

Assignment: 02
Lab: 01
Name: Ameer Umar Khan
ID: 2280137
Section: 7B

Create new user

Home > Default Directory | Overview >

Create new user ...

Create a new internal user in your organization

Basics Properties Assignments Review + create

Create a new user in your organization. This user will have a user name like alice@contoso.com. [Learn more](#)

Identity

User principal name * az104-user1 @ amerumar320@gmail.on... [Edit](#)

Domain not listed? [Learn more](#)

Mail nickname * az104-user1 Derive from user principal name

Display name * az104-user1

Password * ***** [Edit](#) Auto-generate password

Account enabled

[Review + create](#) [< Previous](#) [Next: Properties >](#) [Give feedback](#)

Reviewing

Home > Default Directory | Overview >

Create new user ...

Create a new internal user in your organization

Basics Properties Assignments Review + create

Properties

User type	Member
Job title	IT Lab Department
Department	IT
Usage location	United States

Assignments

[Create](#) [< Previous](#) [Next >](#) [Give feedback](#)

Confirmation



Notifications



[More events in the activity log →](#)

[Dismiss all](#)

Successfully created user

Successfully created user az104-user1

2 minutes ago

Inviting external User

Microsoft Azure

Home > Default Directory | Overview >

Invite external user

Invite an external user to collaborate with your organization

Basics Properties Assignments [Review + invite](#)

Basics

Email	ameerumar320@gmail.com
Display name	ameer umar
Send invite message	Yes
Message	Welcome to Azure and our group project
Cc recipient	
Invite redirect URL	https://myapplications.microsoft.com/?tenantid=89f847bc-9df2-4468-b89e-876348a4f1cf

Properties

User type	Guest
Job title	IT Lab Administrator
Department	IT
Usage location	United States

[Assignments](#)

[Invite](#) [Previous](#) [Next >](#) [Give feedback](#)

ameerumar320@gmail.com Microsoft Sign out

ameerumar320@gmail.com My Microsoft account Switch directory

Sign in with a different account

Create new group

Microsoft Azure Search resources, services, and docs (G+) Copilot Sign out

Home > Default Directory | Groups > Groups | Overview >

New Group

Got feedback?

Group type * Security IT Lab Administrators

Group name *

Group description

Membership type Assigned

Owners
No owners selected

Members
No members selected

Create

Adding owner

Microsoft Azure Search resources, services, and docs (G+) Copilot Sign out

Home > Default Directory | Groups > Groups | Overview >

New Group

Got feedback?

Group type * Security IT Lab Administrators

Group name *

Group description

Membership type Assigned

Owners
No owners selected

Members
No members selected

Add owners

Try changing or adding filters if you don't see what you're looking for.

Search

2 results found

Users

Name	User principal name
<input checked="" type="checkbox"/> AU Ameer Umar	ameerumar320@gmail.com
<input type="checkbox"/> A az104-user1	az104-user1@ameerumar320@gmail.onmicrosoft.com

Select

Adding members

The screenshot shows the 'Add members' dialog in the Microsoft Azure portal. On the left, there's a sidebar with 'Group type' set to 'Security', 'Group name' set to 'IT Lab Administrators', and 'Group description' set to 'Administrators that manage the IT lab'. Under 'Membership type', 'Assigned' is selected. In the center, a search bar shows '100 results found'. A table lists users and groups: 'AU Ameer Umar' (selected), 'A AADReporting', 'az104-user1' (selected), 'aciapi', and 'AIRS'. On the right, a sidebar shows 'Selected (2)' with 'Ameer Umar' and 'az104-user1'. At the bottom, there's a 'Select' button.

Checking the group after creating

The screenshot shows the 'Group Details' page for 'IT Lab Administrators'. The left sidebar has 'Overview' selected. The main area shows basic information: 'IT Lab Administrators' (group name), 'Administrators that manage the IT lab' (description), 'Assigned' (membership type), 'Cloud' (source), 'Security' (type), 'Object ID' (0c45cc6d-7121-4539-86b0-ec1e13aa42d3), and 'Created on' (1/10/2026, 10:58 PM). It also shows 'Total direct members' (2), 'User(s)' (2), 'Group(s)' (0), 'Device(s)' (0), and 'Other(s)' (0). Below this, there are sections for 'Feed', 'Group memberships' (0), 'Owners' (1), and 'Total members' (2). The top right shows the user profile 'ameerumar320@gmail...' and a 'Sign out' link.