

Pathfinders Guidance Series 2.1

# CAREER DISCOVERY

## The Gift of Serving

Pathfinders Educational Trust

### **Acknowledgements**

A lot of work has been done in the area of career guidance and counseling. This effort to help the youth of Ghana especially in the area of career guidance is based on foundational research work which has been done elsewhere in the world. The authors of this work have developed this booklet based on the works of Don and Katie, and Farr and Shatkin (New guide for Occupational Exploration)

We are grateful to all who generously helped during the field-testing of this material to ensure that it is fit and appropriate for all users.

*The authors and Pathfinders (PET) do make no representations or warranties with respect to the accuracy or completeness of the contents of this booklet. We wish to specifically disclaim all warranties, including without limitation warranties of fitness for a particular purpose.*

### **Welcome Note to Users**

Having discovered your major gifting, the next step in the Career Guidance exercise is that you are guided to discover the careers that are associated with your gift. With the help of your counselor you are to prayerfully select a career which you can make your goal. This particular booklet is designed for those for whom Serving is their primary gift.

The suggested careers for this gift have been listed under 16 Categories below. Some of the Categories may be of special interest to you. Beside most of the careers listed you will find the indications to show the degree or certainty of recommendation—HP (Highly Possible), VP (Very Possible) and P (Possible).

We have tried to explain your gifting and the categories under which various careers have been listed.

It is hoped that by the time you finish going through this booklet you will be ready to make your career goal that will lead you to the next stage—Discovering the programs or areas of study that you must pursue to achieve your career goal.

### **Career Categories**

- A. Agriculture and Natural Resources
- B. Architecture and Building Construction
- C. Art and Communication
- D. Business and Administration
- E. Education and Training
- F. Finance and Insurance
- G. Government and Public Administration
- H. Health Science
- I. Hospitality, Tourism and Recreation
- J. Human Service
- K. Information Technology
- L. Law and Public Safety
- M. Manufacturing
- N. Retail & Wholesale Sales and Service
- O. Scientific Research, Engineering and Mathematics
- P. Transportation, Distribution and Logistics

### **The Gift of Serving**

The server renders practical service to others and keeps the work of ministry or an organization moving. He conscientiously helps, assists, carries out instructions and gives of himself to be of use in a wide variety of ways to others.

### **CAREERS FOR GIFT B**

#### **A. Agriculture and Natural Resources**

*With scientific curiosity in this field, one can work or study in the area of farming, fishing, mining, landscaping, forestry and other related areas. If you have management ability, you can pursue business in these fields.*

Agricultural worker HP

- Agricultural Crop Farm Manager

Farmer HP

Fisherman HP

Forest ranger HP

Taxidermist HP

Geographer HP

Miner HP

- Mining Engineer
- Mining Safety Engineer
- Continuous Mining Machine Operator
- Construction Driller
- Driller ( Oil and Gas)
- Excavating and Loading Machine Operator
- Explosive Worker/ Blasting Experts)
- Extraction Site Worker
- Loading Machine Operator (Underground Mining)
- Mine Cutting and Channeling Machine Operator
- Rock Splitter (Quarry)
- Roof Bolter (Mining)
- Drill Operator (Oil and Gas)
- Maintenance Technician (Oil and Gas)
- Service Oil Operator (Oil, Gas and Mining)
- Shuttle Car Operator
- Well and Core Drill Operator
- Wellhead Pumper

Zoologist HP

Zookeeper HP

Botanist VP



Conservationist VP  
Geologist VP  
Meteorologist VP  
Veterinarian VP

## B. Architecture and Building Construction

*With the ability to organize and plan, create and fix hardware, you can work as an architect, draftsman, plumber, carpenter, mason, painter, electrician and other areas related to designing, assembling and maintaining components of buildings and other structures.*

Architect HP

- Draftsman Architect

Builder HP

Mason HP

Plumber HP

Electrician HP

Surveyor HP

Contractor P

- Foreman
- Construction Trades Worker
- Prefabricated Home and Structure Installer

## C. Art and Communication

*Do you love to creatively express your feelings or ideas, communicate news or information and perform? Writing, editing, journalism, public relations, acting, music or dance, painting, sculpture, ceramics or design products or visual displays, photography, broadcast production or dispatching are the career areas for you.*

Industrial designer HP

Interior decorator HP

Seamstress/tailor HP

Telephone Operator HP

Air traffic controller VP

Artist VP



Commercial artist VP

Fashion designer VP

Florist VP

Musician VP

Photographer VP

Photographer P

Photographic Technician (Developer, Retoucher, Restorer)

Actor P

Composer P

Journalist P

Proof reader P

Reporter/Correspondent P

Writer P

- Copy Writer
- Creative Writer
- Technical Writer
- Poet and Lyricist

## D. Business and Administration

*You love to see a business organization function smoothly, to work with others, or have an interest in numbers, you can work with an NGO or government agency. Human resources, accounting, finance, budgeting and financial record keeping and related areas are possible career areas for you.*

Accountant HP

Auditor HP

Bookkeeper HP

Cashier/checker HP

Clerk HP

- Brokerage Clerk
- Correspondence and File Clerk
- Office Clerk, General
- Order Clerk, Wholesale and Retail Sales
- Postal Service Clerk
- Procurement Clerk
- Production, Planning and Expediting Clerk



- Shipping, Receiving and Traffic Clerk
- Gen Billing, Cost and Rate Clerk
- Payroll and Timekeeping Clerk
- General Stock Clerk,
- Office worker HP
- Postman HP
- Receptionist HP
- Secretary HP
  - Executive Secretary
  - Administrative Assistant
  - Legal Secretary
  - Word Processor and Typist
- Business Consultant P
- Business Owner P

### E. Education and Training

*You love to teach other people. You can specialize in a particular academic area and choose a particular student group, such as children, youth, retirees and the physically challenged. You can also work in a library, museum where you would help others to expand people's understanding of the world.*

- Teacher (Business Education) HP
- Teacher (Art) VP
- Teacher (Home Economics) VP
- Teacher (Mathematics) VP
- Teacher (Elementary School) P
  - Kindergarten Teacher
  - Junior High School Teacher
  - Preschool Teacher
  - Special Education Teacher, Junior High School
  - Special Education Teacher, Preschool, Kindergarten and Elementary School
  - Special Education Teacher, Senior High School
  - Teaching Assistant
  - Vocational Education Teacher, Junior High School
- Teacher (English) P
- Teacher (Foreign Language) P
- Teacher (History) P



- Teacher (Music) P
- Teacher (Physical Education) P
- Teacher (Science) P
- Teacher (Social Studies) P
- Teacher (Special Education) P
- Curator P
  - Archivist
  - Museum Technician
- Audio-Visual Collections Officer

### F. Finance and Insurance

*Your greatest desire is to ensure that businesses have financial security. To find satisfaction, you can play a managerial role in this field. If you like gathering and analyzing information, you can work as a financial analyst or insurance adjuster, banker, insurance agent or customer care provider*

- Bank teller HP
- Banker P
- Marketing Executive P
- Life insurance agent P
  - Advertising Sales Agent
  - Insurance Sales Agent
  - Personal Financial Advisor
  - Sales Agent, Financial Services
  - Sales Agent, Securities and Commodities

### G. Government and Public Administration

*Do you want to help government provide the needs of the public? You can serve in such areas that contribute to the role of government: public protection, law enforcement, clerical services and development planning, public sector management and related areas.*

- Civil Servant HP
- Clerk HP
- Court Clerk
- Court Reporter



License Clerk  
 Municipal Clerk  
 Ambassador P  
 Inspector P

- Police Detectives
- Police Patrol Officer
- Agricultural Inspector
- Aviation Inspector
- Child Support, Missing Persons and Unemployment Insurance

Fraud Investigator

- Customs Inspector
- Environmental Compliance Inspector ( Town Council Officer)
- Equal Opportunity Representative or Officer
- Financial Examiner
- Fire Inspector
- Fish Warden
- Forest Fire Inspector and Prevention Specialist
- Government Property Inspector or Investigator
- Game Warden
- Immigration Inspector
- Licensing Examiner
- Marine Cargo Inspector
- Mechanical Inspector
- Nuclear Monitoring Technician
- Occupational Health and Safety Specialist
- Pressure Vessel Inspector
- Railroad Inspector
- Tax Examiner
- Tax Collector
- Revenue Agent

Politician P



## H. Health Science

*You love to provide healthcare needs of people and animals. You can work as a Doctor, specializing in a particular part of the body or be a generalist, a therapist, or nurse. With an interest in technology, X-rays and new methods of diagnosis are possible career areas.*

Dental hygienist HP  
 Licensed practical nurse HP  
 Surgeon HP  
 X-ray technician HP  
 Dietician VP  
 Medical Technologist VP

- Biological Technician
- Cardiovascular Technologist/ Perfusionist
- Cardiovascular Technician
- Medical Laboratory Technician
- Clinical Laboratory Technician
- Medical Laboratory Technologist
- Clinical Laboratory Technologist
- Medical Records and Information Assistant
- Optician Assistant
- Orthotist / Prosthetist
- Radiologic Technician
- Radiologic Technologist

Nurse (RN) VP

- Registered General Nurse
- Registered Mental Nurse
- Mid-wife
- Community Health Nurse
- Nursing Assistant
- Peri-Operative Nurse/ Theatre Nurse
- Nurse Tutor
- Ophthalmic Nurse
- Public Health Nurse
- Psychiatric/ Mental Nurse
- Nurse Administrator
- Nurse Clinician
- Nurse Anesthetics

Nutritionist VP



Occupational therapist VP  
 Paramedic VP  
 • Orderly  
 • Athletic Trainer  
 • Embalmer  
 • Environmental Health Officer

Pharmacist VP  
 • Assistant Pharmacist  
 • Pharmacy Technician  
 • Dispensary Technician

Physical therapist VP

Speech therapist VP

Chiropractor P

Doctor P

Dentist P

- Oral and Maxillofacial Surgeon
- Orthodontist
- Prosthodontist

Optometrist P

### I. Hospitality, Tourism and Recreation

*You concern yourself with the personal needs of others, such as hygiene, good food and drink, comfortable lodging away from home and recreation. Services in hotels, restaurants, airplanes, beauty parlors etc are areas to satisfy this interest. Enjoy sports or games? Work for an athletic team.*

Barber/beautician HP

Landscaper HP

Cook HP

- Baker (Bread, Pastries)
- Butcher
- Chef
- Cook (Fast Food)
- Cook (Institution, Cafeteria and Restaurant)

Flight attendant HP

Pet groomer HP

Professional housecleaner HP

Waiter/waitress HP



Home Economist VP

Model VP

Recreation director P

Restaurant manager P

Travel Agent P

Reservation and Transportation Ticket Agent

### J. Human Service

*Your priority is helping others improve their social, mental, emotional or spiritual well-being.*

*Counseling, social work, religious work, taking care of children or the elderly as well as investigating to identify the social needs of others are possible career areas.*

Childcare provider HP

Baby Sitter

Janitor HP

Funeral director VP

Minister VP

Missionary VP

Evangelist P

Guidance counselor P

- Clinical Psychologist

Marriage and Family Counselor

Mental Health Counselor

Social worker P

- Social Worker (Child, Family, School) P
- Social Worker (Medical and Public Health)
- Social Worker (Mental Health and Substance Abuse)

Probation Officer and Correctional Treatment Specialist

Rehabilitation Counselor

Social and Human Service Assistants



### K. Information Technology

*You are interested in designing, developing, managing and supporting information systems. You can work with hardware, software, multimedia, or integrated systems, helping resolve complex problems as a software engineer or systems analyst, servicing computers, machines like ATMs, cash registers etc.*

Computer operator HP

Computer programmer HP

Systems analyst VP

- Information Technology Manager
- Network and Computer Systems Administrator
- Computer Operator
- Computer Security Specialist
- Computer Software Engineer (Applications)
- Computer Software Engineer (Systems Software)
- Computer Support Specialist
- Computer Systems Analyst
- Database Administrator
- Network Systems and Data Communication Analyst

### L. Law and Public Safety

*You love to uphold people's rights, protect life and property by using authority and enjoy inspecting or investigating. You can work in law, law enforcement, fire fighting, military, crime investigation and other related fields.*

Fire fighter HP

- Emergency Management Officer
- Fire Investigator

Criminologist P



### M. Manufacturing

*Your interest is in processing raw materials into intermediate or finished products by using machines and hand tools. You can work in industry, utility companies and related agencies, cutting and grinding metal and plastics parts into shapes, assembling, moving, installing, or repairing devices. You could manage workers in this field if leadership appeals to you.*

Assembly line worker HP

Carpenter HP

Electrician HP

Heavy equipment operator HP

Mechanic HP

Metal worker HP

Shipbuilder HP

Technician HP

Toolmaker HP

Welder HP

Printer VP

- Bindery Machine Operator
- Camera Operator
- Design Printing Machine Operator
- Desktop Publisher
- Dot Etcher
- Electronic Masking System Operator
- Electrotyper
- Stereotyper
- Embossing Machine Operator
- Engraver Operator
- Engraver (Hand)
- Engraver (Carver)
- Etcher (Hand)
- Film Laboratory Technician
- Hand Compositor and Typesetter
- Job Printer
- Letterpress Operator
- Marking And Identification Printing Machine Operator
- Offset Lithographic Press Operator
- Pantograph Engraver





- Paste-Up Worker
  - Photoengraver
  - Lithographing Machine Operator
  - Photographic Processing Machine Operator
  - Plate Maker
  - Precision Etcher and Engraver (Hand or Machine)
  - Printer
  - Printing Press Machine Operator
  - Scanner Operator
  - Stripper
  - Typesetting and Composing Machine Operator
- Manufacturer P

### N. Retail & Wholesale Sales and Service

*You are good at persuading others to believe an opinion. By using sales and promotional techniques you may enjoy selling in any field of interest. You could also pursue a career in customer care service if you prefer to help people buy or sell.*

Purchasing agent VP

- Purchasing Manager

Buyer (wholesale/Retail) P

Salesman P

Realtor

- Real Estate Broker
- Real Estate Sale Agent

### O. Scientific Research, Engineering and Mathematics

You love to discover, collect, analyze and apply information about the natural world, you can work as a researcher in any field of interest to solve life's problems. You could study engineering and help create new machines, structures and processes.

Mathematician HP

Statistician HP

Home Economist VP

Railroad engineering VP

Anthropologist P

Archaeologist P



Astronomer P

Biologist P

Chemist P

Economist P

Zoologist

Engineer P

- Civil Engineer
- Aerospace Engineer
- Biomedical Engineer
- Chemical Engineer
- Civil Engineer
- Computer Hardware Engineer
- Electrical Engineer
- Electronics Engineer
- Marine Architect
- Marine Engineer
- Materials Engineer
- Mechanical Engineer
- Industrial Engineer
- Product Safety Engineer
- Fire Prevention and Protection Engineer

Engineering Technician

- Aerospace Engineering and Operation Technician
- Calibration and Instrumentation Technician
- Cartographer
- Photogrammetrist
- Civil Engineering Technician
- Electrical Engineering Technician
- Electro-Mechanical Technician
- Electronic Draftsman
- Electronics Engineering Technician
- Environmental Engineering Technician
- Mapping Technician
- Mechanical Draftsman P
- Mechanical Engineering Technician
- Surveying Technician

Scientist P

Sociologist P

Research Analyst P

**P. Transportation, Distribution and Logistics**

*You desire to help the smooth movement of people and materials from one place to another. You can drive or pilot a vehicle, manage a transportation service or help keep vehicles on their assigned schedules and routes.*

Bus driver HP  
 Dock worker HP  
 Truck driver HP  
 Airplane pilot P  
 Automobile dealer P

**Summary of my findings**

After going through the list of careers outlined in this booklet I find the following careers to be of great interest to me. These are:

1. ....
2. ....

I should like to find out more about these careers so that I make one my Career Goal for my life.

**WHAT NEXT?**

Hopefully you have been able to identify one or two careers which are appealing to you and you would wish to pursue one of them and make it a career goal. Having a career goal is one of the most important decisions you can make in life. You need to know more about the career you have chosen and especially what the occupational values and physical work conditions are like. You need also to know whether you have the character traits that would suit the overall demands of the work. Your counselor will help you to find these things out for yourself as you take a final decision to get a career goal for life. Please make an appointment to meet with him or her.

When you have finally made a career goal, our next Booklet (Series 3) will guide you about the courses you must have to pursue to be trained and equipped with the knowledge and skills you need to be a star in that career or profession. The final Booklet in the Series is number four (4) which will give you information about where the courses can be pursued.

Our prayer is that God will be your guide as you move to the next stage of the counseling.



Name::

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Educational Level:

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Contact Phone No.:

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Date:

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