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### KYC Documents Non Individuals

[Accounts Of Proprietary Concerns](#) [Accounts Of Partnership Firms](#) [Accounts Of Companies](#) [Accounts Of Trusts & Foundations](#) [Accounts Of Unincorporated Association Or Bc](#)

## Accounts of Proprietary concerns

Proof of the name, address and activity of the concern

Registration certificate (in the case of a registered concern).

Certificate/licence issued by the Municipal authorities under Shop & Establishment Act.

Sales and income tax returns

CST/VAT certificate.

Certificate /registration document issued by Sales Tax/Service Tax/Professional Tax authorities.

Licence issued by the Registering authority like Certificate of Practice issued by Institute of Chartered Accountants of India, Institute of Cost Accountants of India, Institute of Company Secretaries of India, Indian Medical Council, Food and Drug Control Authorities, registration /licensing document issued in the name of the proprietary concern by the Central Government or State Government Authority/ Department, etc.

Banks may also accept IEC (Importer Exporter Code) issued to the proprietary concern by the office of DGFT as an identity document for opening of the bank account etc.

The complete Income Tax return (not just the acknowledgement) in the name of the sole proprietor where the firm's income is reflected, duly authenticated/ acknowledged by the Income Tax Authorities.

Utility bills such as electricity, water, and landline telephone bills in the name of the proprietary concern.

Any two of the above documents would suffice. These documents should be in the name of the proprietary concern.

## Plus

ID and address proof of the proprietor

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## Wealth Management

English

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IMPORTANT: State Bank of India never ask for your user id / password / pin no. through phone call / SMSes / e-mails. Any such phone call / SMSes / e-mails asking you to reveal credential or One Time Password through SMS could be attempt to withdraw money from your account.NEVER share these details to anyone.

State Bank of India wants you to be secure. If you come across any such instances please inform us through e-mail to the following address- [epg.cms@sbi.co.in](mailto:epg.cms@sbi.co.in)

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