Project Schedule

Individual Project timetable for 2020/21

It is possible that these dates will change from time to time. Please check periodically. The final report is to be submitted electronically via KEATS by 5pm on the date due (Monday, 9th April 2021).

Deadline	Remarks
14/09/2020	Project topics to be published; students can start entering preferences
29/09/2020	Virtual information session; opportunity for questions and answers
07/10/2020	Deadline for entering project-topic preferences
12/10/2020	Project allocations to be announced – work on projects starts
30/10/2020	1st progress slides due; should have had first group supervision meeting
	Students should have a clear definition of their project goal and a first work plan
18/11/2020	Ethical Clearance lecture
20/11/2020	2nd progress slides due, should have had second group supervision meeting
TBC	LaTeX training session
11/12/2020	3rd progress slides due, should have had third group supervision meeting
18/12/2020	Research/Theory/Background and Specification Progress Report (BSPR) due
05/02/2021	Deadline for feedback and individual meeting on BSPR
26/02/2021	4th progress slides due, should have had fourth group supervision meeting
TBC	Final-Submission Information Session
19/03/2021	5th progress slides due, should have had fifth group supervision meeting
06/04/2021	Deadline for final individual meeting
09/04/2021	Final report due
19–30/04/2021	Oral Examinations on project – arrangement may change depending on developments around COVID-19 provisions
August 2021	Submission of summer resits[1]

Note on group meetings

There will be 5 group supervision meetings over the period of the project. Meeting dates and times must be arranged by supervisors and students jointly. Supervisors will use the Team Feedback application[2], which also sends out Outlook invites to all meeting participants. The table above lists the last date by which each group meeting should have happened. The expectation is that the group meeting will happen earlier than that, at any time within the preceding 3 weeks.

For each meeting, students should prepare a slide deck of 3 slides answering the following questions[3]: 1. What has been achieved since the last meeting? 2. What are the current barriers faced by the student? 3. What will be the next steps? The above table lists the last date by which these slide decks must have been submitted via KEATS. However, students are expected to prepare their slides before their group meeting and to submit them to KEATS at least one day before the group meeting. Not submitting slides before the group meeting will be treated as a warning signal that a student is not making sufficient progress and may be taken into account by the exam board in making decisions about MCFs or resit offers at a later stage.

In addition to the group meetings, there will one individual meeting at the beginning of January to provide feedback on the BSPR, and one in late March / early April to discuss the final report draft.

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[1] Resits are not automatic and will be offered at the discretion of the examiners in some cases
[2] https://apps.nms.kcl.ac.uk/stf/
[3] Different requirements for the 1st progress meeting; please see separate detailed guidance provided on KEATS.