

# ALTHAF MUHAMMAD

MSc. Business Management | CS Engineer

📍 80 North Road, Cardiff,  
CF10 3DZ, United Kingdom

📞 +44 7825 126938

✉ althafmuhammad@ieee.org  
🌐 althafmuhammad.github.io

## OBJECTIVES

An enthusiastic business management student with an engineering background and a stalwart volunteer with a sincere and positive commitment to every task. A highly organised and hard-working individual looking for a responsible position to gain practical experience. An effective team player with the ability to lead and collaborate toward business needs.

## EDUCATION —

Sep 2021 – Sep 2022	<b>MSc. Business Management</b> Cardiff University, United Kingdom
Aug 2016 – Sep 2020	<b>B.Tech Computer Science and Engineering</b> APJ Abdul Kalam Technological University, India CGPA: 7.09/10
2014 – 2016	<b>Class 12 (Equiv. A-Levels)</b> Mar Dionysius School, India Percentage: 81.6%
2013 – 2014	<b>Class 10 (Equiv. GCSE)</b> Mar Dionysius School, India CGPA: 10.0/10.0

## EXPERIENCE

September 2022 - Present	<b>Recruitment Advisor</b> McDonald's, Cardiff, UK
October 2021 - July 2022	<b>Crew Member – Part-Time</b> McDonald's, Cardiff, UK
March 2021 – July 2021	<b>System Engineer</b> Infosys, India Training for Java Angular Full Stack Web Development
July 2018	<b>Intern</b> Accubits Technologies, Trivandrum, Kerala, India Web Development Internship
July 2017	<b>Intern</b> Audrey Technologies, Kochi, Kerala, India Java Internship

## AWARDS AND CERTIFICATIONS

- Google Fundamentals of Digital Marketing Certified (2020).
- Best Volunteer Award, IEEE Computer Society, Kerala Chapter (2018).
- Certificate of Appreciation, IEEE CS President for the excellent contribution offered as Editor-in-Chief towards IEEE CS India Newsletter Compute Edition 8 (2020).

## SOFT SKILLS

**Communication & Networking:** Interacted with many students and professionals face to face and digitally while organising and volunteering at various events.

**Management & Leadership:** Volunteered and organised various events and initiatives while volunteering with organisations such as IEEE.

**Communication & Networking:** Interacted with many students and professionals face to face and digitally while organising and volunteering at various events.

**Customer Service:** Working Part-Time in McDonald's and interacting with customers and enhancing their experience.

**Public Speaking:** Delivered around 18 webinars for almost 1500+ students capturing audience attention both face to face and online.

**Marketing:** Publicity and Marketing Lead for various events and initiatives.

**Interpersonal Skills:** Worked effectively in various teams of varied sizes and diversities.

## TECHNICAL SKILLS

### Languages and Database:

C Programming | Python Programming | Java | MySQL | C++ Programming | HTML, CSS

### Tools and Technologies:

Git | Microsoft Office | Adobe Photoshop | Eclipse | VS Code | Google Docs, Slides, Sheets

## VOLUNTEER ROLES AND RESPONSIBILITIES

### Founder and Lead Volunteer, IEEE KYP Global Outreach Initiative

| April 2021 – December 2021

A pilot global initiative for students and professionals to showcase cultural and professional diversities on a virtual global platform. Won the best event award in the year 2021 from IEEE Kerala Section.

### Public Relations Coordinator, IEEE Kerala Young Professionals Team

| February 2021 – December 2021

Coordinates public relations initiatives and marketing of events and activities for students and young professionals.

### Editor in Chief, IEEE CS Compute

| December 2019 – November 2020

Lead a team of 35 active volunteers from all over India. Coordinated activities from planning to publishing the official newsletter of the IEEE Computer Society India.

### Initiative Lead, Scholarship Outreach Initiative

| April 2020 – June 2020

Create awareness of prestigious scholarships offered by the IEEE Computer Society and assisted with scholarship applications. Elevated the initiative to a global level and lead a team of 20 volunteers across the globe to coordinate activities.

### Chairman, IEEE Computer Society Chapter, College of Engineering Munnar

| January 2019 – February 2020

Organised events including keynote speakers, workshops, and conferences for the students at the college resulting in 100+ attendees.

### Program Committee Chair, Kaizen, The National Level Technical Symposium

| November 2019 – February 2020

Organised and coordinated the national-level technical symposium by IEEE SB CEM, which had more than 250 participants across different parts of the country.

### Kerala Section Lead, IEEEExtreme 13.0

| July 2019 – January 2020

Coordinated student ambassadors from Kerala Section to promote the IEEEExtreme Programming Competition. Arranged the venue, provided refreshments and coordinated the events.

### Duty Head, Training and Placement Cell College of Engineering Munnar

| January 2019 – May 2019

Organised careers and placement drives, facilitating interactions between employees and students to increase positive destinates of students securing graduate jobs.

## ADDITIONAL INFORMATION

- Full UK Manual Driving License

### INTERESTS —

- Basketball
- Graphic Designing
- Watching Movies
- Roller Skating

### SOCIAL



linkedin/in/althafmuhammad



github/AlthafMuhammad



behance/althafmuhammad



facebook/althafmuhammad12



twitter/althaf\_m12

## REFERENCES

[Available upon request.]