

REPUBLIC OF KENYA

Telegraphic Address

'Bunge', Nairobi

Telephone 2848000

Fax: 2243694

E-mail: csenate@parliament.go.ke



The Senate

Clerk's Chambers

Parliament Buildings

P. O. Box 41842 -00100

NAIROBI, Kenya

OFFICE OF THE CLERK OF THE SENATE/SECRETARY, PARLIAMENTARY SERVICE COMMISSION

REF: SEN/SLO/SIP/1(21)

DATE: 9th February, 2022

To Whom It May Concern:

RE: RECOMMENDATION LETTER FOR AMBROSE MBITHI NDONE

This is to recommend Mr. Ambrose Mbithi Ndone, who undertook eleven (11) weeks attachment programme at the Senate of Kenya from 1st October, 2021 to 17th December, 2021. He was deployed to the Information Communication and Technology Department.

During this period, Mr. Ndone diligently performed his duties, was willing to learn and actively engaged with his colleagues in the Senate. Mr. Ndone was exposed to IFMIS configuration for accounts and finance, assembly of new workstation and data recovery due to malfunctioning software. He effectively installed printers via IP address, undertook troubleshooting, data recovery and fixing of network errors.

Mr. Ndone was accorded the opportunity to participate in the December attachees breakfast talk addressed by Mr. Gabriel Ndung'u, a renowned public policy researcher and governance specialist. The speaker lectured on preparation for job interviews and building resilience in the workplace.

We are confident that Mr. Ndone has gained valuable exposure and experience during his attachment. If further information or clarification is required, kindly do not hesitate to contact the undersigned.

Yours

J.M. NYEGENYE, CBS
CLERK OF THE SENATE/ SECRETARY,
PARLIAMENTARY SERVICE COMMISSION.