

CODE OF CONDUCT

- 1 Ethical principles - includes workplace behaviour and respect for all people
- 2 Values - includes an honest, unbiased and unprejudiced work environment
- 3 Accountability - includes taking responsibility for your own actions, ensuring appropriate use of information, exercising diligence and duty of care obligations and avoiding conflicts of interest
- 4 Standard of conduct - includes complying with the job description, commitment to the organisation and proper computer, internet and email usage
- 5 Standard of practice - includes current policies and procedures and business operational manual
- 6 Disciplinary actions - includes complaints handling and specific penalties for any violation of the code.