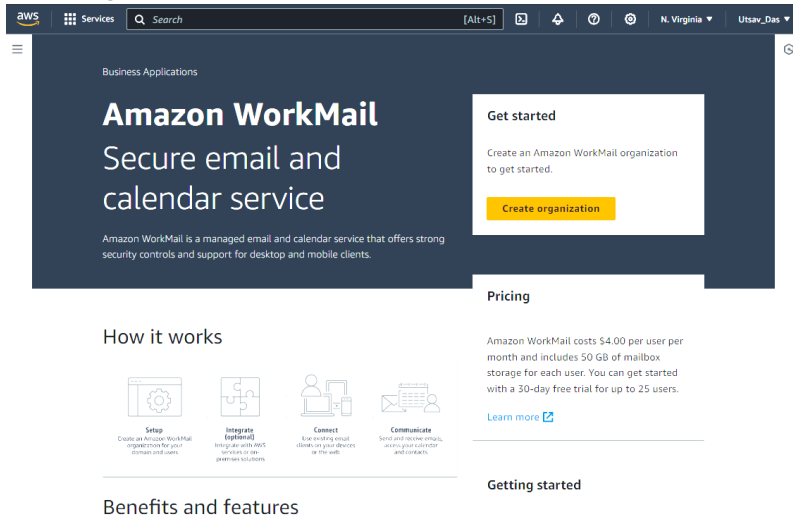


Assignment – 13

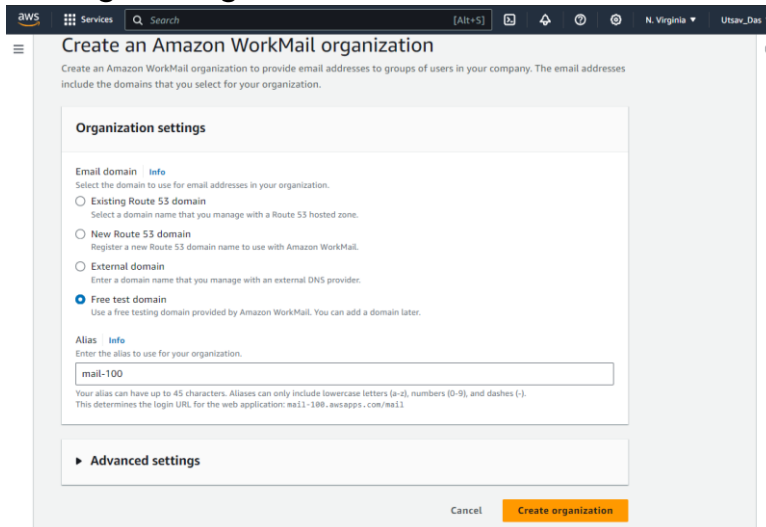
Problem Statement:

Create a work mail for your organization.

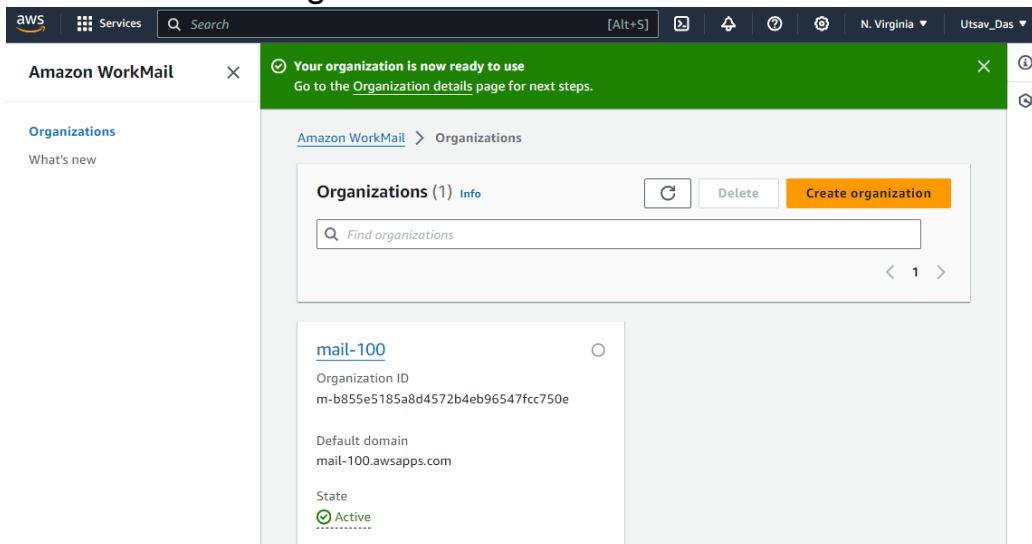
- 1) First, go to Amazon Workmail.



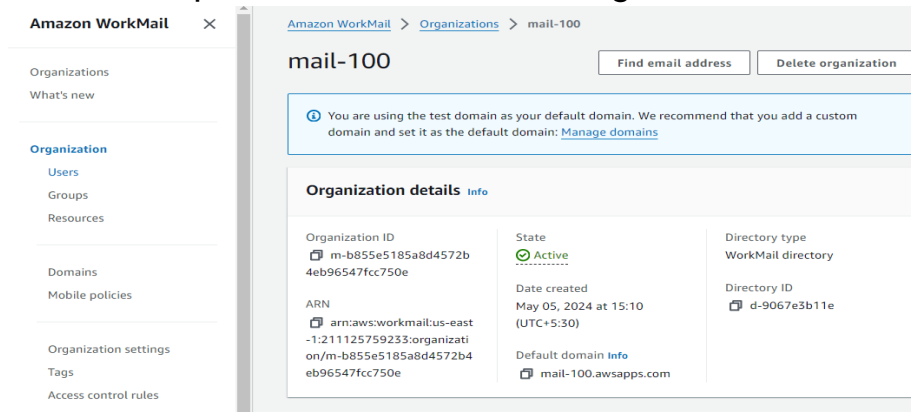
- 2) Click on Create organization and select Free test domain in Organization settings and give alias name.



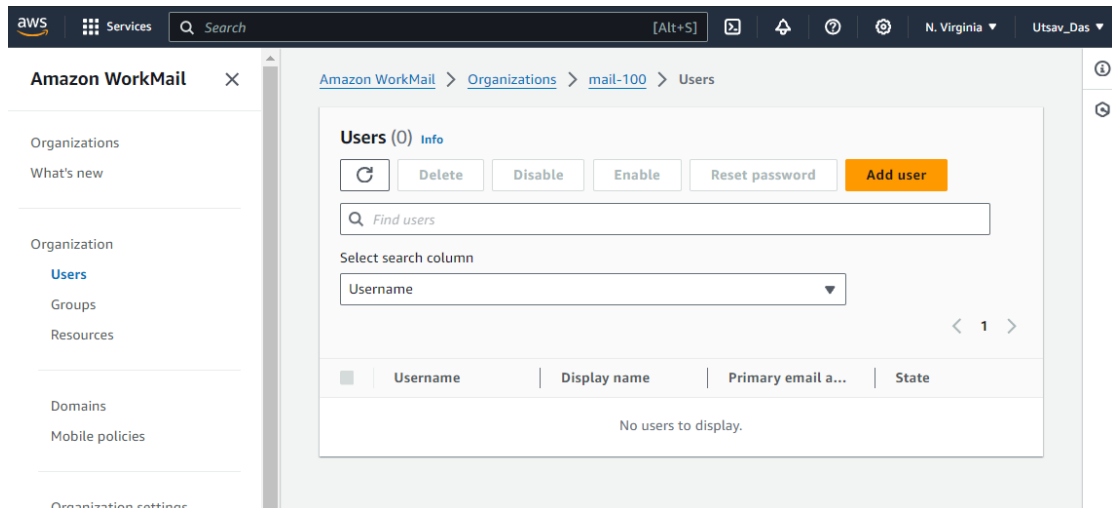
- 3) Click on Create organization and now click on it.



4) Now in left pane click on Users in Organization.



5) Click on Add user.



6) Fill all User details.

The screenshot shows the 'Add a user' form in the Amazon WorkMail console. The form is titled 'Add a user' and includes the following fields:

- Username:** The username enables the user to login to the Amazon WorkMail webmail. The field contains 'utsavdas'. A note below the field states: 'Username can only contain the following characters: a-z, A-Z, 0-9, _ (underscore), - (hyphen) and @.'
- First name - optional:** The field contains 'Utsav'.
- Last name - optional:** The field contains 'Das'.
- Display name:** The name by which the user is presented in the system. The field contains 'Utsav Das'.
- Email address:** Primary email address to be used for this user. The field contains 'utsavdas' and a dropdown menu showing 'mail-100.awsapps.com'.
- Show in global address list:** A checkbox that is checked. A note below the checkbox states: 'By default, all enabled users appear in the global address list. You can hide a user from the global address list.'

7) Give password and Repeat password and click on Add user.

The screenshot shows the 'Password setup' form in the Amazon WorkMail console. The form is titled 'Password setup' and includes the following fields:

- Password:** Password for the user to log in with. The field contains '*****'. A note below the field states: 'Passwords have an 8-character minimum with at least one character from three of these four categories: lowercase, uppercase, numeric, and special characters.'
- Repeat password:** The field contains '*****'.

At the bottom of the form, there are two buttons: 'Cancel' and 'Add user'.

8) You can also click on User details to check all info.

The screenshot shows the Amazon WorkMail interface. On the left is a sidebar with navigation links: Organizations, What's new, Organization (Users, Groups, Resources), Domains, Mobile policies, and Organization settings. The main content area shows the breadcrumb trail: Amazon WorkMail > Organizations > mail-100 > Users > utsavdas. The user details for 'utsavdas' are displayed in a table:

User details Info	
Display name Utsav Das	Username utsavdas
First name Utsav	Email address utsavdas@mail-100.awsapps.com
Last name Das	Show in global address list Yes
User ID 466fa7a8-8810-49ff-af8a-69d19aef2c15	Role User

An 'Edit' button is located in the top right corner of the user details section.

9) Go back to Organization and click on link in Amazon Workmail web application.

The screenshot shows the Amazon WorkMail interface for the 'mail-100' organization. The sidebar is the same as in the previous screenshot. The main content area shows the breadcrumb trail: Amazon WorkMail > Organizations > mail-100. At the top right are buttons for 'Find email address' and 'Delete organization'. A blue notification box states: 'You are using the test domain as your default domain. We recommend that you add a custom domain and set it as the default domain: [Manage domains](#)'. Below this is the 'Organization details Info' section:

Organization details Info		
Organization ID m-b855e5185a8d4572b4eb96547fcc750e	State Active	Directory type WorkMail directory
ARN arn:aws:workmail:us-east-1:211125759233:organization/m-b855e5185a8d4572b4eb96547fcc750e	Date created May 05, 2024 at 15:10 (UTC+5:30)	Directory ID d-9067e3b11e
Default domain Info mail-100.awsapps.com		

Below the organization details is the 'User login' section:

User login	
Desktop or mobile apps WorkMail documentation for setting up email clients	Amazon WorkMail web application https://mail-100.awsapps.com/mail

10) Give username and password and then Sign in.



Please log in with your mail-100 credentials

Username (not email address)

utsavdas

☐ Remember username

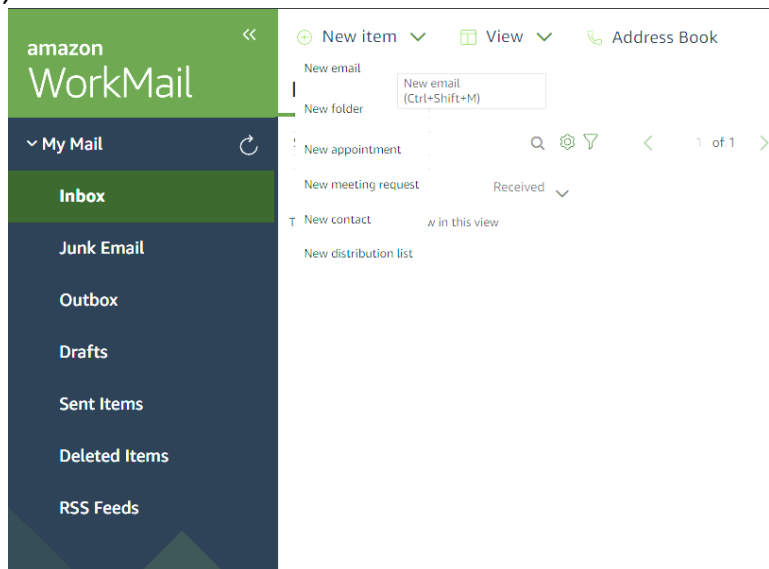
Password

.....

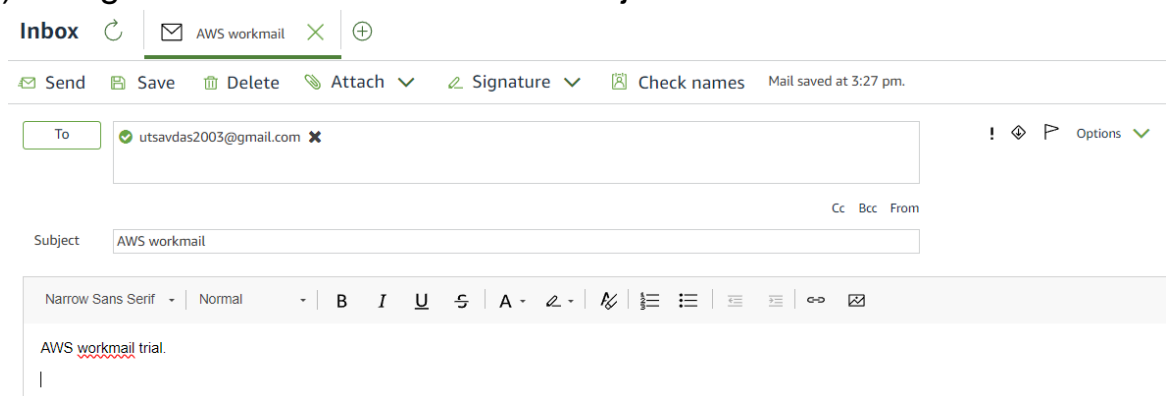
Sign In

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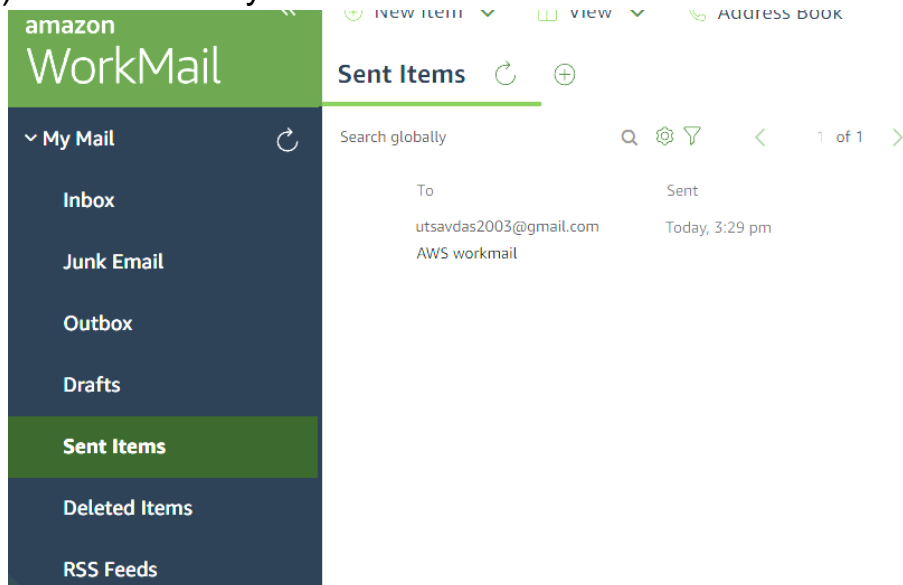
11) Click on New item then New email.



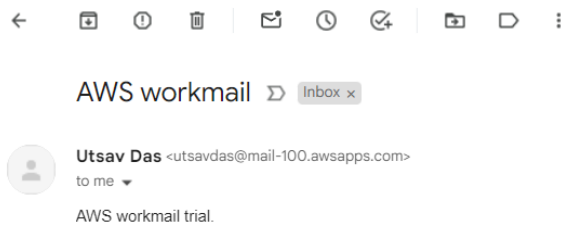
12) Now give receiver's email id and subject and click on Send.



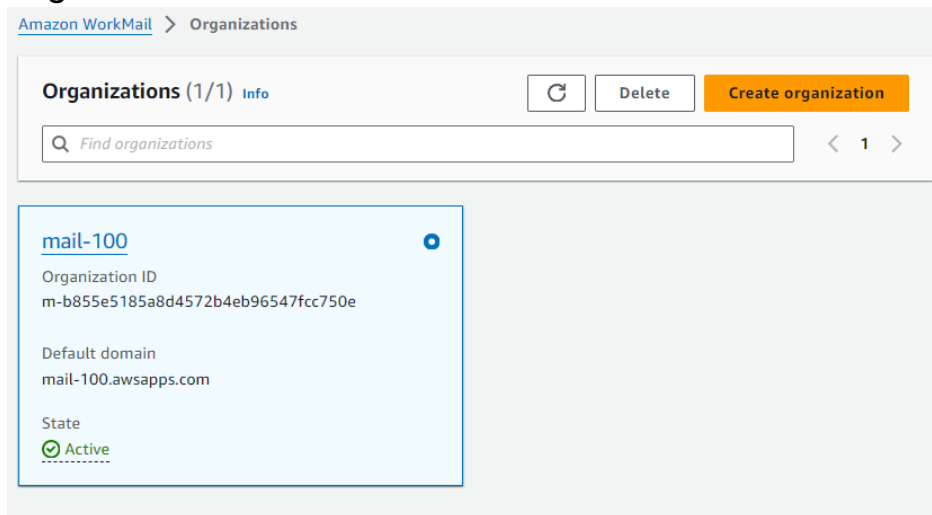
13) In Sent Items you can see all sent emails.



14) Open email and you can see your sent email to given email id.



15) Now log out from opened Amazon Workmail and then select your created organization and then click on Delete.



16) Confirm deleting by giving organization name and click on Delete Organization.

