

### **Inventory Template – Vacation Rental**

Property Name:

Address:

Inventory Date:

#### **Kitchen**

| **Item** | **Description** | **Quantity** |
| --- | --- | --- |
| **Tableware** |  |  |
| Dinner plates |  | 0 |
| Deep plates / Soup bowls |  | 0 |
| Dessert plates |  | 0 |
| Bowls |  | 0 |
| **Cutlery** |  |  |
| Forks |  | 0 |
| Knives |  | 0 |
| Spoons |  | 0 |
| Teaspoons / Dessert spoons |  | 0 |
| **Glassware** |  |  |
| Water glasses |  | 0 |
| Wine glasses |  | 0 |
| Coffee / Tea mugs |  | 0 |
| **Kitchen Utensils** |  |  |
| Ladle, spatula, tongs, etc. | Basic utensil set | 0 |
| Can opener |  | 0 |
| Corkscrew |  | 0 |
| Vegetable peeler |  | 0 |
| Kitchen scissors |  | 0 |
| Cutting boards |  | 0 |
| Set of kitchen knives | Chef's, bread, paring knife | 0 |
| **Pots & Pans** |  |  |
| Large frying pan / Skillet |  | 0 |
| Small frying pan / Skillet |  | 0 |
| Large pot with lid |  | 0 |
| Saucepan with lid |  | 0 |
| **Bakeware & Miscellaneous** |  |  |
| Baking dish / Oven tray |  | 0 |
| Mixing bowl |  | 0 |
| Measuring cups/spoons |  | 0 |
| Colander / Strainer |  | 0 |
| **Small Appliances** |  |  |
| Coffee maker | Specify type (capsule, drip...) | 0 |
| Toaster |  | 0 |
| Microwave |  | 0 |
| Kettle |  | 0 |
| Blender |  | 0 |
| **Textiles & Cleaning** |  |  |
| Kitchen towels / Dishcloths |  | 0 |
| Oven mitts / Pot holders |  | 0 |
| Trash can / Bin |  | 0 |
| Trash bags (starter roll) |  | 0 |
| Dish soap (starter supply) |  | 0 |
| Sponge and cloth (new) |  | 0 |

#### **Living Room**

| **Item** | **Description** | **Quantity** |
| --- | --- | --- |
| Sofa |  | 0 |
| Armchair |  | 0 |
| Coffee table |  | 0 |
| TV stand / unit |  | 0 |
| Television |  | 0 |
| TV remote control |  | 0 |
| Lamps (floor / table) |  | 0 |
| Sofa blankets / Throws |  | 0 |
| Decorative cushions / pillows |  | 0 |
| Curtains / Blinds |  | 0 |

#### **Dining Room**

| **Item** | **Description** | **Quantity** |
| --- | --- | --- |
| Dining table |  | 0 |
| Dining chairs |  | 0 |
| Placemats |  | 0 |

#### **Bedroom(s)**

| **Item** | **Description** | **Quantity** |
| --- | --- | --- |
| Bed | Specify size (Double, Queen, etc.) | 0 |
| Mattress |  | 0 |
| Mattress protector | Waterproof / Padded | 0 |
| Pillows |  | 0 |
| Pillow protectors |  | 0 |
| Nightstands / Bedside tables |  | 0 |
| Bedside lamps |  | 0 |
| Wardrobe / Closet | With hangers | 0 |
| Hangers |  | 0 |
| Chest of drawers |  | 0 |
| Full-length mirror |  | 0 |

#### **Bathroom(s)**

| **Item** | **Description** | **Quantity** |
| --- | --- | --- |
| Bath mat |  | 0 |
| Hairdryer |  | 0 |
| Mirror |  | 0 |
| Toothbrush holder |  | 0 |
| Trash can / Bin |  | 0 |
| Toilet brush |  | 0 |
| Hand soap (dispenser) |  | 0 |
| Toilet paper rolls (starter supply) |  | 0 |

#### **Linens and Towels**

| **Item** | **Description** | **Quantity** |
| --- | --- | --- |
| Sheet sets | Fitted sheet, flat sheet & pillowcase(s) | 0 |
| Duvet covers |  | 0 |
| Duvet inserts / Comforters |  | 0 |
| Bedspreads / Quilts |  | 0 |
| Extra blankets |  | 0 |
| Bath towels |  | 0 |
| Hand towels |  | 0 |
| Beach / Pool towels |  | 0 |

#### **Cleaning & Laundry**

| **Item** | **Description** | **Quantity** |
| --- | --- | --- |
| Washing machine |  | 0 |
| Tumble dryer |  | 0 |
| Clothes drying rack |  | 0 |
| Iron |  | 0 |
| Ironing board |  | 0 |
| Vacuum cleaner |  | 0 |
| Broom and dustpan |  | 0 |
| Mop and bucket |  | 0 |

#### **Outdoor & Leisure**

| **Item** | **Description** | **Quantity** |
| --- | --- | --- |
| Outdoor table |  | 0 |
| Outdoor chairs |  | 0 |
| Sun loungers |  | 0 |
| Parasol / Umbrella |  | 0 |
| Barbecue / Grill | Specify type (charcoal, gas...) | 0 |
| BBQ utensils |  | 0 |

#### **Safety & General Equipment**

| **Item** | **Description** | **Quantity** |
| --- | --- | --- |
| Fire extinguisher | Check expiration date | 0 |
| Smoke detector |  | 0 |
| Carbon monoxide detector |  | 0 |
| First-aid kit |  | 0 |
| Welcome book / House rules |  | 0 |
| Wi-Fi router |  | 0 |
| Set of keys |  | 0 |