



## PROFILE



**AMIRHOSEIN  
SOLEIMANIAN**  
Developer



123 Anywhere St., Any City



hello@reallygreatsite.com



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Design Thinking



Content Planning



Graphic Design



3D Design Software



Video Editing



Motion Graphic



## SKILLS



## EDUCATION



**Master of Design (2018)**

Really Great Site Institute

**Bachelor of Design (2016)**

Really Great Site University

## EXPERIENCES



### Senior Graphic Designer

Really Great Site Studio |  
May 2020 - present

- Responsible for managing all design projects
- Edits editorial photos for clients, magazines, and social media posts

### Junior Graphic Designer

Really Great Site Studio. |  
May 2018 - May 2020

- Tasked to make graphics for off line and offline layouts
- Edited editorial photos for clients, magazines, and social media posts

## REFERENCE

**Michael Joseph**

CEO, Really Great Site Studio

Email: hello@reallygreatsite.com

Portfolio: [reallygreatsite.com](https://reallygreatsite.com)

**JAIME ANDERSON****Graphic Designer**

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**To whom it may concern,**

Memos are documents for communicating with people within businesses and offices. They often contain short messages and announcements, formatted according to a certain style that the company has determined. If you're writing your own, it's best to remember the purpose of your memo.

Like letters, there are plenty of reasons behind writing a memo. They can be used to deliver information, make a request, respond to questions, propose solutions to problems, or present brief reports. Memos often begin with a set number of text fields to identify the recipient's and sender's names, the date, and the subject. As with most letters, their contents follow a simple three-part format: introduction, body, and conclusion. You can start by telling your recipient why you're writing them a memo, then continue filling the next few paragraphs with your main thoughts. Summarize them, if needed, by the end of your message.

*Jaime Anderson*

Jaime Anderson

