

REQUIREMENT GATHERING

1. Project Overview

CHARITEX is a Charity Management System designed to streamline charitable contributions and volunteer coordination for various causes. The system connects donors, volunteers, and administrators on a unified platform to address social issues such as educational support, orphan care, and aid for elderly individuals. Its primary objective is to simplify the donation process, enhance transparency, and improve volunteer engagement.

2. System Scope

The CHARITEX system is proposed as a **full-scale implementation** to manage donations, volunteer efforts, and cause-related activities. It aims to provide real-world functionality to cater to both local and global audiences, offering tools for efficient charity management.

3. Target Audience

The system is designed for the following user groups:

1. **Donors:** Individuals or organizations who wish to contribute financially to various causes.
 2. **Volunteers:** People willing to dedicate time and effort to support causes.
 3. **Administrators:** Managers responsible for overseeing system operations, verifying documents, and coordinating activities.
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4. Modules

The key modules in CHARITEX include: 1.

User Registration and Login:

- Allows users (donors, volunteers, admins) to create accounts and access personalized dashboards.
2. **Donation Management:**
 - Enables donors to browse causes, contribute funds, and track donation statuses.
 3. **Cause Management:**
 - Allows administrators to create, edit, and monitor causes, including target and raised amounts.

4. **Volunteer Management:** ○ Facilitates volunteer registration and assignment to tasks or events.
 5. **Document Verification:**
 - Supports uploading and validation of documents for specific donations, such as educational aid.
 6. **Contact and Support:** ○ Provides a communication interface between users and administrators.
 7. **Analytics and Reporting:**
 - Offers real-time insights into donation trends, volunteer activity, and fund utilization.
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5. User Roles

1. **Donors:**
 - Access donation features and track contributions.
 - Upload documents for specific cases, if required.
 - Communicate with administrators.
 2. **Volunteers:**
 - Register for participation in causes.
 - Specify skills, preferences, and availability.
 3. **Administrators:**
 - Oversee donation and volunteer management.
 - Validate donor-submitted documents.
 - Generate reports and ensure transparency.
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6. System Ownership

The system is envisioned to be owned by **charitable organizations** or **non-governmental organizations (NGOs)**. It can also be implemented by government bodies or academic institutions for community welfare projects.

7. Industry/Domain

The CHARITEX system falls under the **nonprofit and charity domain**, addressing social welfare issues by leveraging technology for efficient resource management.

St John of God Old Age Home Koratty

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8.Data Collection Contacts

Data collection for this project involves interviewing stakeholders such as:

- **Charity Administrators** (e.g., NGO managers).
 - **Donors and Volunteers** involved in previous charity campaigns.
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9.Questionnaire for Data Collection

1. What challenges do you face in managing donations and volunteer efforts?
2. How do you currently track and manage donations for specific causes?
3. What key features would you expect in a charity management system?
4. How important is document verification for certain donation types?
5. What are the primary modes of communication between donors, volunteers, and administrators?
6. How do you ensure transparency in fund utilization?
7. What types of reports or analytics are most helpful for managing charitable operations?
8. Are there any challenges in recruiting and managing volunteers?
9. What role does real-time donation tracking play in building trust with donors?
10. How would you rate the importance of a mobile-responsive design for users on the go?