

AMAL JANABAYEV

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(314) 378-4296 - amalj2426@gmail.com

EDUCATION

12/2018 **Bachelor of Arts: Economics**
Indiana University Bloomington - Bloomington, IN

WORK HISTORY

- 08/2020 to Current **Real Estate Agent**
Windermere Real Estate – Seattle, WA
- Generated leads for sales and rental properties through cold calls and referrals.
 - Advertised client properties through websites, social media and real estate guides.
 - Maintained connections with clients to encourage repeat business and referrals.
- 04/2019 to 08/2020 **Personal Trainer**
24 Hour Fitness – Seattle, WA
- Screened clients and performed client assessments.
 - Increased membership enrollment by 10% using innovative sales and promotional techniques.
 - Grew business to attain customer base generating \$9000+ per Month through canvassing and cold calls.
 - Designed specific workout systems for individual clients based on performance ability.
- 05/2017 to 07/2017 **Finance Intern**
Airbus – Dubai, N/A
- Create routine financial reports, including Budgeting and Forecasting.
 - Monitored and analyzed financial, statistical and operational data trends.
 - Assisted with account reviews and preparation for account reviews.
 - Assisted with month-end closing processes and verified journal entries.

SKILLS

- Real estate law
- Appraisal procedures
- MLS expert
- Database Management
- Mortgage counseling
- Notary Public
- Fluent in Russian
- CMA software knowledge