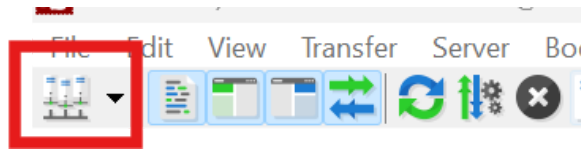


FileZilla

Download and install FileZilla: [Download FileZilla Client for Windows \(64bit x86\)](#)

To add a server in FileZilla

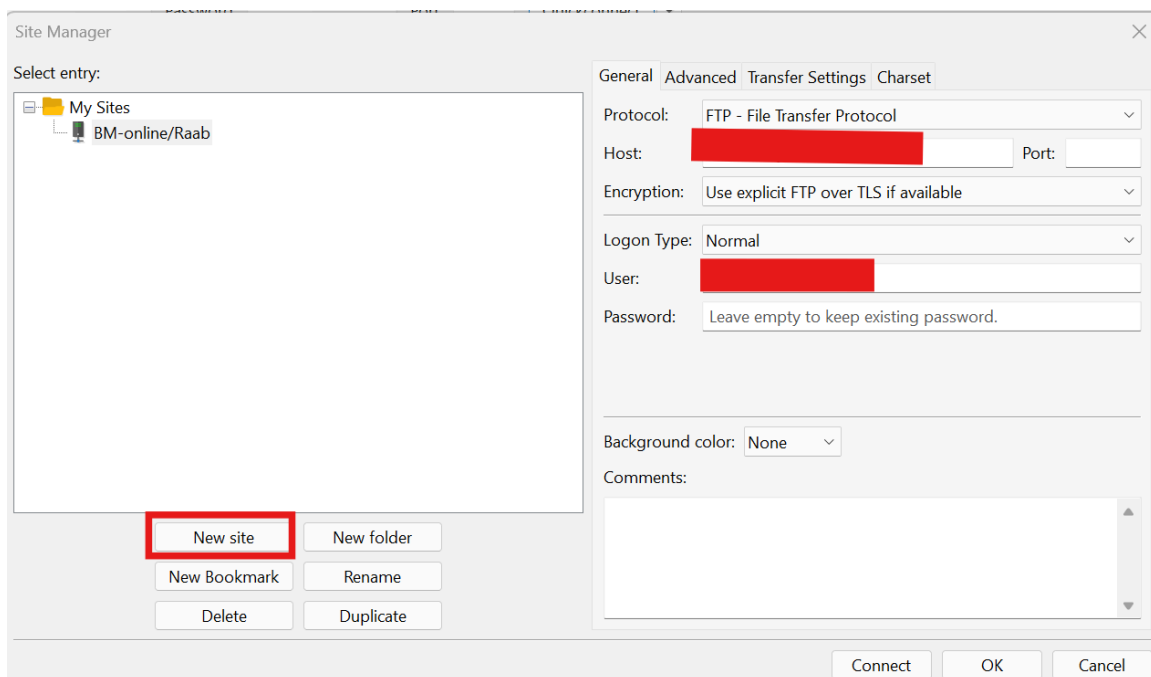
choose the server icon in the upper left corner:



Click on "New Site", then add the Host, username, port, and password. Then click on connect.

Hint: The port is by default "21" in case the client is using a different port s/he **SHOULD** tell you.

To rename the server on your computer you can choose "Rename" from the button left menu after the first step.



Once connected you will have your FileZilla screen showing your local computer on the left side, and the server on the right side. Now you can go to the folder/file you want to put on the server and simply drag it from your computer and drop it on the right on the server.