

Amansha Shaji

Bachelor of Computer Application

Dedicated and motivated BCA 2nd year student with a passion for programming and technology. Eager to apply my skills and knowledge in real-world scenarios, seeking internships or opportunities to contribute to innovative projects. Quick learner, team player, and detail-oriented individual aiming to make a positive impact in the field of computer science.



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📍 Trivandrum, India

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📞 9744334927

📅 05 July, 2001

EDUCATION

Bachelor of Computer Application Ganpat University

08/2022 - Present

Kherva, Gujarat

Higher Secondary School (12th) The Indian School Bahrain (ISB)

05/2018 - 03/2019

Isa Town, Bahrain

WORK EXPERIENCE

Customer Service/Support Notlob Food Delivery Company

11/2021 - 06/2022

Diplomatic Area, Bahrain

Achievements/Tasks

- Attend to customer queries
- Managing incoming orders
- Frequently in contact with the drivers
- Ensuring the orders are being delivered without any fail
- Solving customer complaints in an efficient manner
- Solving restaurant issues

Assistant Accountant Al Gillidary Trading Company

07/2021 - 08/2021

Dilmunia, Bahrain

Achievements/Tasks

- Journal Entry
- Ledger Entry
- Bank Reconciliation
- Filing
- Receipts and Payments
- Preparing Quotations, Invoices and Delivery Notes

Assistant Accountant Asian Pearl Trading W.L.L

06/2019 - 04/2021

Galali, Bahrain

Achievements/Tasks

- Processing Invoices and Cash Expenses
- Processing Transactions and Updating Ledger
- Performing Bank Reconciliation Tasks
- Filing and Data Entry
- Answering Calls and Processing Mails

SKILLS

Teamwork

Communication

Adaptability

Problem Solving

Time Management

Creativity

Critical Thinking

Active Listening

Decision Making

Patience

Flexibility

Work Ethic

HTML

CSS

JAVASCRIPT

MySQL

PERSONAL PROJECTS

Tours and Travels Website (Simple w/o Database)
(04/2023 - 05/2023)

- HTML
- CSS
- JAVASCRIPT
- JQUERY

CERTIFICATES

None Yet

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

Malayalam

Full Professional Proficiency

INTERESTS

Basketball

Badminton

Chess

Carroms

Watching Movies

Watching Anime