with many students and professionals face to face and digitally while organising and volunteering at various events.

Management & Leadership: Volunteered and organised various events and initiatives while volunteering with organisations such as IEEE.

Communication & Networking: Interacted with many students and professionals face to face and digitally while organising and volunteering at various events.

Customer Service: Working Part-Time in McDonald's and interacting with customers and enhancing their experience.

Public Speaking: Delivered around 18 webinars for almost 1500+ students capturing audience attention both face to face and online.

Marketing: Publicity and Marketing Lead for various events and initiatives.

Interpersonal Skills: Worked effectively in various teams of varied sizes and diversities.

TECHNICAL SKILLS

Languages and Database:

C Programming | Python Programming | Java | MySQL | C++ Programming | HTML, CSS

Tools and Technologies:

Git | Microsoft Office | Adobe Photoshop | Eclipse | VS Code | Google Docs, Slides, Sheets

VOLUNTEER ROLES AND RESPONSIBILITIES

Founder and Lead Volunteer, IEEE KYP Global Outreach Initiative | **April 2021 – December 2021**

A pilot global initiative for students and professionals to showcase cultural and professional diversities on a virtual global platform. Won the best event award in the year 2021 from IEEE Kerala Section.

Public Relations Coordinator, IEEE Kerala Young Professionals Team | **February 2021 – December 2021**

Coordinates public relations initiatives and marketing of events and activities for students and young professionals.

Editor in Chief, IEEE CS Compute | **December 2019 – November 2020**

Lead a team of 35 active volunteers from all over India. Coordinated activities from planning to publishing the official newsletter of the IEEE Computer Society India.

Initiative Lead, Scholarship Outreach Initiative | **April 2020 – June 2020**

Create awareness of prestigious scholarships offered by the IEEE Computer Society and assisted with scholarship applications. Elevated the initiative to a global level and lead a team of 20 volunteers across the globe to coordinate activities.

Chairman, IEEE Computer Society Chapter, College of Engineering Munnar | **January 2019 – February 2020**

Organised events including keynote speakers, workshops, and conferences for the students at the college resulting in 100+ attendees.

Program Committee Chair, Kaizen, The National Level Technical Symposium | **November 2019 – February 2020**

Organised and coordinated the national-level technical symposium by IEEE SB CEM, which had more than 250 participants across different parts of the country.

Kerala Section Lead, IEEEXtreme 13.0 | **July 2019 – January 2020**

Coordinated student ambassadors from Kerala Section to promote the IEEEXtreme Programming Competition. Arranged the venue, provided refreshments and coordinated the events.

Duty Head, Training and Placement Cell College of Engineering Munnar | **January 2019 – May 2019**

Organised careers and placement drives, facilitating interactions between employees and students to increase positive destinates of students securing graduate jobs.

ADDITIONAL INFORMATION

- Full UK Manual Driving License

INTERESTS —

- Basketball
- Graphic Designing
- Watching Movies
- Roller Skating

SOCIAL

- linkedin/in/althafmuhammad
- github/AlthafMuhammad
- behance/althafmuhammad
- facebook/althafmuhammad12
- twitter/althaf_m12

REFERENCES

[Available upon request.]