Amelia Fichera

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Motivated undergraduate information science student with experience using Python and Excel for data analytics, and a growing skillset in full stack web development. Passionate about using UX/UI design and multi-media art production to increase equity and give a voice to marginalized groups.

EDUCATION

University of Colorado Boulder Boulder, Co   Expected Graduation – **May 2026**
Bachelor of Science in **Information Science** | Minors in **Creative Technology and Design** and **Music**

Relevant Courses
Statistics for Information Science, Programming for Information Science 2, Designing Interactions (UX/UI) Visual Literacies and Design

Major GPA: 3.8

EXPERIENCE

Student Assistant   **Oct 2023 – Aug 2024**

National Center for Women and Information Technology

• Completing assigned tasks accurately and efficiently using Excel and Python to filter and analyze data for thousands of members and award applicants.

• Clearly communicating results of data analyses between department heads.

• Reviewing and scoring up to 30 applications a day for high school and educator aspirations in computing awards during award season.

Assistant Coordinator   **June 2020 – Present**

Upstream Enterprises

• Led planning of volunteer roles and processes, including formatting Square and Eventbrite.

• Delegated tasks and trained 20+ volunteers to ensure understanding of responsibilities and operation of necessary software.

• Coordinated volunteer schedule on Google Sheets and corresponded with volunteers to ensure smooth transitions between volunteers.

SKILLS

• Python, JavaScript, HTML, CSS

• Microsoft Office Suite

• Photo and video editing software

ABILITIES

• Leadership

• Problem Solving

• Strong written and oral communication

• Spanish - Level 3 (ILR)