



Republic of the Philippines
MINDANAO DEVELOPMENT AUTHORITY

ANNEX B



IT No.: IT-WM-2021-12-053
(IT-UNITCODE-YEAR-MONTH-CTRLNO.)


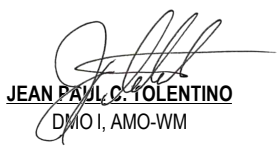
ITINERARY OF TRAVEL

Name: JEAN PAUL C. TOLENTINO
Position: DMO I, AMO-WM

Date: November 26, 2021
Official Station: Zamboanga City

Purpose of Travel: To conduct site geo-tagging and coordination meeting with the LGU of Maluso in basilan on the Solar-powered Steam drying Facility .(MinDA Initiated).	PAP Code: 310200100000_AMO-WM
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Date	Places to be Visited (Destination)	Time of		Means of Transpo	Per Diem Allowance pursuant to EO 298 (1)				Others (2)	Total Estimated Expenses for this Travel
		Departure	Arrival		Estimated Transpo Expenses	Lodging (750/day)	Meals (450 /meal)	Incidentals (300/day)	Estimated hotel accommodation*	
28-Nov-21	Residence - Zamboanga Port	2:00 PM	2:30 PM	Tricycle	100.00	₱ 750.00	₱ 450.00	₱ 300.00		1,600.00
	Zamboanga City port - Isabela Port	3:00 PM	6:00 PM	RORO	100.00					100.00
	Isabela port -Temp Residence	6:00 PM	6:30 PM	Tricycle	100.00					100.00
29-Nov-21	Isabela City - Maluso - Isabela City	7:00 AM	5:00 PM	Public Transpo (Jeep)	100.00	₱ 750.00	₱ 450.00	₱ 300.00		1,600.00
30-Nov-21	Temp Residence - Isabela	2:00 PM	2:30 PM	Tricycle	100.00	₱ 750.00	₱ 450.00	₱ 300.00		1,600.00
	Isabela Port - Zamboanga City port	3:00 PM	6:00 PM	RORO	100.00					100.00
	Zamboanga City Port - Residence	3:00 PM	6:00 PM	Tricycle	100.00					100.00
										-
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Total Travel Expenses (1)+(2):					₱ 700.00	₱ 2,250.00	₱ 1,350.00	900.00	₱ -	₱ 5,200.00

<p style="text-align: center;">CERTIFICATION</p> <p>I certify that : (1) have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expenses claimed are proper.</p> <div style="text-align: center; margin-top: 20px;">  CARLOS J. CEREZO DMO V, AMO-WM </div>	<p>I commit to submit the activity report/minutes of the meeting on _____.</p> <div style="text-align: center; margin-top: 20px;">  JEAN PAUL C. TOLENTINO DMO I, AMO-WM </div> <p>Approved by:</p> <div style="text-align: center; margin-top: 20px;"> USEC. JANET M. LOPOZ, CESO I Executive Director </div>
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MINDA-202106644