

MATRIX COMPUTERS

RS-CFA

(Rajasthan State- Certificate Course in Financial Accounting)



Director
Mr. Kamal Bhatia
94142-44351

Mansarovar Branch:-

10/564, Kaveri Path, Opp
Kaveri Apartment New K.L.
Stadium Mansarovar, Jaipur-20

94149-30104, 94147-52750

Pratap Nagar Branch:-

83/141, Haldighati Marg,
Opp. Duckling School,
Near Jaipur GYM, Pratap
Nagar, Jaipur-33

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RS-CFA

Prerequisites: No Pre-requisite

Fees: ₹ 6000/-

Duration: 50 hours

☒ **Basic Accounting**

- * What's Accounts?
- * Types of accounts.
- * Basic Accounting Concept
- * Debit & Credit
- * Golden rules of Accounting?
- * Balance Sheet & Profit/Loss Accounts
- * Assignment

☒ **Tally ERP (Accounting Features)**

- * Introduction to Tally
- * Company Creation
- * Groups & ledgers Create & Alter
- * Accounting Vouchers (F4 : Contra to F10: Memorandum)
- * Daily transaction reports.
- * Outstanding reports
- * Practical Assignment

☒ **Tally ERP (Inventory Features)**

- * Introduction to Inventory Management
- * Stock Group, Stock Category, Stock Items & Units of Measure
- * Inventors Voucher (Purchase order, sales order, Challan, bills)
- * Invoicing return's (Debit Note/Credit notes & Rejection IN/OUT)
- * Daily Stock & Order Books Report

☒ **Tally ERP (Taxation Features)**

- * Introduction to TDS (Tax Deducted at Source)
- * TDS Return & Challan
- * Introduction to TCS (Tax Collected at Source)
- * TCS Return & Challan
- * Introduction to GST (Good & Service Tax)
 - GST Classification
 - GST Calculation
 - GST Challan & Return
 - GST E-way Bills
- * Income Tax Return
- * Practical Assignment with GST

Branch I: 10/564 Kaveri Path, Mansarovar, Jaipur 20.

Branch II: 83/141, Haldi Ghati Marg, Pratap Nagar, Jaipur 33

☒ **Tally ERP (Advanced Feature)**

- * Budget
- * Interest Calculation
- * Import & Export
- * Bills of Material
- * Point of Sales
- * Compound Unit etc.

MATRIX