



How to keep students on the right track.

The purpose of these sets of guidelines is to help you become the best mentor you could be for the students at NHL Stenden. In order to understand these guidelines, you should at least have a basic understanding of the English language and should also have the basic ability to be a mentor. These guidelines should be used in case it isn't immediately obvious how you should handle a situation. If followed correctly you should have a healthy mentor/mentee relationship and be suitable to give great advice to the mentee.

1. You should create an open atmosphere so there is room for an honest exchange.
2. Listen carefully to what the mentee has to say and don't interrupt the student.
3. Be approachable and available to your mentees.
4. You should always have the mentees' best interests at heart.
5. Define clear goals and expectations for the mentoring relationship.
6. Share your expertise, experiences, and knowledge where possible for the mentees' benefits.
7. Provide guidance and advice while allowing mentees to make their own decisions.
8. Recognize that growth and development take time and be patient.
9. Encourage independent thinking and problem-solving.
10. Acknowledge your mentees' successes and milestones.
11. Respect and maintain confidentiality regarding your mentees' matters.
12. You should offer feedback in a constructive and supportive manner.
13. You should be open to receiving feedback from the mentee.
14. Allow your mentee to take things to the next level whenever they are ready.