Maria Fernandes

Brockton, MA
-Email me on Indeed: http://www.indeed.com/r/Maria-Fernandes/b7459ce943ce1760

Authorized to work in the US for any employer

Work Experience

Various Departments
SEVENTH DAY ADVENTIST CHURCH - Abington, MA
July 2020 to Present

Church Committee (2023)
• Appointed as a highly trusted and esteemed member of an exclusive committee entrusted with critical decision-making for a devout congregation of 300 members.
Music Department
• Guides and trains contraltos to refine their vocal abilities, fostering cohesion and elevating musicality during weekly choir practice.
Women Ministry
• Offered unwavering emotional and spiritual support to women during the COVID-19 lockdown, while successfully coordinating and executing a program for 700 individuals
Children Department
• Presents weekly lesson plans to a group of 30 children (ages 7-9), adeptly navigating behavioral challenges and fostering a focused and attentive learning environment.

Data Analyst – Quality Department
EXPERIENCE: PRATT & WHITNEY - RTX - East Hartford, CT
October 2018 to October 2020

· Provided statistical support in quality control investigations.
· Developed tools in R and VBA to facilitate data extraction from CMM reports.
· Led a team of 5 to achieve 100% ACE associate compliance in the department by year's end.
· Assisted in the aerospace supplier quality requirements (ASQR-20.1) revision.

Lifecycle Analyst, Capacity Planning Management
STATE STREET CORPORATION - Quincy, MA
October 2017 to September 2018

· Utilized configuration and system data to research and resolve capacity issue by recommending tuning or capacity increases to technology engineers as well as application developers.
· Recommended corrective action and developed tracking and aging report that track counts and age of items on the report which requires basic understanding of system architecture (CPU, Memory).
· Collaborated with team members and engineers to ensure optimal servers' performance.

Summer Program in Biostatistics & Computational Biology
HARVARD T. H. CHAN SCHOOL OF PUBLIC HEALTH - Boston, MA
June 2016 to July 2016

· Took non-credit courses in biostatistics, epidemiology and programming in R.

· Participated in a collaborative research project with other students, guided by a graduate student and mentored by a faculty member.
· Applied quantitative methods for research on how to make better uses of aggregated antiretroviral treatment data.
· Prepared and delivered a polished presentation that reports on the research project at the annual "Pipelines into Biostatistics" symposium.

Sales Associate
OCEAN STATE JOB LOT - Brockton, MA
December 2014 to January 2016

· Ensured the storefront looked presentable, compelling, and aesthetically pleasing to customers.
· Processed cash transactions quickly and efficiently for about 150 customers per shift.
· Delivered efficient service while maintaining a friendly and professional manner.
· Calculated and facilitated end-of-year inventory in ten departments.

Education

Bachelor of Science in Mathematics
UNIVERSITY OF MASSACHUSETTS AMHERST - Amherst, MA
September 2013 to May 2017

Skills

- R
- Minitab
- Qlik
- Qualtrics
- Microsoft Word
- Excel
- PowerPoint.
  LANGUAGES: Portuguese
- Cape Verdean Creole

Links

http://www.linkedin.com/in/mariafernandes027

Assessments

Work style: Reliability — Proficient
August 2023

Tendency to be reliable, dependable, and act with integrity at work
Full results: Proficient

Spreadsheets with Microsoft Excel — Proficient

May 2022

Knowledge of various Microsoft Excel features, functions, and formulas
Full results: [Proficient](#)

Elementary school classroom management — Proficient

August 2023

Managing behavior in elementary school classrooms
Full results: [Proficient](#)

Analyzing data — Proficient

July 2022

Interpreting and producing graphs, identifying trends, and drawing justifiable conclusions from data
Full results: [Proficient](#)

Data entry: Attention to detail — Proficient

February 2022

Maintaining data integrity by detecting errors
Full results: [Proficient](#)

Attention to detail — Proficient

May 2022

Identifying differences in materials, following instructions, and detecting details among distracting information
Full results: [Proficient](#)

Typing — Proficient

February 2022

Transcribing text
Full results: [Proficient](#)

Customer service — Proficient

February 2022

Identifying and resolving common customer issues
Full results: [Proficient](#)