

# **PRIVACY POLICY**

EliteReviser.com has created our Privacy Policy to inform users of the website related service/mobile application including the EliteReviser.com's services, advertising, and promotional communications (collectively, the “Website”) in connection with use of the website. We will take reasonable steps to protect user privacy consistent with the guidelines set forth in our Privacy Policy.

## **PRIVACY POLICY & COOKIES**

Your privacy is important to us. This Privacy Policy describes the information we collect about you as a user of our websites and mobile applications (the “Website”) and our services, how this information is used, and how you can opt-out of certain types of processing. We operate and are registered in accordance with applicable data protection legislation. This Privacy Policy Covers the following:

Changes to the Privacy Policy and Queries.

What personal information do we collect about you and why.

Our use of personal information for marketing purposes.

Disclosure of personal data to third parties.

How we use cookies and similar technology.

Links to other websites.

Order Processing

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How to contact us

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## **CHANGES TO THE PRIVACY POLICY AND QUERIES**

If we make changes to this Privacy Policy in the future, these will be posted on this page; so, please do check back from time to time. Any questions regarding our Privacy Policy should be directed to our Data Protection Officer. Please see the section ‘How to contact us’ below.

## **WHAT PERSONAL INFORMATION DO WE COLLECT AND WHY**

We may collect personal information from you (such as your name, address, telephone number, email address, etc.) when

you complete registration or enquiry forms or send emails to us, so that we may provide you with the services and information which you request. Please do not submit your personal information to us if you do not wish us to collect it.

If you login or browse any EliteReviser.com content, we will use your personal information to provide you with the offering you select, (e.g., personalizing your services; sending you password reminders or notices about the relevant service offering being changed or suspended for emergency or routine maintenance).

We may also use the information you provide for our own internal statistical purposes.

You are under no obligation to provide any such information. However, if you should choose to withhold requested information, we may not be able to provide you with certain services.

## **USE OF YOUR PERSONAL INFORMATION FOR MARKETING PURPOSES**

We may, with your agreement, give your personal information to other companies within EliteReviser.com for the purposes of providing products and services you have requested from us so that those group companies can provide you with information relating to services and further info we think may interest you, by letter, email, or on your mobile device.

If you do not wish to receive this promotional material, you may opt out at any time by

sending an e-mail or writing to us telling us you do not wish to receive further promotional material; or using the "unsubscribe" process described in the promotional material.

## **DISCLOSURES OF PERSONAL INFORMATION TO THIRD PARTIES**

We will not disclose any personal information you provide to us to any third party organization outside EliteReviser.com, unless: we need to do so to provide you with the products or services you select, for example, here we use service providers to provide certain services in support of the website; we are obliged or permitted by law to disclose it (for example, if required by law or a court order); to protect the rights, property, or safety of the EliteReviser.com, its customers, employees, or others. This includes exchanging information with other companies and organizations for the purposes of fraud protection and credit risk reduction; or the information is only in the form of aggregated statistics about visitors to the website in order to describe our services to prospective partners, advertisers, sponsors and other reputable third parties and for other lawful purposes and which contain no personally identifiable information.

## **USE OF COOKIES AND SIMILAR TECHNOLOGY**

Cookies are text files stored by your browser software that identify your device to the cookie owner's server.

We use cookies to remember you when you visit the website or other services that we provide to you. There are two main types of cookies that we use:

'Session' cookies – where they only last for the duration of your browser session and expire when you close it.

'Remember Me' cookies (aka “Persistent” cookies) cookies that remain on your computer after you close your browser and computer to remember you when you return to the Site.

We use cookies to: obtain statistical information about your general internet usage and build up a profile of how you and others use the website and to improve our website and deliver a better service to you; remember your session so that you can

move from one page to another within the website; store your preferences; and customize elements of the layout and/or content of the pages of the website or your preference and ease of use; further, we do not use cookies to store your credit or debit card details.

You can remove cookies from your Browser: Most web browsers are set up to automatically accept cookies but, if you prefer, you may refuse to accept cookies by activating the setting on your browser which allows you to refuse the setting of cookies. However, if you select this setting, you may be unable to use the full functionality of the website and your user experience may be adversely affected. You can learn more about cookies by visiting [www.allaboutcookies.org](http://www.allaboutcookies.org), which includes additional information on cookies and how to block cookies using different types of browsers.

A simple way of removing cookies is to go to the “Tools” option in your web browser and select “Settings”. To delete all cookies on your computer to date select “Clear Browsing History” and to set options for future cookies select “Cookies” and the options you wish to apply to your web browser.

### **Our Cookies**

The majority of the cookies used on our website are used to record user preferences for repeat visitors and registered users.

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lease note that the exact cookies used on the website are dependent on the services provided

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If you have a concern about a particular cookie, please contact us. Please, see the section ‘How to contact us’ below.

Third

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Cookies are also set by third parties on websites (such as Google Analytics, Google Maps and Google Ads). We don't have access to these cookies, we only allow them to be served. However, we may use the anonymized statistical information provided to us by Google Analytics arising from these third-party cookies, for example, to monitor usage of the website to improve the targeting of advertisements to users of the website.

The third parties that generate these cookies and action tags have their own privacy policies describing how they use the information that they collect. More information about cookies placed by specific third parties and how to restrict or block their cookies can be accessed by following the link to their website and to generate an "opt-out" cookie that will stop any further cookies being written to your device.

Useful links to the various Google services for instructions on how to opt out are:

[www.google.com/policies/privacy/](http://www.google.com/policies/privacy/)

[tools.google.com/](http://tools.google.com/)

[dlpage](#)

/

[gaoptout](#)

[www.google.com/ads/preferences/plugin/](http://www.google.com/ads/preferences/plugin/)

Applications ("Apps")

Apps downloaded to your mobile phone or tablet may rely on location-based services such as your GPS coordinates to inform you about local forecasts. You may turn off this function within your mobile settings. Analytical data may be collected from Apps. This is anonymous data from the App in your handset to monitor and optimize features on the handset. This does not identify your handset or you.

Cookies are not used within Apps unless your browser is opened as part of the App. In this case, there may be cookies on the phone web browser.

EliteReviser.com does not collect personal data unless you are required to provide your email, password, username address to receive any of our related subscriptions. This data is not given to any third parties, and you will only be contacted for service updates.

## **LINKS TO OTHER WEBSITES**

This website may contain links to other websites which are outside of our control and are not covered by this Privacy Policy. Please note that, if you access other websites using the links provided, the operators of these websites may collect information from you which will be used by them in accordance with their privacy policy, which may differ from ours.

## **ORDER PROCESSING**

EliteReviser.com provides SSL/TLS encryption to ensure the secure transmission of your information when you process an order with us, including your payment details and your documents; the strength of the encryption will usually be 256-bit or higher. EliteReviser.com recommends using the latest version of your web browser software to ensure that strong encryption is supported by your browser. You agree to accept responsibility for ensuring the activation of the security features of your browser or computer that enable it to communicate your information securely to our website.

When you place an order for services, we ask for the following information: Your name, email address, and telephone number; Your billing address; The document(s) you require service on and any special instructions relating to the service you order and payment details (if you pay by credit card or electronic check)

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This information is used to fulfill your order, to allow you to track your order, and to contact you if it is necessary to clarify your instructions or the process, to collect payment, or to otherwise complete your order. When you process payment by credit card, we disclose information as required to verify your identity and to process your payment, according to the terms of service by which each credit card or payment system operates, only to your bank or card issuer and our bank or payment processors.

When you pay by PayPal or another electronic payment service (e-payment service), we provide information as required by the system, including your order

number and the amount and currency of payment required, to the e-payment service you select.

Banks and e-payment services may monitor financial activity for legal reasons or to ensure compliance with their terms of service to you and to us. Therefore, we may occasionally provide additional details regarding your order or transaction for these purposes upon request.

Information on an order received is retained after the order is completed for our legal purposes, including, but not limited to tax, audit, and corporate records. Such information may also be used for customer service and order fulfillment purposes where several orders are in some way similar or related, such as the sections of the same manuscript or thesis or a sequel. Information may also be used for internal business and research purposes or to help enhance, develop, and otherwise evaluate our products and services, and/or to develop new products and services as the case may be, including developing different machine learning technologies in the area of Natural Language Processing that will aim to improve the quality of our services. If you are concerned about personal information in the documents that we edit as part of our services, we encourage you to insert placeholders for any personal information.

We will retain your purchase history and use details of the services you have previously purchased to help suggest other services we believe may be of value to you.

## **HOW TO CONTACT US**

Users may contact us through the following email:

[contact@elitereviser.com](mailto:contact@elitereviser.com)

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