DBA#:

BUSINESS LICENSE TAX APPLICATION AND RENEWAL STATEMENT

CITY OF SANTA CRUZ

809 CENTER STREET, ROOM 101 SANTA CRUZ, CA 95060 (831) 420-5070

DUE DATE: ADD PENALTY AFTER:

DBA#:

Review this form, make any necessary corrections and return with your remittance.

Owner Name or Corp Officer Name and Title: Business Name and Address (No P.O. Box):) _____ Business Phone: (Home Address: Emergency: (Home Phone: (Business Mailing Social Security Number: Address: Type of Ownership: Sole Proprietorship ☐ Partnership ☐ Corporation ☐ Trust ☐ For new partnership or corporation applications, please list TYPE OF additional owner(s) or corporate officers(s) with title, home **BUSINESS:** address and phone number on a separate sheet. Date Business Started within City Limits: / / State ID Number: Number of Rental Units: State Sales Tax Number: Business Square Feet: Federal Tax ID Number: State Contractors License: Parcel Number: SCHEDULE OF FEES COMPLETE AND RETURN IF BUSINESS HAS Add 10% from 31-60 days after the due date. BEEN SOLD, DISCONTINUED, OR PENALTIES: **DISCONTINUED IN SANTA CRUZ** Add 20% over 60 days after the due date. Enter the average number of employees during the busiest 3-month TAX period, excluding those employed less than 2 weeks. New Owner: Enter zero if there are none. Name: Rates per average number of employees: Number of Employees: Address: Phone Number: () Date of Sale or Discontinuance: Failure to notify us may result in unpaid fees For businesses NOT located in Santa Cruz, License Tax: \$145.15 the tax will be prorated as follows: and penalties due. # of days conducting % of License Tax plus FOR OFFICE USE ONLY: Subtotal: business: employee fee: 6-29 25% Add Penalty (If Any): 30-89 37.5% Prior Year Tax: 90-119 50% Prior Year Tax Penalty: 120 or More 100%

The Santa Cruz Fire Department Fire Prevention Bureau is state mandated to perform life-safety inspections of all buildings within the City. The "existing building inspection program" is a fee-based system with inspections performed approximately every three years. Inspection fees (per City of Santa Cruz Resolution NS 27,591) are \$90 for the initial inspection with an additional \$45 per half hour if re-inspections are required.

Sales or Use tax may apply to your business activities. You may seek written advice regarding the application of tax to your particular business by writing to the nearest State Board of Equalization office. For general information, please call the State Board of Equalization at 1-800-400-7115.

IMPORTANT: Application must be completely filled out before a certificate can be issued

I DECLARE UNDER PENALTY OF PERJURY THAT: (1) I/WE HAVE OBTAINED ALL REQUIRED PERMITS AND APPROVALS FROM THE PLANNING DEPARTMENT AND THE FIRE PREVENTION BUREAU; (2) I/WE ARE THE AUTHORIZED REPRESENTATIVE(S) OF THE BUSINESS; AND (3) THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT.

Signature / Title:	 Date: