

FOR ACADEMIC PURPOSES ONLY. NOT FOR RELEASE.

LETTERHEAD

March 30, 2020

Vu Trieu, Campus & Diversity Recruiting Manager
Comcast Corporation
1701 JFK Boulevard
Philadelphia, PA 19103

Dear Vu Trieu:

It's been a pleasure working with you during the internship application process. I appreciate your email updates on different available positions at Comcast's headquarters.

I have accepted an internship with the government affairs team at Comcast's central division, so I have to decline your offer as the digital marketing intern. I'm honored to be a Comcast intern again this summer, and I'm looking forward to moving to Atlanta.

Thank you for all of your help and for the internship position offer. Working with you through this process has made it stress-free.

Sincerely,

A handwritten signature in cursive script that reads "Amanda Barberena". The ink is dark and the signature is fluid, with a large initial 'A' and a long, sweeping underline.

Amanda Barberena