

Ambitrove Code of Conduct & Ethics.

Purpose:

This Code of Conduct outlines the values, expectations, and ethical principles that guide all Ambitrove team members, partners, and collaborators in maintaining integrity, professionalism, and innovation in every interaction.

1. Our Core Values

- Integrity: We act honestly and with transparency in everything we do.
- Innovation: We strive for creative solutions, learning, and forward-thinking.
- Excellence: We deliver the highest quality work and consistently improve.
- Respect: We treat others with dignity, empathy, and fairness.
- Accountability: We take responsibility for our actions and outcomes.
- Collaboration: We believe in teamwork, shared success, and open communication.

2. Expected Behaviour

All Ambitrove members must:

- Represent the company professionally in communication and conduct.
- Be punctual, reliable, and committed to delivering quality results.
- Maintain confidentiality with all sensitive client or internal information.
- Encourage constructive feedback, open dialogue, and team collaboration.
- Comply with all legal and ethical guidelines, including contracts and NDAs.

3. Unacceptable Behaviour

The following will not be tolerated:

- Discrimination, harassment, or bullying of any kind.
- Dishonesty, plagiarism, or misrepresentation of skills or results.
- Misuse of company resources, funds, data, or access credentials.
- Toxic behaviour, aggression, or failure to collaborate respectfully.

Breach of confidentiality or leaking of client/internal information.

4. Client & Partner Relations

We uphold:

- Transparency and honesty in all pricing, proposals, and commitments.
- Delivery of quality work that meets the agreed standards and timeline.
- Respect for client privacy and intellectual property.

- Prompt communication and proactive problem-solving.

5. Use of Company Resources

Company-provided tools, email addresses, designs, and platforms must only be used for official Ambitrove projects or responsibilities.

Misuse for personal gain or unethical activities is strictly prohibited.

6. Reporting Violations

- Any team member who observes behavior that goes against this Code should report it to a co-founder or team lead directly.
- Reports will be handled confidentially and without retaliation.
- Minor issues will be resolved internally; serious violations may lead to review, temporary suspension, or removal.

7. Consequences of Violations

Depending on severity:

- A verbal or written warning may be issued.
- For ongoing issues: suspension from involvement in company tasks.
- In extreme cases: termination of collaboration or team membership.