

**CAREER OBJECTIVE**

Highly focused, confident and dedicated law graduate with a strong sense of values, leadership skills and the thirst for justice.

<b>EDUCATION</b>	<b>Addis Ababa University College of law and Governance</b>	<i>2015 - 2020</i>
	Law (LLB) 3.24	
	<b>Lazarist Catholic School Addis Ababa</b>	<i>2009 -2015</i>
	High school Diploma	
<b>EXPERIENCE</b>	<b>Earuyan Solutions Addis Ababa</b>	<i>2020</i>
	Meri Women's Leadership training	
	Successfully completed the 3rd cohort of the intensive training	
	<b>Organized, cross border and nationally harmful crimes directorate, Federal Attorney General, Addis Ababa</b>	<i>September 1 - December 10, 2020</i>
	Externship	
	<ul style="list-style-type: none"><li>● Attending high profile cases in court room such as, terrorism, crimes against human rights law, human and drug trafficking, ethnic conflict crimes with prosecutors.</li><li>● Assisted on witness examination.</li><li>● Practiced evidence gathering and evaluating the relevancy of evidence.</li><li>● Assisting public prosecutors on framing charges.</li></ul>	
	<b>Kirkos High Court, Addis Ababa</b>	<i>October 2019 - August 2020</i>
	Legal Aid	
	<ul style="list-style-type: none"><li>● Rendered legal advice to the indigents.</li><li>● Prepared pleadings.</li><li>● Prepared case summaries.</li></ul>	
	<b>International Foundation for Election System (IFES), Addis Ababa</b>	<i>November 2019 - December 2019</i>
	Contract	
	<ul style="list-style-type: none"><li>● Wrote a report about the training of IFES on the Sidama state referendum.</li><li>● Coordinated the training by giving the trainees a working documents.</li><li>● Made sure trainees do their tasks appropriately as assigned from the trainer.</li><li>● Ushered participants in the training.</li></ul>	
	<b>United Nations Economic Commission for Africa (ECA head quarter)</b>	<i>January 23 - January 27</i>
	The fifth Arts 4 peace Africa forum	
	<ul style="list-style-type: none"><li>● Coordinated the forum</li><li>● Ushered participants</li></ul>	
	<b>National Democratic Institute (NDI)</b>	<i>April 2021 - June 2021</i>
	International Election Assessment Mission in Ethiopia (IEAME)	
	<ul style="list-style-type: none"><li>● Coordinating meetings with stakeholders</li><li>● Confirming key stakeholders meetings</li><li>● Provided tech support</li></ul>	

## Program Intern

- Drafting a budget request
- Contacting participants for a meeting
- Preparing agendas for meetings
- Preparing template for press release and reports

**The Governance and Justice Group**

July 10 2021 - November 1/ 2021

## Project Officer

- Creating a petty cash account
- Making payments and receiving receipts and recording transactions payments
- Reporting statement of account.
- Collecting Data and information from different courts.
- Contacted subjects for in-field interviewing and in-office meeting.
- Maintained un-unbiased presentation so as not to alter subject responses.
- Transmitting collected data daily via email based on the requirements of the collection device.
- Coordinating and preparing meetings
- Supporting communications with key stakeholders including government, consultants (national and international), UNDP and donors.

**TECHNICAL SKILLS**

- Good communication
- Data analysis
- Reporting
- Microsoft office
- Excel
- Team work
- public speaking
- Leadership
- Time management
- Efficient researcher

**PERSONAL PROFILE**

Date of Birth : 18/09/1996  
 Nationality : Ethiopian  
 Languages known : English, Amharic

**REFERENCE****Etawork Tesfaye - "Organized, cross border and nationally harmful crimes directorate"**

Public prosecutor  
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**Adam Stapleton - "Governance and Justice Group"**

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**Amanda Pleasant - "National Democratic Institute (NDI)"**

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**Eyerusalem Belay - "Center for Advancement of Rights and Democracy"**

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**Dr. Mizanie Abate – "Governance and Justice Group"**

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